



Changing Lives,
Creating Futures

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit
Willie Mount
Michael J. Murphy
N. J. "Woody" Oge
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III
Charles Strong

Student Members:

Sommer Brown
Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
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www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

AGENDA

Wednesday, September 14, 2016
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

**NOTE: A separate Audit Committee meeting is scheduled for
Wednesday, September 14, 2016, at 9:00 a.m.**

*** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. SWEARING IN

1. Board Chairman: Timothy W. Hardy
2. New Board Member: Mark D. Spears, Jr.

D. ROLL CALL

E. APPROVAL OF MEETING AGENDA FOR SEPTEMBER 14, 2016

F. APPROVAL OF MEETING MINUTES FROM JUNE 8, 2016

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G. REPORTS

1. Chair of the Board Report
2. President's Report

H. GENERAL ACTION ITEMS**

Committee of the Whole (for Ratification by the Full Board)

1. Ratification of Actions Taken at June 24, 2016 Executive Committee Meeting

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Executive Committee Actions

Academic and Student Affairs Actions

- a. For Review and Advisement: New LCTCS Policy #2.017, International Education Policy: Travel, Planning, and Logistics
- b. Board Resolution: Act # 401 of the 2016 Regular Legislative Session
- c. Potential Litigation Discussion **

Facilities Actions

- d. Cooperative Endeavor Agreement between Northwest Louisiana Technical College and Joe Leblanc Food Pantry, Inc.

Finance Actions

- e. Academic Year 2016-2017 Tuition and Fee Schedule
- f. LCTCS Policy #5.007, Tuition Refund Policy
- g. Social Services Contract between Fletcher Technical Community College and Prime Time Training, Inc.
- h. Professional Services Contract between Fletcher Technical Community College and Audubon Engineering Company, LP

Personnel Actions

- i. Reduction In Force for Fletcher Technical Community College
- j. Appointment of Acting Chancellor at Louisiana Delta Community College

Academic and Student Affairs Actions

- pg. 16 2. For Review and Advisement: LCTCS Policy #1.117, High School Equivalency Guidelines
- pg. 21 3. New LCTCS Policy #2.017, International Education: Travel, Planning, and Logistics
- pg. 25 4. Update on SACSCOC and COE Accreditation Actions

Facilities Actions

- pg. 29 5. Capital Outlay Requests for FY 2017-2018
- pg. 35 6. Reversion of the Baton Rouge Community College Donmoor Building
- pg. 37 7. Servitude and Right of Way Agreement from the LCTCS, on behalf of Northshore Technical Community College, to CLECO Power, L.L.C.
- pg. 39 8. Servitude and Right of Way Agreement from the LCTCS, on behalf of SOWELA Technical Community College, to Entergy Louisiana L.L.C.
- pg. 42 9. Cooperative Endeavor Agreement between the Houma-Terrebonne Soccer Association and the LCTCS, on behalf of Fletcher Technical Community College
- pg. 44 10. Cooperative Endeavor Agreement between Cardiovascular Institute of the South and the LCTCS, on behalf of Fletcher Technical Community College
- pg. 45 11. Donation of Property for Nunez Community College

Finance Actions

- pg. 47 12. Transfer of Edwards Barham Endowment from South Louisiana Community College to Louisiana Delta Community College Foundation
- pg. 49 13. FY 2017-18 Operating Budget for LCTCS Entities
- pg. 67 14. Professional and Social Services Contracts:
 - a. Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services
 - pg. 68 b. Fletcher Technical Community College and Apex NDT Training Services, LLC
 - pg. 69 c. Fletcher Technical Community College and Falck Alford Safety Services
 - pg. 70 d. Fletcher Technical Community College and Causin LLC dba Bayou Supply and Safety
- pg. 71 15. Clarification of LCTCS Policy #5.007, Tuition Refund Policy
- pg. 73 16. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education Career & Technical College Education Programs
- pg. 85 17. Interagency Cooperative Endeavor Agreement between State of Louisiana, Louisiana Workforce Commission and the Louisiana Community and Technical College System

Personnel Actions

18. Performance Evaluations of LCTCS Chancellors and Directors
19. Performance Evaluation of LCTCS President
20. New Annual Updates on Professional Development

I. CONSENT AGENDA

Academic and Student Affairs

pg. 97

Baton Rouge Community College

Program Additions

1. Associate of Applied Science (AAS) in Technical Studies (CIP 47.030) – **5 STARS**
 - a. Technical Diploma (TD) in NCCER Millwright Level 5 (CIP 47.030) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in NCCER Millwright Level 3 (CIP 47.030) – **5 STARS**
 - c. Technical Competency Area (TCA) in NCCER Millwright Level 1 (CIP 47.030) – **5 STARS**
 - d. Technical Diploma (TD) in NCCER Instrumentation Level 4 (CIP 15.0404) – **5 STARS**
 - e. Certificate of Technical Studies (CTS) in NCCER Instrumentation Level 2 (CIP 15.0404) – **5 STARS**
 - f. Technical Competency Area (TCA) in NCCER Instrumentation Level 1 (CIP 15.0404) – **5 STARS**

Program Terminations

2. Associate of Applied Science (AAS) in Helicopter Flight Operations (CIP 49.0101) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Commercial Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Helicopter Flight Instructor (CIP 49.0108) – **5 STARS**
 - c. Certificate of Technical Studies (CTS) in Instrument Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
 - d. Certificate of Technical Studies (CTS) in Private Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**

Bossier Parish Community College

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3. Bossier Parish Community College Mission Statement

- pg. 119
- Central Louisiana Technical Community College**
Program Terminations / Replacements
4. Technical Diploma (TD) in ICT: Computer/Networking Support
(CIP 11.1001) – **5 STARS** (*Previously replaced by the Computer Technology Program*)
 - a. Certificate of Technical Studies (CTS) in ICT: Computer System Technician
(CIP 11.1001) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in ICT: LAN Administrator
(CIP 11.1001) – **5 STARS**
 - c. Certificate of Technical Studies (CTS) in ICT: Network Security Technician
(CIP 11.1001) – **5 STARS**
 5. Technical Diploma (TD) in Industrial Maintenance Technology
(CIP 47.0303) – **5 STARS** (*Previously replaced by the Manufacturing Technology Program*)
 - a. Certificate of Technical Studies (CTS) in MT: Hydraulic Apprentice
(CIP 47.0303) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in MT: Millwright Apprentice
(CIP 47.0303) – **5 STARS**
 - c. Certificate of Technical Studies (CTS) in MT: Electrical
(CIP 47.0303) – **5 STARS**
 - d. Certificate of Technical Studies (CTS) in MT: Petrochemical
(CIP 47.0303) – **5 STARS**
 6. Associate of Applied Science (AAS) in Drafting & Design Technology
(CIP 15.1301) – **5 STARS** (*Previously replaced by the Technical Studies Program*)
- pg. 123
- Fletcher Technical Community College**
7. Fletcher Technical Community College Mission Statement
- pg. 126
- Northshore Technical Community College**
Program Revisions
8. Associate of Applied Science (AAS) in MMT: Industrial Machine Shop Technician
(CIP 47.9999) – **5 STARS**
 9. Technical Diploma (TD) in MMT: Industrial Machine Shop Technician
(CIP 40.8501) – **5 STARS**
- pg. 132
- Site Relocations**
10. Educational Service Center
 11. Slidell Instructional Service Center Behrman Site
- pg. 134
- South Louisiana Community College**
12. South Louisiana Community College Strategic Plan 2016-2020
- pg. 145
- SOWELA Technical Community College**
Program Additions
13. Certificate of Technical Studies (CTS) in Production Baker
(CIP 12.0503) – **3 STARS**
 - a. Technical Competency Area (TCA) in Entry Level Baker
(CIP 12.0503) – **3 STARS**

Program Revisions

- pg. 154 14. Associate of Applied Science (AAS) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
- a. Technical Diploma (TD) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in IT Network Apprentice (CIP 11.0901) – **5 STARS**

Finance Consent Item

- pg. 161 15. Foundation Reimbursement to or On Behalf of Employees

J. UPDATES

- pg. 162 1. Alternative Financing Projects
- pg. 165 2. Fourth Quarter Contracts Report
- pg. 170 3. Report of Breazeale Sachse & Wilson for Quarter Ending June 30, 2016
- pg. 172 4. Report on General Personnel Actions for LCTCS Colleges and System Office
- pg. 272 5. Status Report on Capital Projects
- pg. 274 6. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
- pg. 276 7. Update on Professional Development

K. OTHER BUSINESS

- pg. 278 1. Approval of Revised 2016 Meeting Schedule
- pg. 280 2. Approval of Proposed 2017 Meeting Schedule

L. ANNOUNCEMENTS

M. ADJOURNMENT

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

DRAFT MINUTES

Wednesday, June 8, 2016
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

**NOTE: A separate Audit Committee meeting was held
Wednesday, June 8, 2016, at 9:00 a.m.**

*** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

A. CALL TO ORDER

Chair Ogé called the June 8, 2016, LCTCS Board of Supervisors monthly meeting to order at 10:08 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Smith led the assembly in reciting the Pledge of Allegiance.

C. SWEARING IN OF NEW BOARD MEMBERS: SOMMER BROWN AND JENNIFER BURGESS

Mr. Robert Atkinson, General Counsel for the LCTCS Board of Supervisors, conducted the swearing in of the new student Board members, Sommer Brown and Jennifer Burgess.

Following the Oaths of Office, Chair Ogé read each of their biographies:

Sommer Brown, a Thibodaux native, is the LCTCS Student Board Member Technical College Representative. Ms. Brown is currently pursuing a dual associate degree in Accounting and Criminal Justice at Fletcher Technical Community College. After she receives her associate degree, Ms. Brown plans to attend LSU where she can further her education with a BS in Finance with a minor in Personal Investing. She also plans to attend Southern Law School upon completion at LSU. Ms. Brown is a leader in her community, where she is involved hands-on in several non-profit organizations designed to benefit the community. Jennifer Burgess is a Computer Science Major at Baton Rouge Community College, where she is currently a full time student working simultaneously to receive an Associate's degree in Computer Science and a certification in Computer Network Engineering. Upon graduation in Spring 2017, she plans to attend Louisiana State University and receive a Bachelor's degree in Computer Science. Ms. Burgess is a native of Louisiana and very active in her community



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helping others in need. With a love for animals, she is a licensed dog trainer with over 13 years of experience working at Pet Smart as an Area Dog Trainer for the State of Louisiana.

During the 2015-2016 academic year, Ms. Burgess served as the SGA Vice President and became a certified student leader through the STARS (Students Totally Accepting Responsibility to Serve) Leadership Academy. She was elected by her peers to serve once again as the 2016-2017 SGA President at BRCC. Working with others and learning how to motivate her peers, she has become a strong advocate for the students at BRCC, particularly those within the S.T.E.M. division. As a student leader, she has also served as President of the Computer Science Club and as a Representative of the STEM Club. She is a proud member of LaWIT (Louisiana Women In Technology). Her moto in life is...“Anyone Can Change Their Stars!”

D. ROLL CALL

Sara Kleinpeter conducted roll call to establish a quorum.

Members Present

Woody Ogé, Board Chair
 Timothy W. Hardy
 Sommer Brown
 Jennifer Burgess
 Helen Carter
 Willie Mount
 Michael J. Murphy
 Joe Potts
 Paul Price, Jr.
 Stephen Smith
 Charles Strong
 Stephen Toups

Absent

Deni Grissette
 Erika McConduit
 Craig Spohn
 Vincent St. Blanc, III

Staff Present

Monty Sullivan
 Sara L. Kleinpeter
 Paul Carlsen
 Michael Redmond
 Alex Appeaning
 Anthony Brown
 Tarie Roberson
 Suzette Meiske
 Alison Bordelon
 Katie Waldrop
 Joe Marin
 Joel Watkins
 Quintin Taylor
 Brittany Francis
 Jennifer Daly
 Sean Martin
 Dennis Epps
 Ginger LeBlanc

E. APPROVAL OF MEETING AGENDA FOR JUNE 8, 2016

On motion by Supervisor Price, seconded by Supervisor Carter, the Board voted to revise the agenda to remove “Review and Advisement” from agenda items H.1., H.2., and H.3. The motion carried.

On motion by Supervisor Potts, seconded by Supervisor Toups, the Board voted to approve the June 8, 2016, agenda as amended. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM MAY 11, 2016

On motion by Supervisor Price, seconded by Supervisor Mount, the Board voted to approve the meeting minutes of May 11, 2016, as presented. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Ogé provided the following report:

- ❖ Thanked the Board members who were able to attend a commencement this spring, and also to those members that served as commencement speakers to our colleges. “Your support is greatly appreciated by students, chancellors, faculty and staff.”
- ❖ During the May meeting, Director Dianne Clarke shared with the Board details from the SkillsUSA competition that took place in April. During the competition, Supervisor Tim Hardy visited and had the chance to meet guest speaker and race car driver, David Starr. Mr. Starr sent a token of appreciation to Supervisor Hardy. Chair Ogé presented Supervisor Hardy with a framed and autographed photo from Mr. Starr.

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Shared a video presentation of the commencements around the state to highlight the success of the students earning degrees and certificates.
- ❖ Introduced Northwestern State University (NSU) President, Jim Henderson, to address the Board. President Henderson thanked the Board for the hard work done to develop and promote community and technical college education in Louisiana. President Henderson announced the NSU – LCTCS Phi Theta Kappa Purple Prestige Scholarship. The agreement will provide an annual scholarship of \$1,500 for graduates who are members of Phi Theta Kappa and attend NSU.

Dr. Chris Maggio, NSU Vice President for Student Experience, noted that the agreement will guarantee admission for LCTCS completers who are members of Phi Theta Kappa. LCTCS Chief Content Officer, Paul Carlsen, noted that this agreement will help to remove barriers for LCTCS students, allowing them to further their education once completing coursework with an LCTCS college.

- ❖ Introduced LED FastStart Director, Jeff Lynn, to present certificates of completion to the inaugural class of the Certified Workforce Developer (CWD) Class. Mr. Lynn noted that the CWD program will allow for LED to put LCTCS staff, from around the state, to address the workforce needs like never before. The class members will take part in discussions throughout their respective regions with LED to understand the workforce needs and help to improve how LCTCS can meet the needs of current and prospective businesses.

- ❖ Updates from the colleges
 - Announced a second gift to LCTCS from **Praxair** in the amount of nearly \$200,000.
 - **Delgado Community College** received a grant in the amount of \$184,900 from National Science Foundation.
 - **Nunez Community College** received a \$20,000 scholarship for Process Technology from Chalmette Refinery.
 - **SOWELA** received a 2nd donation for a \$60,000 Endowed Professorship from American Press. SOWELA has had a 500% increase in the number and amount of endowments from last year to this year.
 - Noted two articles left at each Board member's station highlighting the awards for technical certificates.

- ❖ Provided a budget update, noting the LCTCS Leadership Team's absence from the meeting because they were asked to help provide an accurate picture of the state budget to legislators. He asked Board members to join them at the capitol for the Ways and Means Committee meeting later in the day. The budget picture is dire and at stake is the ability of LCTCS institutions to continue to deliver on its mission. The message to legislators is to no longer allow cuts to higher education, leaving institutions throughout Louisiana the inability to deliver an educated workforce for the state.

Supervisor Price presented the Academic & Student Affairs Actions agenda items for consideration by the Board.

H. GENERAL ACTION ITEMS**

Academic and Student Affairs Actions

1. ~~Review and Advise~~ment: Revisions to Policy #1.004: General Admissions Policy Statement for First Time Freshman

On motion by Supervisor Smith, seconded by Supervisor Carter, the Board voted to approve revisions to the attached policy #1.004, "General Admissions Policy Statement for First Time Freshman", which will be renamed "General Admissions Policy Statement." The motion carried.

2. ~~Review and Advise~~ment: Repeal of Policy #1.005: General Admission Requirements

On motion by Supervisor Smith, seconded by Supervisor Potts, the Board voted to approve the repeal of the attached policy #1.005, "General Admission Requirements." The motion carried.

3. ~~Review and Advise~~ment: New LCTCS Student Services Policy #2.016: LCTCS Financial Aid Verification

On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the attached new policy #2.016, "LCTCS Financial Aid Verification." The motion carried.

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

4. Demolition of Fire Station at Baton Rouge Community College

On motion by Supervisor Toups, seconded by Supervisor Price, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College to execute all documents necessary for the demolition of a fire station located on the Baton Rouge Community College Campus at the intersection of South Foster Drive and North Boulevard. The demolition of this facility requires the approval of the Division of Administration, Office of Facility Planning and Control. The motion carried.

5. Demolition of Rebel Shopping Center Building on the Baton Rouge Community College Mid-City Campus

On motion by Supervisor Toups, seconded by Supervisor Burgess, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College to execute all documents necessary for the demolition of the Old Rebel Shopping Center Building located on the Mid-City Campus of Baton Rouge Community College. The demolition of this facility requires the approval of the Division of Administration, Office of Facility Planning and Control. The motion carried.

6. Lease Agreement between LCTCS, on behalf of Baton Rouge Community College, and the Baton Rouge Metropolitan Airport

On motion by Supervisor Toups, seconded by Supervisor Hardy, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College to negotiate and execute a lease between the LCTCS, on behalf of Baton Rouge Community College, and the Baton Rouge Metropolitan Airport for an approximately 25,000 square foot facility at a maximum cost of \$150,000 per year. This lease must be approved by the Division of Administration, Office of Facility Planning and Control. The motion carried.

7. Reversion of the Baton Rouge Community College Donmoor Building

On motion by Supervisor Mount, seconded by Supervisor Price, the Board voted to authorize the President and the Chancellor of the Baton Rouge Community College to execute all documents necessary for the reversion of the Donmoor Building, located at 350 North Donmoor Avenue, Baton Rouge, back to the Federal Real Property Assistance Program, United States Office of Management, General Services Administration. The reversion of this property must be filed with the local Clerk of Courts Office and the State Land Office. The motion carried.

8. Review and Advisement: Preliminary Capital Outlay Requests for FY 2017-2018

The Board accepted, for review and advisement, the 2017-2018 Capital Outlay preliminary list of recommended projects. No action was taken.

Supervisor Mount presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

9. Professional and Social Services Contracts:

- a. Bossier Parish Community College and LSU Health Sciences Center at Shreveport

On motion by Supervisor Strong, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and the LSU Health Sciences Center at Shreveport, effective July 1, 2016 through June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.

- b. Bossier Parish Community College and the Betty and Leonard Phillips Deaf Action Center of Louisiana

On motion by Supervisor Strong, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and the Betty and Leonard Phillips Deaf Action Center of Louisiana, effective July 1, 2016 through June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.

- c. Delgado Community College and Lighthouse for the Blind in New Orleans, Inc.

On motion by Supervisor Potts, seconded by Supervisor Brown, the Board voted to approve a social services contract between Delgado Community College and Lighthouse for the Blind in New Orleans, Inc., effective July 1, 2016 through June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.

- d. Delgado Community College and The Cart Provider, LLC

On motion by Supervisor Potts, seconded by Supervisor Toups, the Board voted to approve a social services contract between Delgado Community College and The Cart Provider, LLC, effective July 1, 2016 through June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.

- e. Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc.

On motion by Supervisor Price, seconded by Supervisor Toups, the Board voted to approve a social services contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc., effective July 1, 2016 through June 30, 2019. This contract is subject to the approval of the Office of State Procurement. The motion carried.

- f. Louisiana Delta Community College and Visual Communication Service

On motion by Supervisor Hardy, seconded by Supervisor Toups, the Board voted to approve a social services contract between Louisiana Delta Community College and Visual Communication Service, effective July 1, 2016 through June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.

10. Review and Advisement: Policy #5.007, Tuition Refund Policy

The Board accepted, for review and advisement, the revisions to the attached policy #5.007, "Tuition Refund Policy". No action was taken.

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

Personnel Actions

11. LCTCS Policy #6.005, Evaluation Process for LCTCS President

On motion by Supervisor Mount, seconded by Supervisor Carter, the Board voted to approve the attached revised policy #6.005, "Evaluation Process for LCTCS President" which will be renamed to "Evaluation for LCTCS President." The motion carried.

12. LCTCS Policy #6.013, Policy Regarding Chancellor Evaluation and Compensation

On motion by Supervisor Mount, seconded by Supervisor Carter, the Board voted to approve the attached revised policy #6.013, "Policy Regarding Chancellor Evaluation and Salary Increases" which will be renamed to "Policy Regarding Chancellor/Director Evaluation." The motion carried.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Toups, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items I.1 through I.3. The motion carried.

I. CONSENT AGENDA

Baton Rouge Community College

Program Revisions

1. Associate of Arts Liberal Arts (AALA) (CIP 24.0101) – **TRANSFER ORIENTED (Revised to be available 100% online)**
2. Associate of Arts Louisiana Transfer (AALT) (CIP 24.0199) – **TRANSFER ORIENTED (Revised to be available 100% online)**

SOWELA Technical Community College

Program Revisions

3. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP 15.0699) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Process Technology (CIP 15.0699) – **5 STARS**
 - c. Technical Competency Area (TCA) in Process Technology (CIP 15.0699) – **5 STARS**

Chair Oge referenced the Updates and encouraged board members to review the information presented.

J. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

K. OTHER BUSINESS

Supervisor Murphy gave a brief report of the Nominating Committee. He noted that Supervisors St. Blanc, Murphy, and Smith, all former chairs of the Board, served as members of the nominating committee.

On motion by Supervisor Toups, seconded by Supervisor Price, the Board voted to approve their recommendation to appoint Tim Hardy, Chair; Deni Grissette, 1st Vice Chair and Stevie Toups, 2nd Vice Chair, effective July 1, 2016, for a two year term of office, ending June 30, 2018. The motion carried.

Chair Ogé congratulated the newly elected Board officers.

On personal privilege, Supervisor Murphy presented Chair Ogé a memento of appreciation from the Board and the Board Office for his service as board chair for 2014-2016.

The plaque reads:

*Woody Ogé
Chair*

*Louisiana Community and Technical College System
Board of Supervisors
July 2014-June 2016*

*In appreciation of your service, dedication and
commitment to making the LCTCS a world-class system.
Your efforts will have a lasting effect on our System. We
appreciate the outstanding job that you have done as our
Board Chair.*

Chair Ogé thanked the Board for allowing him to serve as Chair for the last two years.

L. ANNOUNCEMENTS

There were no additional announcements for the Board.

M. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Toups, seconded by Supervisor Price, Chair Ogé adjourned the meeting at 11:23 a.m.



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS EXECUTIVE COMMITTEE MEETING

APPROVED AGENDA ITEMS

Friday, June 24, 2016

9:00 a.m.

LCTCS Board Conference Room
265 South Foster Drive
Baton Rouge, LA 70806

*** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

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A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MEETING AGENDA FOR JUNE 24, 2016

E. APPROVAL OF MINUTES OF OCTOBER 5, 2015, LCTCS BOARD OF SUPERVISORS EXECUTIVE & PERSONNEL COMMITTEES MEETING

F. GENERAL ACTION ITEMS

Academic and Student Affairs Actions

1. For Review and Advisement: New LCTCS Policy #2.017, International Education Policy: Travel, Planning, and Logistics
2. Board Resolution: Act # 401 of the 2016 Regular Legislative Session
3. Potential Litigation Discussion **

Facilities Actions

4. Cooperative Endeavor Agreement between Northwest Louisiana Technical College and Joe Leblanc Food Pantry, Inc.

Finance Actions

5. Academic Year 2016-2017 Tuition and Fee Schedule
6. LCTCS Policy #5.007, Tuition Refund Policy
7. Social Services Contract between Fletcher Technical Community College and Prime Time Training, Inc.
8. Professional Services Contract between Fletcher Technical Community College and Audubon Engineering Company, LP

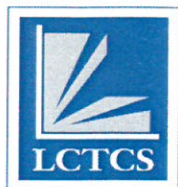
Personnel Actions

9. Reduction In Force for Fletcher Technical Community College
10. Appointment of Acting Chancellor at Louisiana Delta Community College **

G. OTHER BUSINESS

H. ANNOUNCEMENTS

I. ADJOURNMENT



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Monty Sullivan
System President

Officers:
Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:
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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Sean Martin
Executive Director of WorkReady U

SUBJECT: Review and Advisement: Revisions to LCTCS Policy #1.117, High School Equivalency Guidelines

DATE: 09/01/2016

FOR REVIEW AND ADVISEMENT:

Recommendation: Staff recommends that the Board accept for review and advisement the attached revisions to policy #1.117, "High School Equivalency Guidelines".

Background: Policy #1.117 stipulates that individuals 15 years of age and below shall not be permitted to take a high school equivalency test under any circumstance. Policy #1.117 has been revised to allow the System President to grant waivers to individuals 15 years of age and below due to extraordinary circumstances outside of the individual's control.

Fiscal Impact: N/A

History of Prior Actions: Policy #1.117 was approved by the Board on 02/09/2011 and subsequently revised by the Board on 11/13/2013.

Benefits to the System: Revisions to policy #1.117 will allow for flexibility in taking high school equivalency tests in extraordinary circumstances.


Approved for Recommendation to the Board
Dr. Monty Sullivan

Date

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Policy # 1.117

Title: High School Equivalency Guidelines

Authority: Board Action

Original Adoption: February 9, 2011

Effective Date: February 9, 2011

Last Revision: November 13, 2013

A. Age Requirements

1. A student shall be 16 years of age or older in order to be authorized to be administered the High School Equivalency Test.
2. Individuals who are 16-18 years of age must provide evidence of withdrawal from the K-12 system in addition to the documentation required below.
3. A student who has attained the age of 16 and qualified to take the High School Equivalency Test may request an age waiver from the local school superintendent if one or more of the following hardships exist and if appropriate documentation is on file at the local school board office:
 - a. pregnant or actively parenting;
 - b. incarcerated or adjudicated;
 - c. institutionalized or living in a residential facility;
 - d. chronic physical or mental illness;
 - e. family and/or economic hardships.
 - i. Family and/or economic hardship is defined as a student who acts as a caregiver or must work to support the family due to a parent's death or illness, or needs to be removed from an existing home environment.
4. All other requests for age waivers, because of hardships not listed above must be approved by the Louisiana Community and Technical College (LCTCS) prior to the students' taking the High School Equivalency Test.
5. A married or emancipated individual may be permitted to take the High School Equivalency Test at 16 years of age and above.
6. Individuals 15 years of age and below shall not be permitted to take the High School Equivalency test ~~under any circumstances~~ unless approval is granted by the System President due to extraordinary circumstances.

B. Qualifying Requirements

1. Individuals 19 years of age or above do not have to qualify for the High School Equivalency Test by taking the State approved Official Half-Length High School Equivalency Practice Test.

Overview of Revisions

2. Individuals between 17-18 years of age or 16 years of age with an approved age waiver may qualify for the High School Equivalency Test by taking the State approved Official Half-Length Practice Test and achieve qualifying scores as established by the State.
3. Qualifying scores on the Official Half-Length Practice Test shall be certified by State-approved adult education sites of instruction. Any state-approved adult education site of instruction may recommend an individual to take the High School Equivalency Test.
4. The High School Equivalency Test may not be administered to candidates who are enrolled in an accredited high school unless they are enrolled in the Options/Connection Program (The Options Program).
5. The High School Equivalency Test may not be administered to candidates who have graduated from an accredited high school.

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Policy # 1.117

Title: High School Equivalency Guidelines

Authority: Board Action

Original Adoption: February 9, 2011

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A. Age Requirements

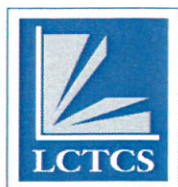
1. A student shall be 16 years of age or older in order to be authorized to be administered the High School Equivalency Test.
2. Individuals who are 16-18 years of age must provide evidence of withdrawal from the K-12 system in addition to the documentation required below.
3. A student who has attained the age of 16 and qualified to take the High School Equivalency Test may request an age waiver from the local school superintendent if one or more of the following hardships exist and if appropriate documentation is on file at the local school board office:
 - a. pregnant or actively parenting;
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 - d. chronic physical or mental illness;
 - e. family and/or economic hardships.
 - i. Family and/or economic hardship is defined as a student who acts as a caregiver or must work to support the family due to a parent's death or illness, or needs to be removed from an existing home environment.
4. All other requests for age waivers, because of hardships not listed above must be approved by the Louisiana Community and Technical College (LCTCS) prior to the students' taking the High School Equivalency Test.
5. A married or emancipated individual may be permitted to take the High School Equivalency Test at 16 years of age and above.
6. Individuals 15 years of age and below shall not be permitted to take the High School Equivalency test unless approval is granted by the System President due to extraordinary circumstances.

B. Qualifying Requirements

1. Individuals 19 years of age or above do not have to qualify for the High School Equivalency Test by taking the State approved Official Half-Length High School Equivalency Practice Test.

Revised Policy

2. Individuals between 17-18 years of age or 16 years of age with an approved age waiver may qualify for the High School Equivalency Test by taking the State approved Official Half-Length Practice Test and achieve qualifying scores as established by the State.
3. Qualifying scores on the Official Half-Length Practice Test shall be certified by State-approved adult education sites of instruction. Any state-approved adult education site of instruction may recommend an individual to take the High School Equivalency Test.
4. The High School Equivalency Test may not be administered to candidates who are enrolled in an accredited high school unless they are enrolled in the Options/Connection Program (The Options Program).
5. The High School Equivalency Test may not be administered to candidates who have graduated from an accredited high school.



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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Emily Campbell
Executive Director of Enrollment Management and Student Service

SUBJECT: New LCTCS Policy #2.017, International Education: Travel, Planning,
and Logistics

DATE: 08/22/2018

FOR BOARD ACTION:

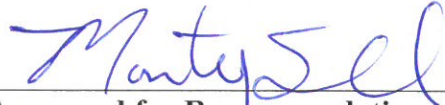
Recommendation: Staff recommends that the Board approve the attached new policy #2.017, "International Education: Travel, Planning, and Logistics".

Background: Policy #2.017 provides a framework for the planning and execution of international educational travel. The policy mandates that certain criteria be met prior to the commencement of any international educational travel, including: (1) partnership with a reputable international exchange provider or documented college-to-college partnership; (2) approval by the LCTCS President of a written proposal from the college CEO containing certain details about the trip; (3) signed consent by all travelers to abide by the college code of conduct and established travel accommodations, and acknowledgement that any violation of the code of conduct or deviation from the travel accommodations will result in dismissal from the program and the college; and (4) communication to all participants regarding cultural and safety considerations for the trip. The policy also mandates that no person other than those listed in the proposal approved by the LCTCS President will be allowed to participate in the trip and that all participants be LCTCS employees or students. In addition, the policy mandates that colleges follow State policies for transportation and lodging; that all costs associated with an early return will be the responsibility of the individual traveler; and that college foundations be prohibited from directly funding any international educational travel initiatives. The policy title has been updated nominally since being received for review and advisement.

History of Prior Actions: The attached policy was presented for review and advisement at the 06/24/2016 Executive Committee Meeting.

Fiscal Impact: N/A

Benefits to the System: If approved, Policy #2.017 will help to ensure that all international education experiences are well organized, have clear expectations of educational outcomes, and provide for the safety of all travelers.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 2.017

Title: INTERNATIONAL EDUCATION: TRAVEL, PLANNING, AND LOGISTICS

Authority: Board Action

Original Adoption:

Effective Date:

Last Revision:

Central to the missions of member colleges of the Louisiana Community and Technical College System, international education initiatives provide enhanced learning experiences for students blending curriculum and cultural immersion while ensuring global competitiveness. Students who participate in meaningful international education initiatives can have a decided advantage in the job market.

The success of international education experiences is heavily contingent upon planning and logistics imperative to create a safe and productive learning environment. Careful planning efforts prior to, during and at the conclusion of travel provide for a robust educational impact and sustainable foundations for future travel. International education initiatives include but are not limited to study abroad, conferences, summits, institutes, and institutional partnerships. International travel is any travel beyond the border of the United States for any period of time.

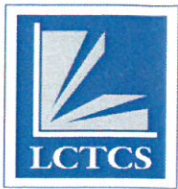
For LCTCS colleges participating in international education initiatives, the following is applicable to all international education initiatives:

1. Colleges must partner with a reputable international exchange provider or demonstrate a documented college to college partnership with a country outside of the US. Examples of reputable international exchange providers include, but are not limited to, Cross Cultural Solutions, Council on International Education Exchange, etc.
2. Prior to the purchase of airfare and hotel accommodations, the System President must receive, and subsequently approve in writing, a written proposal from the college CEO detailing the purpose of international educational travel including but not limited to international initiative outcomes, student learning outcomes, curriculum; college faculty, staff and/or students participating in the initiative (along with emergency contact information for each participant); overview of agenda/itinerary including orientations; identified international exchange provider, and post travel dissemination of faculty, staff, and student experiences.
 - a. The faculty, staff, and/or student selection/application process must be documented.
 - b. No persons other than those listed in the written proposal will be allowed to participate, either formally or informally, in the international education initiative.

New Policy

- c. With the exception of staff affiliated with the international exchange provider, all participants listed in the written proposal must be either LCTCS employees or students.
3. Pending approval by the System President, students and faculty must provide signatures of compliance in accordance with college code of conduct. At no time can students, faculty or staff deviate from established approved travel accommodations. Any variation from the approved program of study or any violation of college code of conduct will result in immediate removal from the program and college. All fees and costs associated with early return will be the responsibility of the student, faculty or staff member.
4. Communication to participating faculty, staff, and student regarding cultural considerations that are required for visiting the country; and safety considerations including but not limited to travel alerts at the time of planning and proper notifications to the US embassy of pending travel must be properly documented.
5. College must follow state policies for transportation and lodging associated with the international education initiative. College foundations cannot directly fund international education initiatives, but may provide grant opportunities to support them.

Any international education initiatives may be cancelled by the System President at any time.



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Dr. Paul Carlsen 
Chief Content Officer

SUBJECT: Update on SACSCOC and COE Accreditation Actions

DATE: 08/22/2016

REPORT ON ACCREDITATION ACTIONS AND ACTIVITIES:

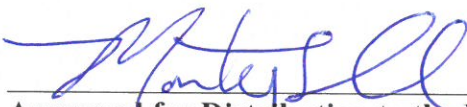
Recommendation: Staff presents for informational purposes the enclosed summary of accreditation actions and activities impacting LCTCS colleges.

Background: No negative actions were taken at the June 2016 meeting of the SACSCOC Board of Trustees or the June 2016 COE Executive Committee Meeting. Colleges continue to engage in activities related to maintaining accreditation.

Fiscal Impact: N/A

History of Prior Actions: N/A

Benefits to System: N/A


Approved for Distribution to the Board
Dr. Monty Sullivan

Date

**Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
Accreditation Updates:**

The following LCTCS colleges are accredited by SACSCOC:

Baton Rouge Community College
Bossier Parish Community College
Delgado Community College
Fletcher Technical Community College
Louisiana Delta Community College
Nunez Community College
River Parishes Community College
South Louisiana Community College
SOWELA Technical Community College

The following accreditation actions were taken at the June 2016 meeting of the SACSCOC Board of Trustees:

Delgado Community College: The Board of Trustees reaffirmed DCC's accreditation. DCC will go through reaffirmation again in 2026, and will complete a fifth-year interim report in 2021.

Louisiana Delta Community College: The Board of Trustees reaffirmed LDCC's accreditation. LDCC will go through reaffirmation again in 2026, and will complete a fifth-year interim report in 2021.

South Louisiana Community College: The Board of Trustees approved SLCC to offer the Associate of Science in Emergency Medical Technology-Paramedic degree and Certificate of Technical Studies programs through a contractual agreement with the National EMS Academy.

Council on Occupational Education (COE) Accreditation Updates:

The following LCTCS colleges are accredited by COE:

Central Louisiana Technical Community College
Northshore Technical Community College
Northwest Louisiana Technical College
South Central Louisiana Technical College
SOWELA Technical Community College

The following accreditation actions were taken at the June 2016 Executive Committee Meeting:

SOWELA Technical Community College: Removed from heightened monitoring. A data entry error was made causing the 2015 annual report to incorrectly indicate that two of SOWELA's programs failed to meet the Commission's minimum required benchmarks

for student success. SOWELA notified COE of this data entry error, which resulted in this action.

Northshore Technical Community College: Approved a change of location from the Educational Service center in Covington to the Pipe Trades Instructional Service Center in Metairie. Pearl River High School was approved as a new instructional service center.

Ongoing Activities:

LCTCS colleges are engaged in efforts to maintain accreditation all year. Below are updates of recent efforts:

Baton Rouge Community College: The SACSCOC Board of Supervisors granted approval to BRCC to offer two new Associate of Applied Science degree in Diesel Heavy Truck Technology and Automotive Technology. The Board also granted approved of the McKay Automotive Training Center as an instruction site. BRCC's Accreditation Liaison and the co-chairs of the reaffirmation team attended the 2016 Summer Institute in Texas.

Bossier Parish Community College: Currently researching, writing, and compiling the Compliance Report for submission to SACSCOC for the 2018 Reaffirmation of Accreditation. A site visit is scheduled for October 2017. BPCC sent several individuals to the SACSCOC 2016 Summer Institute on Quality Enhancement and Accreditation in Texas to gain more knowledge about the accreditation process. BPCC plans to send the Associate Vice Chancellor of Institutional Effectiveness, Strategic Planning, and Assessment to the SACSCOC workshop for Institutional Effectiveness Peer Evaluation Training and two individuals to the Substantive Change Drive-in Workshop at Xavier University in September 2016. The Leadership Team will attend the 2016 SACSCOC Annual Meeting in December 2016.

Delgado Community College: DCC sent an individual to the Summer Institution on the Quality Enhancement Process, and is using the experience for the development and assessment of the college's QEP: *The Right Path*. The college is preparing documents for submission of a Substantive Change regarding changes in instructional delivery the Delgado-Northshore-Slidell instructional site. A core team has been researching and is preparing the College's Fifth-Year Interim Report. The Chancellor, Vice Chancellor for Academic Affairs & College Provost, the QEP Director, and the Accreditation Liaison will attend the SACSCOC Annual Meeting in Atlanta in December 2016.

Fletcher Technical Community College: Will be sending Dr. Carrie Cortez, Director of Institutional Research & Effectiveness and SACSCOC Accreditation Liaison to the SACSCOC Peer Evaluator Training at Xavier University in September 2016. Members of the Leadership Team will be attending the SACSCOC Annual Conference in December 2016.

Northwest Louisiana Technical College: Continues to make every effort to maintain COE standards by sending employees to the COE conferences. Campus administration and

staff attended the COE Summer Conference. NWLTC is preparing for their 2018 COE accreditation visit.

Nunez Community College: Currently preparing for an October 24-27, 2016 SACSCOC on-site visit for reaffirmation.

River Parishes Community College: Plans to send the Director of Institutional Research and Effectiveness to a SACSCOC Institutional Effectiveness Training Workshop at Xavier University in September 2016. In preparation for RPPC's ten-year reaffirmation compliance certification, the Leadership Team is going to the Orientation for the SACSCOC Reaffirmation Class of 2019, which is part of the Annual Conference.

Northshore Technical Community College: Preparing for a COE reaffirmation team site visit the week of April 24, 2017. NTCC is continuing to work towards SACSCOC candidacy, and will submit a new SACSCOC application in August 2017 once the new Lacombe Campus opens.

South Louisiana Community College: SLCC received SACSCOC approval for 19 new dual enrollment sites. Thirteen of those sites were approved for 50% or more of program offerings. Is in the process of drafting its Compliance Certification for submission to SACSCOC in March 2017 and currently developing the QEP based on input received from the community. Preparing for an Onsite Review in October 2017 and Reaffirmation in 2018.

SOWELA Technical Community College: Sent four individuals to the SACSCOC Summer Institute in July 2016. Will be sending their SACSCOC Liaison and Dean of Institution to the SACSCOC Substantive Change Workshop at Xavier in September 2016. SOWELA is in the SACSCOC Class of 2019 and is planning to send a team of seven individuals to the annual meeting in December 2016.



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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin *JF Marin*
Sr. Vice President for Finance and Administration

FROM: Anthony Brown
Director of Operations

DATE: August 11, 2016

SUBJECT: Capital Outlay Requests for FY 2017-2018

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve the 2017-2018 Capital Outlay list of recommended projects.

Background: This list reflects the capital construction needs of each of the LCTCS member colleges. The FY 2017-2018 LCTCS Capital Outlay recommended projects are prioritized in groups as follows:

- **Emergency Projects** are defined as projects that are essential to correct conditions that seem to be hazardous to the safety of life or property or to satisfy state or federally mandated codes.
- **Continuing projects** are projects that have received previous funding or are in progress and require additional funding for continuation or completion. *Two projects listed under Continuing Projects on the preliminary list that was submitted for review and advisement during the June meeting of the LCTCS Board of Supervisors, the BRCC Center of Excellence in Transportation Automotive Training and Campus Construction SOWELA Technical Community College New Jennings Campus, were listed in House Bill-2 (HB-2) for complete funding during the 2016 Second Extraordinary Legislative Session. These projects are fully funded and will be removed from the list of projects when staff submits its list of projects for approval to the Board of Regents.*
- **New Projects** are those projects that have not been introduced for funding consideration or have been submitted but have not received any funding.

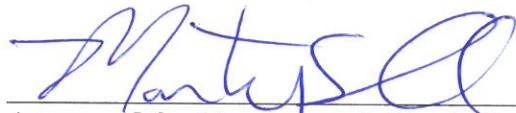
This list does not include the complete list of deferred maintenance needs of the colleges and does not include all projects that have a construction cost of less than \$500,000. Some of the deferred maintenance needs are reflected in the \$15,000,000 system-wide request for Waterproofing and Reroofing project that is the number one emergency project for this system. The LCTCS staff maintains a prioritized list of roofing projects needed at our member colleges. Many of the construction projects valued less than \$500,000 at the various campuses are included in the \$17,500,000 Small Capital Project

for LCTCS found in the New Projects category. These two projects have been recurring projects in the LCTCS list of capital outlay needs since 1999.

Fiscal Impact: The attached capital outlay request includes projects valued at more than \$537 million for planning, acquisitions, construction, equipment, and renovations at the various LCTCS campuses over the next five years.

History of Prior Actions: The LCTCS Board of Supervisors submits an annual Capital Outlay Request to the Board of Regents. At the June 2016 board meeting, a preliminary list of capital outlay projects was provided to the Board for review and advisement.

Benefits to the System: The capital outlay request process provides an opportunity to request funding to construct new facilities, make additions, renovate, refurbish, restore and enhance the facilities of the LCTCS.



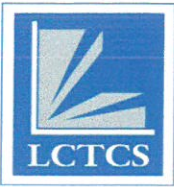
Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

LCTCS		Capital Outlay Request for FY 2017-2018						Project Total	
Priority in Category	Overall Priority	Campus	Project	Actual Previous	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
15	18	Baton Rouge Community College	Early Childhood Center: New Building of approximately 45,000 sf with classrooms and administrative support, on the existing campus.				\$1,350,000	\$10,000,000	\$1,000,000
16	19	Louisiana Delta Community College	Campus Construction: Construction of an 8000 sf building to provide classrooms, offices and an updated Student Services Department.					\$2,360,000	
17	20	SOWELA Technical Community College, Lake Charles	Gulf Coast Institute for Energy Exploration and Production: An additional 27,000 sf. As phase two for the \$2 million Industrial Technology Center to provide training in engineering technology, electronics, CAD/design, and industrial high performance manufacturing technology.						\$9,500,000
18	21	Louisiana Delta Community College-West Monroe Campus	Delta Advanced Technology Center: Supplement to the Act 360 Project in the construction of an 45,000 sf Industrial Technology and advanced manufacturing training center.						\$8,000,000
19	22	Delgado Community College, City Park Campus	General Classroom Building: Construction of a 40,000 sf facility with classrooms and faculty offices to replace loss of classroom space caused by Hurricane Katrina.						\$12,125,000
20	23	South Louisiana Community College, New Iberia Campus	Campus Construction: Design and construct new hangar/classroom facility. Total of 80,000 sq. ft. to include helicopter bay and maintenance bay of 40,000 sq. ft. and classroom, office and storage space of 40,000 sq. ft.						\$30,000,000
21	24	Baton Rouge Community College, Folkes Campus	Campus Construction: Parking lot upgrades. 61,000 sf parking with security lighting and ADA access, and maintenance building finishes and general renovation.						\$5,845,400
22	25	Baton Rouge Community College, Acadian Campus	Facility Construction: A new 40,000 sf facility to provide emergency training including disaster response and recovery for both on and offshore industries.						\$18,000,000
23	26	Baton Rouge Community College, Port Allen Campus	Building Renovation and Repairs: 19,807 sq. ft. multi building 25 year old campus, requires renovations						\$2,725,000
24	27	South Central Louisiana Technical College, Lafourche Campus, Thibodaux	Building Renovation and Repairs: Renovations and additions/restroom expansion. Campus experienced a 33.31% growth in 2007; Restroom capacity no longer meets health codes. General renovations required.						\$2,580,000
25	28	South Central Louisiana Technical College, Galliano Campus	Campus Construction: Repair existing damaged parking lot of approximately 62,000 sq. ft., add aprons, safety lighting and walkways to comply with ADA accessibility and to provide for safety of personnel.						\$1,451,041
26	29	Central Louisiana Technical Community College, Lamar Salter Campus	Building Renovation and Repairs: Retrofit and upgrade to the main building and addition of two 4,000 sq. ft. technical system building on the existing campus.						\$6,460,000
27	30	Central Louisiana Technical Community College, Oakdale Campus	Campus Construction: Add a new building of approximately 6,000 sq. ft. for a new health care building on the existing campus, with classroom/lab instructional areas.						\$2,200,000
28	31	South Louisiana Community College, Lafayette Campus	Campus Construction: New Classroom Building. Approximately 77,500 sq. ft. on the campus for general academic usage.						\$21,255,000
29	32	Baton Rouge Community College, Acadian Campus	Campus Renovation and Repairs : Retrofit existing building and infrastructure with new door and windows, low maint. floors, energy efficient lighting, new security, and emergency systems, upgraded sewer system, new roofing, and parking.						\$8,900,000
30	33	South Louisiana Community College, Lafayette Main Campus	Campus Construction: Construction of a 40,000 sf building to house student services programs.						\$10,000,000
31	34	South Louisiana Community College, Lafayette Campus	Building Renovation and Repairs: Renovate the existing 130,677 sq. ft. main building, including low maintenance flooring and new doors.						\$16,285,200
32	35	Louisiana Delta Community College, Delta Ouachita Campus	Campus Renovation and Repairs: Repair existing campus parking lot. Relocation of Student Services and upgrade Industrial and Auto Shop...						\$9,750,000
33	36	Northwest Louisiana Technical College, Mansfield Campus	Building Renovation and Repairs: Conversion of existing 4500 sq. ft. of unused space into Health Occupation classrooms and clinical laboratories.						\$931,152

LCTCS		Capital Outlay Request for FY 2017-2018									
Priority in Category	Overall Priority	Campus	Project	Actual Previous	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	Project Total	
34	37	Louisiana Delta Community College, Bastrop Campus	Campus Construction: Renovate buildings and restrooms to meet ADA standards and upgrade electrical, HVAC and communications system. Site work renovations to include construction of walkways to facilitate safe access to all buildings on campus. Fencing replacement for security of equipment and buildings.						\$1,357,000	\$1,357,000	
35	38	Baton Rouge Community College, Jumboville Campus	Campus Construction: Provide 15,000 sq. ft. of additional space to expand the welding program and HVAC training.						\$4,000,000	\$4,000,000	
36	39	Nunez Community College, Chalmette	Campus Construction: Construction of new 24,000 sf building on campus to provide classrooms, labs, resource center and administrative service areas to support the existing allied health programs - this has private funds available of \$500,000-\$1,000,000; Note:\$707,362 in Act 391 to restore existing bldg.						\$7,000,000	\$7,000,000	
37	40	Louisiana Delta Community College, Lake Providence	Campus Construction: Renovate Buildings and provide code compliance upgrades.					1007860		\$1,007,860	
38	41	South Central Louisiana Technical College, River Parishes Campus	Campus Construction: Region 3- Reserve, La: 4,000 sq. ft. building to replace the temporary buildings						\$1,118,000	\$1,118,000	
39	42	Northwest Louisiana Technical College, Shreveport/Bossier Campus	Building Renovations: Renovations to Building G for carpentry. 2,485 sq. ft. existing building.						\$2,429,880	\$2,429,880	
40	43	Northwest Louisiana Technical College, Shreveport Bossier Campus	Campus Construction: New Workforce Development Center. 28,000 sf building with classrooms and admin. services on the existing campus.						\$8,336,720	\$8,336,720	
41	44	Delgado Community College, West Bank Campus	Campus Construction: New Classroom building of approximately 25,000 sf, multi-purpose classroom facility and infrastructure.						\$12,000,000	\$12,000,000	
42	45	Delgado Community College, City Park Campus	Campus Repair and Renovation: Replace fencing, sidewalks, trees, bushes, landscaping, repair lagoons, install new sidewalks, and hide central utilities plant from view.						\$2,500,000	\$2,500,000	
43	46	Northwest Louisiana Technical College, Shreveport Bossier Campus	Campus Construction: New Health Occupations Center. A new 20,000 sq. ft. building with classrooms, practical labs, resource center, and administrative functions.						\$5,600,000	\$5,600,000	
44	47	SOWELA Technical Community College, Lake Charles Campus	Campus Repair and Renovation: Lighting and Resurfacing Student Parking. Campus parking lot is 60+ years; campus lighting is 30+ years; 20 acres						\$5,846,400	\$5,846,400	
45	48	South Louisiana Community College, New Iberia Campus	Facility Construction: A new 30,000 sf facility to provide emergency training including disaster response and recovery for both on and offshore industries.						\$14,500,000	\$14,500,000	
46	49	South Louisiana Community College, Teche Area Campus	Campus Construction: Integrated Systems Training Center Phase 1. Design and construct new training facility to house Machine and Tool Tech., Drafting and Design Tech., Carpentry, Electricity, Industrial Mechanics, Welding, and Electronics.						\$10,000,000	\$10,000,000	
47	50	Central Louisiana Technical Community College, Avoyelles Campus	Campus Repair and Renovation: The electronics shop will be renovated and upgraded to house the office occupations program.						\$515,000	\$515,000	
48	51	South Louisiana Community College, Acadian Campus	Campus Renovation and Repairs: Retrofit the existing building and infrastructure with new low maint. flooring, energy efficient lighting, new security and emergency systems, upgraded HVAC system, new roofing and resurfaced parking lot. Also 90,000 sq. ft. concrete apron for truck driver's training on existing campus.						\$5,500,000	\$5,500,000	

LCTCS		Capital Outlay Request for FY 2017-2018									
Priority in Category	Overall Priority	Campus	Project	Actual Previous	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY-2021-2022	Project Total	
49	52	Northwest Louisiana Technical College, Shreveport/Bossier Campus	Campus Construction: Replace Building F; 21,648 sq.ft. existing building.						\$8,336,720	\$8,336,720	
50	53	South Louisiana Community College, Lafayette Campus	Campus Construction: Workforce Development Building; 9,000-9,500 sq. ft. building						\$3,500,000	\$3,500,000	
51	54	Baton Rouge Community College, Main	Campus Construction: Construction of a 90,000 sf Allied Health facility with all required equipment.						\$24,000,000	\$24,000,000	
52	55	Baton Rouge Community College, Baton Rouge Main Campus	Campus Construction: Parking Garage; Construction of a 700 car parking garage of 270,000 sq. ft., located on campus						\$10,375,750	\$10,375,750	
53	56	South Louisiana Community College, T. H. Harris Campus	Campus Renovations and Construction: Renovations to the original 32 year old facility and add a new 11,000 sq. ft. area with classrooms, practical labs, and resource center for growth and implementation of an early college academy.						\$15,520,000	\$15,520,000	
54	57	South Louisiana Community College, C. B. Corcill Campus	Campus Construction: 7000 sq. ft. replacement of 2 portable buildings to include Allied Health and student activities.						\$2,800,000	\$2,800,000	
55	58	Delgado Community College	Campus Renovations and Repairs: Isaac Delgado Hall. Built in 1921. Needs to meet current coding by laws.						\$22,462,800	\$22,462,800	
56	59	Delgado Community College, City Park Campus	New Construction: Construction of a 1500 square foot parking garage on the main campus.						\$24,000,000	\$24,000,000	
57	60	Delgado Community College, All Campuses	Campus Renovation and Repairs: Delgado Campus Image Branding and Building Exterior Repair						\$10,250,000	\$10,250,000	
58	61	Central Louisiana Technical Community College, Alexandria	Campus Construction, Renovations, and Repairs: Construction of a 36,000 square foot facility and provide major renovations and repairs to 10,000 square feet buildings at Lamar Salter and Oakdale, and Jena.						\$13,750,000	\$13,750,000	
59	62	Central Louisiana Technical Community College, Avoyelles Campus	Campus Renovations: HVAC Replacement for Business Office (BOT), Main and Allied Health Buildings. Ceiling replacement for Business Office Technology Buildings; and major renovations and repairs to all buildings.						\$1,500,000	\$1,500,000	
60	63	Central Louisiana Technical Community College, Avoyelles Campus	Campus Renovations and Repairs: Renovation of Auto Tech space into Heating A/C Mechanics and Refrigeration training area and expand the electricians training area.						\$500,000	\$500,000	
61	64	Central Louisiana Technical Community College, Oakdale Campus	Renovations and Repairs: Acquisition of Property and Construction of new road and Parking Area						\$725,000	\$725,000	
Total New Projects				\$0.00	\$24,756,716	\$41,160,000	\$30,870,000	\$33,610,000	\$391,838,923	\$522,235,639	
Grand Total All Categories				\$20,919,200.00	\$46,756,716	\$46,860,000	\$32,870,000	\$35,610,000	\$393,838,923	\$576,854,839	



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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 26, 2016

SUBJECT: Reversion of the Baton Rouge Community College Donmoor Building

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the President and the Chancellor of the Baton Rouge Community College to execute all documents and complete all requirements necessary for the reversion of the Donmoor Building, including the authority to make such payments as may be necessary to secure the release of the federal deed restrictions associated with the property located at 350 North Donmoor Avenue, Baton Rouge, back to the Federal Real Property Assistance Program, United States Office of Management, General Services Administration. The reversion of this property must be filed with the local Clerk of Courts Office and the State Land Office.

Background: During the June 2016 meeting of the LCTCS Board of Supervisors, the Board authorized the President and Chancellor of Baton Rouge Community College (BRCC) to execute all documents necessary for the reversion of the Donmoor Building. Recently, board staff received a letter from an administrator from the Federal Real Property Assistance Program indicating that in addition to executing documents for the reversion, there may be costs associated with returning the building to the General Services Administration. This revision to the Board action from the June meeting is necessary to provide the authority to make such payments that may be necessary to secure the release of the federal deed restrictions associated with this property.


In 2004, the LCTCS was granted ownership of this Federal surplus property for the use and benefit of Baton Rouge Community College for educational purposes from the Federal Real Property Assistance Program, United States Office of Management, General Services Administration. The property consists of 1.11 acres with an 11,000 square foot facility, which was formerly used as the Social Security Administration Baton Rouge District Office.

This property was designated by BRCC to house the administration and training site for the Workforce Education and Continuing Education Programs. Since the merger with Capital Area Technical College, BRCC has relocated its Workforce Education programs to the Acadian Campus and no longer has a need for this space. In accordance with the provisions of the conveyance of this property, the property is to be reverted back to the U.S. General Services Administration if it is no longer used for educational purposes.

Fiscal Impact: The cost associated with securing the release of the federal deed restrictions associated with this property has not been determined.

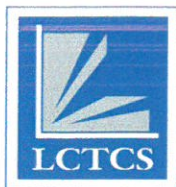
History of Prior Actions: During the June 2016 meeting of the LCTCS Board of Supervisors, the Board authorized the President and Chancellor of Baton Rouge Community College to execute all documents necessary for the reversion of the Donmoor Building.

Benefits to the System: Reverting this property back to the US General Services Administration will save approximately \$300,000 annually in building operations costs and reduce the college's risk exposure.



Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



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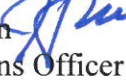
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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 22, 2016

SUBJECT: Servitude and Right of Way Agreement from the LCTCS, on behalf of Northshore Technical Community College, to CLECO Power, L.L.C.

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the President to execute a right-of-way agreement between the LCTCS, on behalf of Northshore Technical Community College (NTCC), and CLECO Power, L.L.C. for the connection of electrical service and the continued maintenance of the utility distribution equipment to be installed to service the new Lacombe campus that is currently under construction. The legal description and technical drawing illustrating the area to be transferred will be maintained in the office of the Chief Operations Officer.

Background: NTCC is constructing a new campus in Lacombe, funded through a combination of FEMA funds and Act 360 proceeds, to provide a presence in the Northshore area and to replace the Hurricane Katrina damaged facility in Slidell. NTCC has been utilizing leased facilities in Slidell as temporary classroom and office space since being displaced from the former Slidell Campus as a result of Hurricane Katrina. Due to the extensive damage resulting from the hurricane and the low elevation of the former Slidell Campus, a decision was made to sell the Slidell campus and relocate this campus to Lacombe.

The facility under construction has a completion date of late November 2016. The requested right of way will allow CLECO to establish electrical service to the new campus and will provide future access to the campus for CLECO to service the electrical distribution equipment that will be installed.

Fiscal Impact: No cost to the college.

History of Prior Actions: N/A

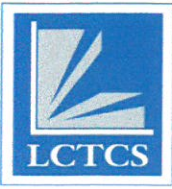
Benefits to the System: The right-of-way agreement will allow electrical service to be provided to the new campus located in Lacombe.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

**Northshore Technical Community College
Servitude and Right of Way Agreement – CLECO Power, L.L.C.**





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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin *JFM*
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 1, 2016

SUBJECT: Servitude and Right of Way Agreement from the LCTCS, on behalf of
SOWELA Technical Community College, to Entergy Louisiana, L.L.C.

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the President to execute a right-of-way agreement between the LCTCS, on behalf of SOWELA Technical Community College, and Entergy Louisiana, L.L.C. for the connection of electrical service and the continued maintenance of the utility distribution equipment that will be installed to service the new Jennings campus that is currently under construction. The legal description and technical drawing illustrating the area to be transferred will be maintained in the office of the Chief Operations Officer.

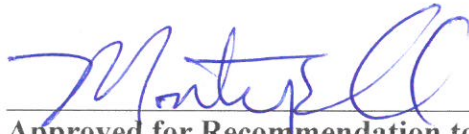
Background: SOWELA Technical Community College is constructing a new campus in Jennings Louisiana to replace the aged facility that is currently being used. The construction project is funded through a capital outlay appropriation. The current facility being used in Jennings was constructed in the mid-1940's and was used by the military for training during WW II. In the 1960's, this facility was transferred to the state to be used for vocational training and was eventually transferred to the Board of Elementary and Secondary Education. The LCTCS acquired this facility in 1999 when the vocational educational programs and facilities of the Louisiana Technical College were transferred to its management.

The facility under construction has a completion date of February 2017. The requested right of way agreement will allow Entergy Louisiana, L.L.C. to establish electrical service to the new campus and will provide future access to the campus for Entergy to service the electrical distribution equipment.

Fiscal Impact: No cost to the college.

History of Prior Actions: N/A

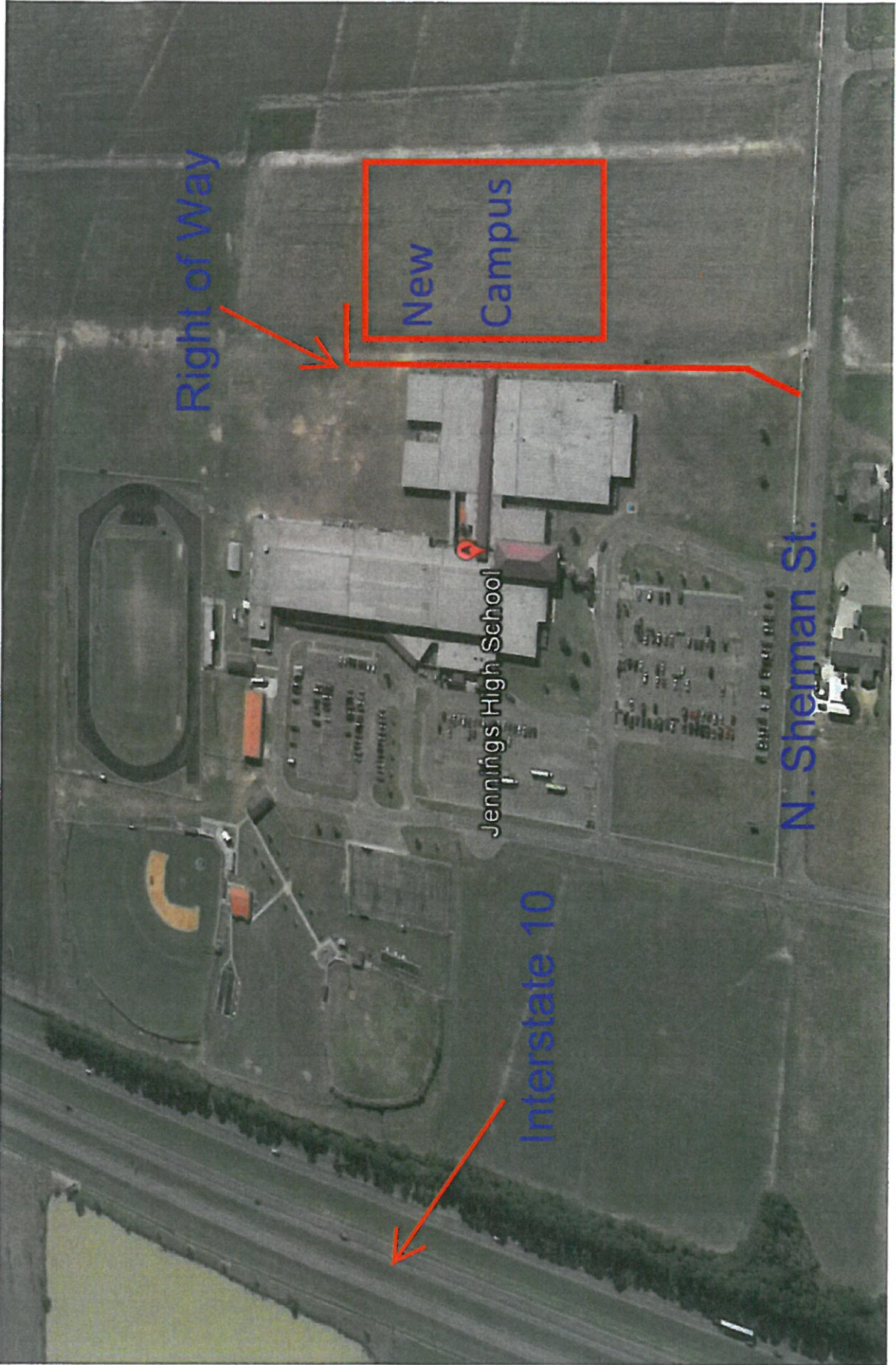
Benefits to the System: The right-of-way agreement will allow electrical service to be provided to the new campus located in Jennings, LA.

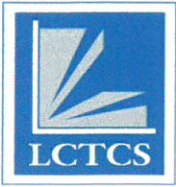


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

SOWELA Technical Community College, Jennings, LA





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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 10, 2016

SUBJECT: Cooperative Endeavor Agreement between the Houma-Terrebonne Soccer Association and the LCTCS, on behalf of Fletcher Technical Community College

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the LCTCS President and the Chancellor of L.E. Fletcher Technical Community College to negotiate and execute a Cooperative Endeavor Agreement between the LCTCS, on behalf of the college, and Houma-Terrebonne Soccer Association to allow the use of land at the college for soccer fields. A map depicting the area that will be used by the Soccer Association is attached.

Background: The college currently has several undeveloped acres of land at the rear of the Schriever Campus. The Houma-Terrebonne Soccer Association proposes to construct several soccer fields, restrooms and a concession stand in this undeveloped area for the benefit of the soccer players of the Terrebonne area. When not in use by the Soccer Association, the college will have full access to the fields.

The initial term of the agreement will be (5) years, with (5) one year options to renew. A buyout provision will be included in the agreement allowing the Soccer Association to recoup a portion of their investment if the college requires the land that the fields will be developed on before the end of the initial term.

Fiscal Impact: The college will receive a token sum of one dollar per year from the Houma-Terrebonne Soccer Association for use of the property.

History of Prior Actions: N/A

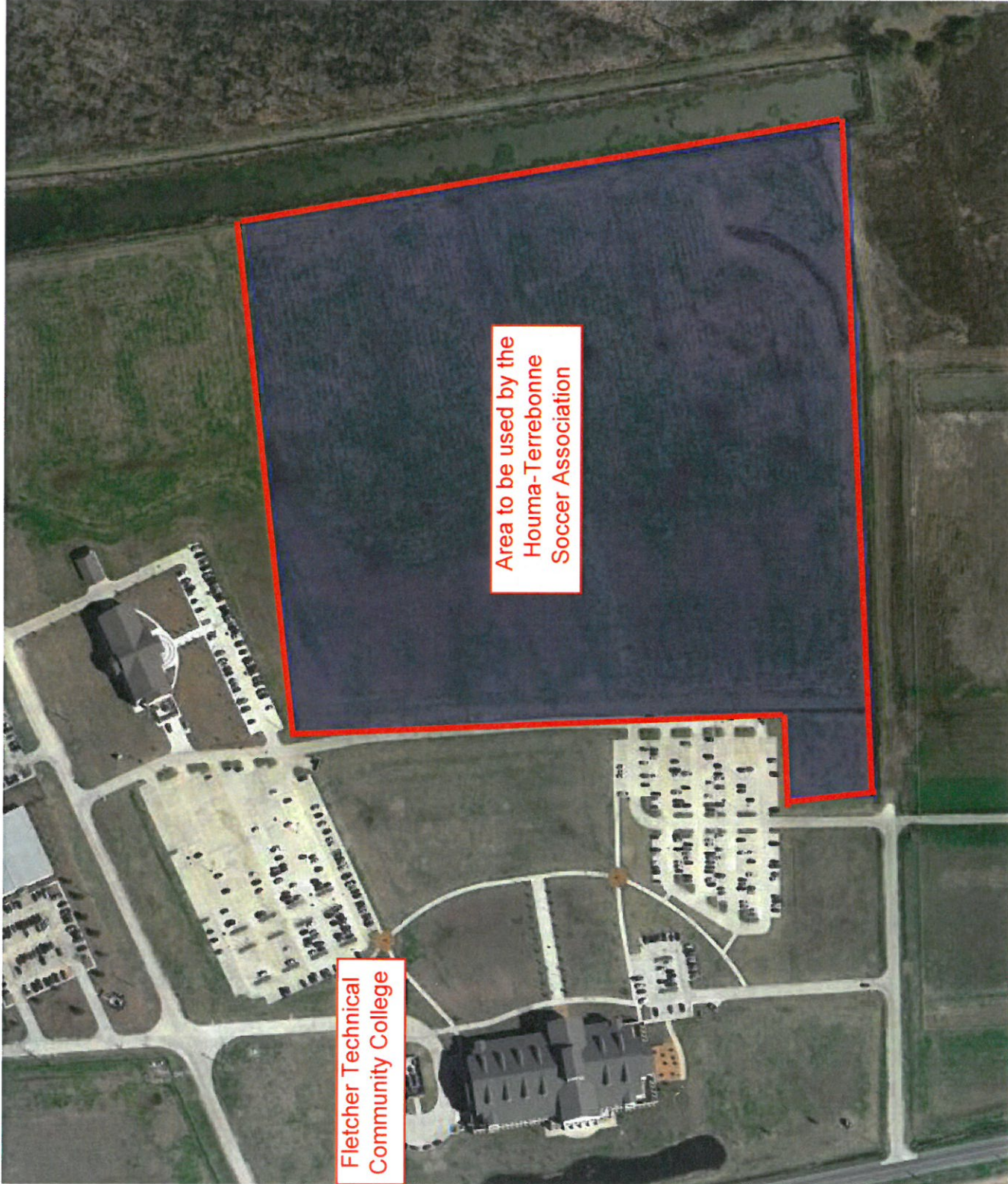
Benefits to the System: This cooperative endeavor agreement will strengthen the relationship between L.E. Fletcher Technical Community College and the surrounding community and will provide an opportunity for recruitment of future students for the college.

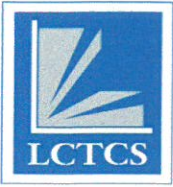


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

**Fletcher Technical Community College
Property to be used by the Houma-Terrebonne Soccer Association**





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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 10, 2016

SUBJECT: Cooperative Endeavor Agreement between the Cardiovascular Institute of the South and the LCTCS, on behalf of Fletcher Technical Community College

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the LCTCS President and the Chancellor of L.E. Fletcher Technical Community College to negotiate and execute a cooperative endeavor agreement between the LCTCS, on behalf of the college, and Cardiovascular Institute of the South for the use of space at the college for offices and training purposes.

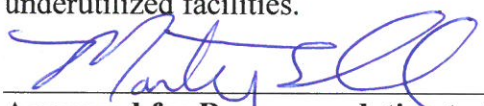
Background: The college currently has an approximately 11,000 square foot building, the State Farm Building, that is underutilized. A Fletcher Technical Community College community partner, Cardiovascular Institute of the South (CIS), desires to use this facility for office space and as a training facility. Fletcher Technical Community College has assisted CIS in providing workforce training and education to CIS employees and CIS has assisted Fletcher by furnishing financial support.

Since the college no longer use this facility, allowing CIS use of the former State Farm Building will provide funding for the operation of the facility. CIS will be provided a (5) year lease with one (5) year renewal option.

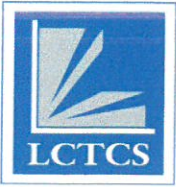
Fiscal Impact: CIS will pay the college \$48,000 per year for use of this facility. An escalation of cost provision will be included if CIS decides to exercise the five-year renewal option at the expiration of the initial term.

History of Prior Actions: N/A

Benefits to the System: This cooperative endeavor agreement will strengthen the relationship between Fletcher Technical Community College and one of their community partners and allow the college to recoup its costs for the operation of one of its underutilized facilities.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



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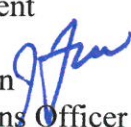
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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations

DATE: August 3, 2016

SUBJECT: Donation of Property to Nunez Community College

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize and accept the donation of property and improvements from Robert J. and Sheryl B. Baudier located at 3627 Delille Street, Chalmette, LA, for the use of Nunez Community College, upon completion of final due diligence. The donation of this property must be recorded with the local Clerk of Courts and the State Land Office.

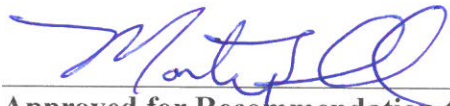
Background: The proposed donation includes two buildings, a fenced concrete yard, and a large covered drive. The main building is approximately 2,830 square feet and is comprised of four offices, three bathrooms, a copy area, a kitchenette, a server room, a reception area, and a two-story warehouse shop area. The second, smaller building has a tool room or possible office area, a plumbed second room and a large garage area.

The college proposes to use this space for its Facilities Department, which is comprised of 21 employees. Currently, the college does not have adequate space to house these employees and all of their tools and equipment. These employees are dispersed throughout the campus. This donation would alleviate this space issue and it will also provide a space for the HVAC Instructor. Centralizing this office and these functions will allow for a more organized, efficient and productive department.

Fiscal Impact: In February 2016 the property was appraised at \$350,000.

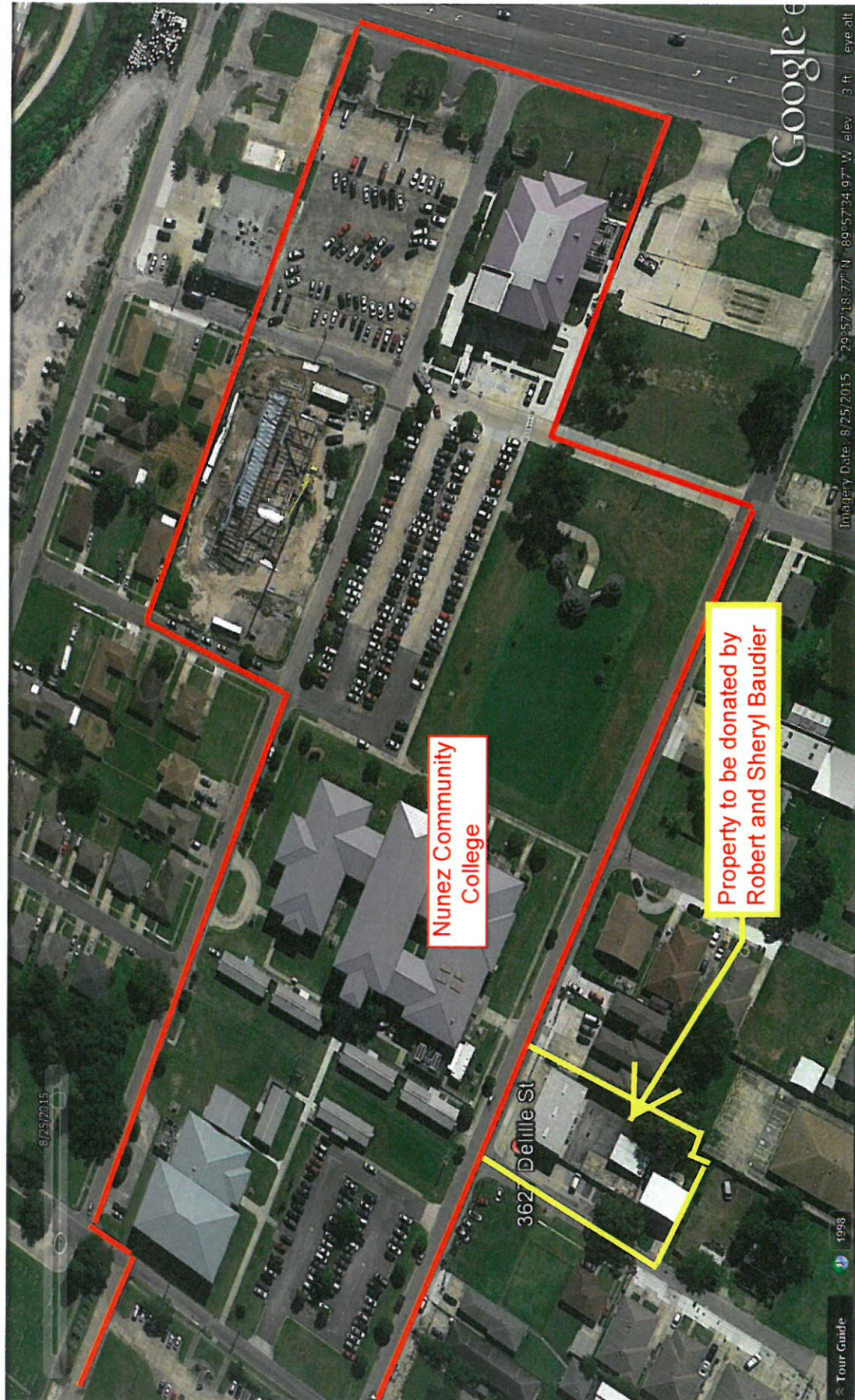
History of Prior Actions: N/A

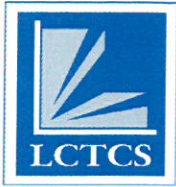
Benefits to the System: The acceptance of this property will provide additional space to house the Facilities Department for the college and free up the space that is currently used by this department for other functions.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

**Property to be donated to Nunez Community College
3627 Delille St., Chalmette, LA**





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TO: Dr. Monty Sullivan
President

FROM: David Helveston *DK*
Chief External Affairs Officer

DATE: August 22, 2016

SUBJECT: Transfer of Edwards Barham Endowment from South Louisiana Community College to Louisiana Delta Community College Foundation.

FOR BOARD ACTION

Recommendation: Staff recommends that the Board Approve the transfer of the Edwards Barham Endowment Scholarship from South Louisiana Community College Midwifery program be transferred to Louisiana Delta Community College to be used to provide scholarship support and/or funding for training or workforce opportunities.

Background: Edwards Barham was a founding member of LCTCS Board of Supervisors. His dedication to the colleges that make up the LCTCS continues to be influential posthumously. At the request of his wife, Mrs. Edwards Barham, the scholarship endowed with SLCC for Midwifery will be moved to LDCC, a college that remains part of his family's daily life.

Edwards Barham donated \$40,000 to SLCC for the Midwifery program in March of 2009.

History of Prior Actions: Edwards Barham donated \$40,000 to SLCC for the Midwifery program.

Fiscal Impact: LDCC will use these funds to provide scholarships for qualified students in programs leading to employment. The Endowment income shall be used solely for eligible students, to provide scholarship support and/or funding for training or workforce experiential opportunities (e.g., internships, externships, and apprenticeships). Endowed Scholarship funds may be used to supplement other support provided to the recipient, including additional scholarships, federal financial aid grants, or student employment.

Benefits to the System: This will help the LCTCS foundation take steps towards reaching the \$50 million asset goal laid out by Our Louisiana 2020.

Mrs. Edwards Barham
P.O. Box 238
Oak Ridge, LA 71264-0238

December 18, 2015

Dear Lana,

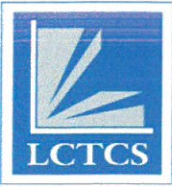
I would like to request that the Edwards Barham Endowment set up at SLCC for the purpose of being used for the midwifery program be transferred over to the Edwards Barham Endowed Scholarship located at Louisiana Delta Community College Foundation. The endowment at LDCC Foundation will provide scholarships for qualified students in programs leading to employment. The endowment income shall be used for eligible students to provide scholarship support and/or funding for training or workforce opportunities.

Thank you for your management of this endowment. Please let me know if you need anything else to make this transfer.

Sincerely,



Mrs. Edwards Barham



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:
Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:
Helen Bridges Carter
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Vincent St. Blanc, III
Charles T. Strong

Student Members:
Sommer Brown
Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: August 24, 2016

RE: FY 2017-18 Operating Budget for LCTCS Entities

Recommendation: Staff recommends that the Board approve the FY 2016-17 Operating Budgets of the LCTCS Colleges and the Board office.

Background: Annually, each higher education management board approves the operating budgets of its member colleges and universities, as required by state law. After the LCTCS Board takes action, the operating budgets will be submitted to the Board of Regents for action, and subsequently, to the Division of Administration, the Legislature and other various state agencies for informational purposes. This operating budget information will also be used in the development of the Governor's Executive Budget for the coming fiscal year, FY 2017-18.

Fiscal Impact: The LCTCS was appropriated \$122,054,754 in total state funding for operational expenditures, excluding \$10 million in statutorily dedicated Workforce Training Rapid Response funds. This is the fifth year that self-generated revenues for the colleges will comprise a larger portion of revenues than those provided by the state, with 57.6% of revenues provided by tuition/fees and 42.4% provided by the state. Note that in FY 09, the highpoint of state support, state funding accounted for 73% of total funding, while self-generated funds accounted for 27%.

The table on the following page summarizes the operating budgets of LCTCS entities, comparing FY 2016-17 to FY 2015-16 appropriations.

Comparison of LCTCS Funding from FY 2015-16 to FY 2016-17						
Funding Source	FY 2015-16 Appropriated		FY 2016-17 Appropriated		FY16 to FY17 Difference	
	\$	% of Total	\$	% of Total	\$	%
State Funds	\$132,257,364	42.7%	\$132,054,754	42.4%	(\$202,610)	(0.2%)
Self-Generated	\$177,469,651	57.3%	\$179,089,631	57.6%	\$1,619,980	0.9%
Total	\$309,727,015	100%	\$311,144,385	100%	\$1,417,370	0.5%
State General Fund	\$63,611,202		\$115,721,328		\$52,110,126	82%
Statutory Dedicated State Funds	\$68,646,162		\$16,333,426		(\$52,312,736)	(76%)

College	FY 2015-16 BUDGETED (as of 7/1/15)		FY 2016-17 BUDGETED (as of 7/1/16)		STATE FUNDS		TOTAL FUNDS	
	Operating Budget STATE Funds	Operating Budget TOTAL Funds	Operating Budget STATE Funds	Operating Budget TOTAL Funds	FY16 to FY17 Difference \$	%	FY16 to FY17 Difference \$	%
Baton Rouge CC	\$15,256,619	\$41,446,181	\$13,413,117	\$39,602,679	(\$1,843,502)	(12%)	(\$1,843,502)	(4%)
Bossier Parish CC	\$10,898,050	\$35,971,925	\$11,012,316	\$36,586,191	\$114,266	1%	\$614,266	2%
Central LA TCC	\$5,893,782	\$9,990,105	\$5,472,786	\$9,569,109	(\$420,996)	(7%)	(\$420,996)	(4%)
Delgado CC	\$27,099,827	\$84,039,345	\$26,825,423	\$83,764,941	(\$274,404)	(1%)	(\$274,404)	(0%)
Fletcher TCC	\$3,030,118	\$8,913,313	\$3,304,999	\$9,188,194	\$274,881	9%	\$274,881	3%
La. Delta CC	\$8,227,850	\$18,598,601	\$8,063,791	\$18,434,542	(\$164,059)	(2%)	(\$164,059)	(1%)
LCTCS E-Learning	\$1,295,904	\$1,295,904	\$1,287,012	\$1,287,012	(\$8,892)	(1%)	(\$8,892)	(1%)
Northshore TCC	\$5,148,718	\$10,618,738	\$5,275,960	\$9,681,579	\$127,242	2%	(\$937,159)	(9%)
Northwest LA TC	\$6,967,719	\$10,268,619	\$6,380,679	\$11,075,960	(\$587,040)	(8%)	\$807,341	8%
Nunez CC	\$3,456,589	\$8,980,157	\$3,600,201	\$9,573,769	\$143,612	4%	\$593,612	7%
River Parishes CC	\$3,404,839	\$9,547,270	\$3,332,604	\$9,475,035	(\$72,235)	(2%)	(\$72,235)	(1%)
South Cent. LA TC	\$4,317,117	\$8,365,723	\$4,195,862	\$8,244,468	(\$121,255)	(3%)	(\$121,255)	(1%)
South La. CC	\$13,069,001	\$29,443,847	\$12,931,229	\$29,306,075	(\$137,772)	(1%)	(\$137,772)	(0%)
SOWELA TCC	\$7,038,204	\$15,094,260	\$7,628,318	\$16,024,374	\$590,114	8%	\$930,114	6%
LCTCS Board/ WorkReady U *	\$17,153,027	\$17,153,027	\$19,330,457	\$19,330,457	\$2,177,430	13%	\$2,177,430	13%
TOTAL	\$132,257,364	\$309,727,015	\$132,054,754	\$311,144,385	(\$202,610)	(0.2%)	\$1,417,370	0.5%

Budget Considerations:

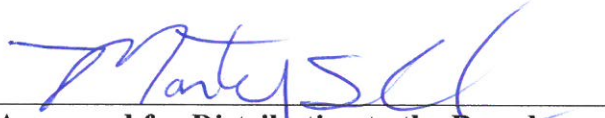
State Funding: the \$202,610 reduction in state funds for FY 2016-17 is due to the annualization of \$762,931 in mid-year budget cuts from FY 2015-16. Once the FY 2015-16 mid-year reductions are accounted for, state funding for FY 2016-17 actually increased by \$560,321.

Baton Rouge Community College lost \$2,226,507 of State General Funds for FY 2016-17 as a result of failing GRAD Act for FY 2015-16. These funds have been placed in the budget of the LCTCS Board/WorkReady U for FY 2016-17 and will be distributed by the LCTCS Board of Supervisors according to a plan developed under Board of Regents guidelines.

Self-Generated Budget (Spending) Authority: LCTCS colleges did not request additional self-generated revenue authority for FY 2016-17. However, \$1.6 million in additional self-generated revenue authority was provided during FY 2015-16 for revenue increases realized by some colleges due mainly to GRAD Act tuition increases and enrollment growth.

Prior Board Action: The Board approved the LCTCS operating budgets for FY 2015-16 at the September 2015 meeting. This is a continuation of the budgetary process for FY 2016-17.

Benefits to the System: The operating budget for each college serves as a financial and operating plan.



Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

**Board of Regents
Form BOR-1**

Institution: Bossier Parish Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$5,708,445	\$5,708,445	\$10,611,041	\$4,902,596	85.88%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$5,131,529	\$5,131,529	\$401,275	(\$4,730,254)	(92.18%)
Higher Education Initiatives Fund	\$4,746,021	\$4,746,021	\$0	(\$4,746,021)	(100.00%)
Support Education in Louisiana First (SELF)	\$385,508	\$385,508	\$401,275	\$15,767	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$10,839,974	\$10,839,974	\$11,012,316	\$172,342	1.59%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$22,211,426	\$25,073,875	\$25,573,875	\$500,000	1.99%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$33,051,400	\$35,913,849	\$36,586,191	\$672,342	1.87%
Expenditures by Function:					
Instruction	\$16,047,529	\$16,257,533	\$16,960,792	\$703,259	4.33%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$256,441	\$259,906	\$238,709	(\$21,197)	(8.16%)
Academic Support**	\$2,101,736	\$2,223,152	\$2,367,473	\$144,321	6.49%
Student Services	\$2,163,827	\$2,322,304	\$2,362,310	\$40,006	1.72%
Institutional Services	\$4,579,793	\$6,588,702	\$6,454,159	(\$134,543)	(2.04%)
Scholarships/Fellowships	\$2,530,212	\$2,530,212	\$2,200,000	(\$330,212)	(13.05%)
Plant Operations/Maintenance	\$3,614,902	\$3,975,081	\$4,088,964	\$113,883	2.86%
Total E&G Expenditures	\$31,294,441	\$34,156,890	\$34,672,407	\$515,517	1.51%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$929,341	\$929,341	\$975,044	\$45,703	4.92%
Athletics	\$827,618	\$827,618	\$938,740	\$111,122	13.43%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$33,051,400	\$35,913,849	\$36,586,191	\$672,342	1.87%
Expenditures by Object:					
Salaries	\$15,705,546	\$15,705,546	\$17,294,757	\$1,589,211	10.12%
Other Compensation	\$1,884,334	\$1,884,335	\$1,611,600	(\$272,735)	(14.47%)
Related Benefits	\$7,153,381	\$7,153,383	\$6,972,737	(\$180,646)	(2.53%)
Total Personal Services	\$24,743,261	\$24,743,264	\$25,879,094	\$1,135,830	4.59%
Travel	\$177,703	\$193,101	\$217,100	\$23,999	12.43%
Operating Services	\$2,046,465	\$2,224,593	\$3,151,050	\$926,457	41.65%
Supplies	\$997,445	\$1,600,675	\$687,450	(\$913,225)	(57.05%)
Total Operating Expenses	\$3,221,613	\$4,018,369	\$4,055,600	\$37,231	0.93%
Professional Services	\$568,096	\$754,718	\$894,400	\$139,682	18.51%
Other Charges	\$2,578,107	\$4,427,818	\$3,793,313	(\$634,505)	(14.33%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$1,756,959	\$1,756,959	\$1,913,784	\$156,825	8.93%
Total Other Charges	\$4,903,162	\$6,939,495	\$6,601,497	(\$337,998)	(4.87%)
General Acquisitions	\$183,363	\$212,721	\$50,000	(\$162,721)	(76.50%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$183,363	\$212,721	\$50,000	(\$162,721)	(76.50%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$33,051,400	\$35,913,849	\$36,586,191	\$672,342	1.87%

* This column should reflect the last approved BA-7 in FY 15-16

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: Baton Rouge Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$7,853,154	\$7,853,154	\$12,616,870	\$4,763,716	60.66%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$7,303,815	\$7,303,815	\$796,247	(\$6,507,568)	(89.10%)
Support Education in Louisiana First (SELF)	\$6,538,853	\$6,538,853	\$0	(\$6,538,853)	(100.00%)
Tobacco Tax Health Care Fund	\$764,962	\$764,962	\$796,247	\$31,285	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$15,156,969	\$15,156,969	\$13,413,117	(\$1,743,852)	(11.51%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$24,435,098	\$26,189,562	\$26,189,562	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$39,592,067	\$41,346,531	\$39,602,679	(\$1,743,852)	(4.22%)
Expenditures by Function:					
Instruction	\$16,099,542	\$17,431,184	\$16,146,041	(\$1,285,143)	(7.37%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$4,242,759	\$3,531,998	\$4,236,487	\$704,489	19.95%
Student Services	\$3,923,561	\$3,843,747	\$4,001,089	\$157,342	4.09%
Institutional Services	\$7,701,595	\$6,747,681	\$7,288,494	\$540,813	8.01%
Scholarships/Fellowships	\$1,204,536	\$3,200,000	\$1,200,000	(\$2,000,000)	(62.50%)
Plant Operations/Maintenance	\$5,258,093	\$5,414,916	\$5,399,135	(\$15,781)	(0.29%)
Total E&G Expenditures	\$38,430,086	\$40,169,526	\$38,271,246	(\$1,898,280)	(4.73%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$1,161,981	\$1,177,005	\$1,331,433	\$154,428	13.12%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$39,592,067	\$41,346,531	\$39,602,679	(\$1,743,852)	(4.22%)
Expenditures by Object:					
Salaries	\$23,107,676	\$22,661,775	\$23,148,663	\$486,888	2.15%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$9,107,796	\$9,118,694	\$9,107,294	(\$11,400)	(0.13%)
Total Personal Services	\$32,215,472	\$31,780,469	\$32,255,957	\$475,488	1.50%
Travel	\$40,212	\$40,000	\$0	(\$40,000)	(100.00%)
Operating Services	\$4,142,245	\$3,387,857	\$3,844,000	\$456,143	13.46%
Supplies	\$481,929	\$670,000	\$542,000	(\$128,000)	(19.10%)
Total Operating Expenses	\$4,664,386	\$4,097,857	\$4,386,000	\$288,143	7.03%
Professional Services	\$110,541	\$200,000	\$222,500	\$22,500	11.25%
Other Charges	\$1,219,123	\$3,630,000	\$1,271,789	(\$2,358,211)	(64.96%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$1,161,981	\$1,177,005	\$1,331,433	\$154,428	13.12%
Total Other Charges	\$2,491,645	\$5,007,005	\$2,825,722	(\$2,181,283)	(43.56%)
General Acquisitions	\$220,564	\$166,200	\$135,000	(\$31,200)	(18.77%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$295,000	\$0	(\$295,000)	(100.00%)
Total Acquisitions and Major Repairs	\$220,564	\$461,200	\$135,000	(\$326,200)	(70.73%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$39,592,067	\$41,346,531	\$39,602,679	(\$1,743,852)	(4.22%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: CLTCC

Revenue/Expenditure Data

Revenue/Expenditure	Actual	Budgeted	Budgeted	Over/(Under)	%
	2015-2016	2015-2016	2016-2017	Budgeted 2015 16	Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$3,045,081	\$3,045,081	\$5,186,197	\$2,141,116	70.31%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$2,810,786	\$2,810,786	\$286,589	(\$2,524,197)	(89.80%)
Support Education in Louisiana First (SELF)	\$2,535,457	\$2,535,457	\$0	(\$2,535,457)	(100.00%)
Tobacco Tax Health Care Fund	\$275,329	\$275,329	\$286,589	\$11,260	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$5,855,867	\$5,855,867	\$5,472,786	(\$383,081)	(6.54%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$1,727,611	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$1,727,611	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$3,523,182	\$4,096,323	\$4,096,323	(\$573,141)	(16.27%)
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$7,651,438	\$9,952,190	\$9,569,109	(\$383,081)	(3.85%)
Expenditures by Function:					
Instruction	\$3,394,511	\$4,382,510	\$4,296,184	(\$86,326)	(1.97%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$413,968	\$539,734	\$518,471	(\$21,263)	(3.94%)
Student Services	\$538,919	\$702,646	\$674,966	(\$27,680)	(3.94%)
Institutional Services	\$1,383,024	\$1,501,708	\$2,388,562	\$886,854	59.06%
Scholarships/Fellowships	\$0	\$0	\$0	\$0	0.00%
Plant Operations/Maintenance	\$662,423	\$911,087	\$511,421	(\$399,666)	(43.87%)
Total E&G Expenditures	\$6,392,845	\$8,037,685	\$8,389,604	\$351,919	4.38%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$480,725	\$356,791	\$420,380	\$63,589	17.82%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$777,868	\$1,557,714	\$759,125	(\$798,589)	(51.27%)
Total Expenditures	\$7,651,438	\$9,952,190	\$9,569,109	(\$383,081)	(3.85%)
Expenditures by Object:					
Salaries	\$3,230,142	\$3,916,928	\$4,634,448	\$717,520	18.32%
Other Compensation	\$609,099	\$788,478	\$768,638	(\$19,840)	(2.52%)
Related Benefits	\$1,810,091	\$2,346,740	\$2,281,570	(\$65,170)	(2.78%)
Total Personal Services	\$5,649,332	\$7,052,146	\$7,684,656	\$632,510	8.97%
Travel	\$33,132	\$14,473	\$42,426	\$27,953	193.14%
Operating Services	\$654,136	\$897,327	\$498,477	(\$398,850)	(44.45%)
Supplies	\$33,829	\$44,512	\$42,725	(\$1,787)	(4.01%)
Total Operating Expenses	\$721,097	\$956,312	\$583,629	(\$372,683)	(38.97%)
Professional Services	\$4,840	\$6,311	\$6,062	(\$249)	(3.95%)
Other Charges	\$779,831	\$1,560,274	\$779,605	(\$780,669)	(50.03%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$480,725	\$356,791	\$420,380	\$63,589	17.82%
Total Other Charges	\$1,265,397	\$1,923,376	\$1,206,047	(\$717,329)	(37.30%)
General Acquisitions	\$0	\$0	\$8,500	\$8,500	100.00%
Library Acquisitions	\$15,612	\$20,356	\$11,277	(\$9,079)	(44.60%)
Major Repairs	\$0	\$0	\$75,000	\$75,000	100.00%
Total Acquisitions and Major Repairs	\$15,612	\$20,356	\$94,777	\$74,421	365.60%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$7,651,438	\$9,952,190	\$9,569,109	(\$383,081)	(3.85%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: Delgado Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$13,803,704	\$13,803,704	\$25,156,147	\$11,352,443	82.24%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$13,114,644	\$13,114,644	\$1,669,276	(\$11,445,368)	(87.27%)
Support Education in Louisiana First (SELF)	\$11,492,413	\$11,492,413	\$0	(\$11,492,413)	(100.00%)
Tobacco Tax Health Care Fund	\$1,296,358	\$1,296,358	\$1,349,376	\$53,018	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$325,873	\$325,873	\$319,900	(\$5,973)	(1.83%)
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$26,918,348	\$26,918,348	\$26,825,423	(\$92,925)	(0.35%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$52,246,077	\$56,939,518	\$56,939,518	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$79,164,425	\$83,857,866	\$83,764,941	(\$92,925)	(0.11%)
Expenditures by Function:					
Instruction	\$41,111,645	\$42,064,198	\$41,870,193	(\$194,005)	(0.46%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$9,233,278	\$10,076,439	\$9,609,366	(\$467,073)	(4.64%)
Student Services	\$5,164,471	\$5,471,845	\$5,178,366	(\$293,479)	(5.36%)
Institutional Services	\$10,398,797	\$12,478,119	\$12,489,650	\$11,531	0.09%
Scholarships/Fellowships	\$1,622,638	\$1,675,000	\$1,675,000	\$0	0.00%
Plant Operations/Maintenance	\$9,342,077	\$9,680,568	\$10,448,101	\$767,533	7.93%
Total E&G Expenditures	\$76,872,906	\$81,446,169	\$81,270,676	(\$175,493)	(0.22%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$1,247,010	\$1,350,686	\$1,448,531	\$97,845	7.24%
Athletics	\$718,636	\$725,834	\$725,834	\$0	0.00%
Other	\$325,873	\$335,177	\$319,900	(\$15,277)	(4.56%)
Total Expenditures	\$79,164,425	\$83,857,866	\$83,764,941	(\$92,925)	(0.11%)
Expenditures by Object:					
Salaries	\$45,792,347	\$46,739,604	\$47,360,769	\$621,165	1.33%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$18,518,107	\$19,884,152	\$19,054,514	(\$829,638)	(4.17%)
Total Personal Services	\$64,310,454	\$66,623,756	\$66,415,283	(\$208,473)	(0.31%)
Travel	\$85,810	\$95,000	\$85,000	(\$10,000)	(10.53%)
Operating Services	\$7,703,609	\$8,213,574	\$8,182,482	(\$31,092)	(0.38%)
Supplies	\$974,329	\$1,165,540	\$1,164,380	(\$1,160)	(0.10%)
Total Operating Expenses	\$8,763,748	\$9,474,114	\$9,431,862	(\$42,252)	(0.45%)
Professional Services	\$1,541,367	\$1,364,765	\$1,401,738	\$36,973	2.71%
Other Charges	\$2,826,875	\$4,550,345	\$4,420,734	(\$129,611)	(2.85%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$1,247,010	\$1,350,686	\$1,448,531	\$97,845	7.24%
Total Other Charges	\$5,615,252	\$7,265,796	\$7,271,003	\$5,207	0.07%
General Acquisitions	\$231,886	\$217,152	\$371,793	\$154,641	71.21%
Library Acquisitions	\$183,094	\$200,000	\$225,000	\$25,000	12.50%
Major Repairs	\$59,991	\$77,048	\$50,000	(\$27,048)	(35.11%)
Total Acquisitions and Major Repairs	\$474,971	\$494,200	\$646,793	\$152,593	30.88%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$79,164,425	\$83,857,866	\$83,764,941	(\$92,925)	(0.11%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: L. E. Fletcher Technical Community College

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015- 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$1,571,065	\$1,571,065	\$3,166,341	\$1,595,276	101.54%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$1,440,641	\$1,440,641	\$138,658	(\$1,301,983)	(90.38%)
Support Education in Louisiana First (SELF)	\$1,307,431	\$1,307,431	\$0	(\$1,307,431)	(100.00%)
Tobacco Tax Health Care Fund	\$133,210	\$133,210	\$138,658	\$5,448	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$3,011,706	\$3,011,706	\$3,304,999	\$293,293	9.74%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$59,487	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$59,487	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$5,942,682	\$5,883,195	\$5,883,195	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$8,894,901	\$8,894,901	\$9,188,194	\$293,293	3.30%
Expenditures by Function:					
Instruction	\$4,735,746	\$4,735,746	\$4,960,241	\$224,495	4.74%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$891,140	\$891,140	\$821,179	(\$69,961)	(7.85%)
Student Services	\$715,955	\$715,955	\$687,821	(\$28,134)	(3.93%)
Institutional Services	\$1,607,336	\$1,607,336	\$1,667,031	\$59,695	3.71%
Scholarships/Fellowships	\$129,318	\$129,318	\$150,000	\$20,682	15.99%
Plant Operations/Maintenance	\$477,064	\$477,064	\$550,894	\$73,830	15.48%
Total E&G Expenditures	\$8,556,559	\$8,556,559	\$8,837,166	\$280,607	3.28%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$338,342	\$338,342	\$351,028	\$12,686	3.75%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,894,901	\$8,894,901	\$9,188,194	\$293,293	3.30%
Expenditures by Object:					
Salaries	\$5,306,654	\$5,306,654	\$5,036,870	(\$269,784)	(5.08%)
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$2,143,914	\$2,143,914	\$2,012,139	(\$131,775)	(6.15%)
Total Personal Services	\$7,450,568	\$7,450,568	\$7,049,009	(\$401,559)	(5.39%)
Travel	\$16,321	\$16,321	\$42,046	\$25,725	157.62%
Operating Services	\$789,741	\$789,741	\$964,947	\$175,206	22.19%
Supplies	\$37,582	\$37,582	\$72,204	\$34,622	92.12%
Total Operating Expenses	\$843,644	\$843,644	\$1,079,197	\$235,553	27.92%
Professional Services	\$77,292	\$77,292	\$309,265	\$231,974	300.13%
Other Charges	\$234,739	\$234,739	\$266,796	\$32,058	13.66%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$275,543	\$275,543	\$269,272	(\$6,271)	(2.28%)
Total Other Charges	\$587,573	\$587,573	\$845,333	\$257,760	43.87%
General Acquisitions	\$13,115	\$13,115	\$214,655	\$201,540	1,536.71%
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$13,115	\$13,115	\$214,655	\$201,540	1,536.71%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,894,901	\$8,894,901	\$9,188,194	\$293,293	3.30%

* This column should reflect the last approved BA-7 in FY 15-16

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: Louisiana Delta Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$4,236,724	\$4,236,724	\$7,637,236	\$3,400,512	80.26%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$3,937,464	\$3,937,464	\$426,555	(\$3,510,909)	(89.17%)
Support Education in Louisiana First (SELF)	\$3,527,668	\$3,527,668	\$0	(\$3,527,668)	(100.00%)
Tobacco Tax Health Care Fund	\$409,796	\$409,796	\$426,555	\$16,759	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$8,174,188	\$8,174,188	\$8,063,791	(\$110,397)	(1.35%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$8,710,917	\$10,327,245	\$10,370,751	\$43,506	0.42%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$16,885,105	\$18,501,433	\$18,434,542	(\$66,891)	(0.36%)
Expenditures by Function:					
Instruction	\$7,281,645	\$7,281,645	\$7,806,418	\$524,773	7.21%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$842,001	\$842,001	\$792,703	(\$49,298)	(5.85%)
Student Services	\$1,638,328	\$1,638,328	\$1,817,211	\$178,883	10.92%
Institutional Services	\$4,765,694	\$6,338,526	\$5,442,346	(\$896,180)	(14.14%)
Scholarships/Fellowships	\$0	\$43,496	\$43,496	\$0	0.00%
Plant Operations/Maintenance	\$1,903,447	\$1,903,447	\$2,064,749	\$161,302	8.47%
Total E&G Expenditures	\$16,431,115	\$18,047,443	\$17,966,923	(\$80,520)	(0.45%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$453,990	\$453,990	\$467,619	\$13,629	3.00%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$16,885,105	\$18,501,433	\$18,434,542	(\$66,891)	(0.36%)
Expenditures by Object:					
Salaries	\$9,163,077	\$9,163,077	\$9,600,849	\$437,772	4.78%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$4,137,756	\$4,137,756	\$4,279,887	\$142,131	3.43%
Total Personal Services	\$13,300,833	\$13,300,833	\$13,880,736	\$579,903	4.36%
Travel	\$63,735	\$63,735	\$84,133	\$20,398	32.00%
Operating Services	\$2,115,224	\$2,115,224	\$2,588,108	\$472,884	22.36%
Supplies	\$232,394	\$232,394	\$272,694	\$40,300	17.34%
Total Operating Expenses	\$2,411,353	\$2,411,353	\$2,944,935	\$533,582	22.13%
Professional Services	\$113,065	\$113,065	\$145,411	\$32,346	28.61%
Other Charges	\$279,950	\$1,896,278	\$642,533	(\$1,253,745)	(66.12%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$679,980	\$679,980	\$694,327	\$14,347	2.11%
Total Other Charges	\$1,072,995	\$2,689,323	\$1,482,271	(\$1,207,052)	(44.88%)
General Acquisitions	\$99,924	\$99,924	\$126,600	\$26,676	26.70%
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$99,924	\$99,924	\$126,600	\$26,676	26.70%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$16,885,105	\$18,501,433	\$18,434,542	(\$66,891)	(0.36%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: Nunez Community College

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015-16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$1,793,799	\$1,793,799	\$3,445,379	\$1,651,580	92.07%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$1,641,688	\$1,641,688	\$154,822	(\$1,486,866)	(90.57%)
Higher Education Initiatives Fund	\$1,492,949	\$1,492,949	\$0	(\$1,492,949)	(100.00%)
Support Education in Louisiana First (SELF)	\$148,739	\$148,739	\$154,822	\$6,083	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$3,435,487	\$3,435,487	\$3,600,201	\$164,714	4.79%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$26,777	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$26,777	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$5,522,985	\$5,523,568	\$5,973,568	\$450,000	8.15%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$8,931,695	\$8,959,055	\$9,573,769	\$614,714	6.86%
Expenditures by Function:					
Instruction	\$3,790,947	\$4,071,634	\$4,312,063	\$240,429	5.90%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$832,383	\$677,876	\$775,309	\$97,433	14.37%
Student Services	\$710,716	\$618,873	\$718,445	\$99,572	16.09%
Institutional Services	\$1,844,410	\$1,845,708	\$1,907,726	\$62,018	3.36%
Scholarships/Fellowships	\$112,746	\$105,122	\$113,550	\$8,428	8.02%
Plant Operations/Maintenance	\$1,346,608	\$1,362,188	\$1,419,024	\$56,836	4.17%
Total E&G Expenditures	\$8,637,810	\$8,681,401	\$9,246,117	\$564,716	6.50%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$293,885	\$277,654	\$327,652	\$49,998	18.01%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,931,695	\$8,959,055	\$9,573,769	\$614,714	6.86%
Expenditures by Object:					
Salaries	\$5,457,490	\$5,434,726	\$5,778,446	\$343,720	6.32%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$2,110,371	\$2,230,882	\$2,241,205	\$10,323	0.46%
Total Personal Services	\$7,567,861	\$7,665,608	\$8,019,651	\$354,043	4.62%
Travel	\$18,655	\$20,157	\$25,445	\$5,288	26.23%
Operating Services	\$810,060	\$781,558	\$944,964	\$163,406	20.91%
Supplies	\$84,064	\$97,705	\$125,357	\$27,652	28.30%
Total Operating Expenses	\$912,779	\$899,420	\$1,095,766	\$196,346	21.83%
Professional Services	\$19,049	\$32,363	\$37,188	\$4,825	14.91%
Other Charges	\$230,366	\$134,493	\$164,550	\$30,057	22.35%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$134,368	\$190,271	\$155,614	(\$34,657)	(18.21%)
Total Other Charges	\$383,783	\$357,127	\$357,352	\$225	0.06%
General Acquisitions	\$28,951	\$1,900	\$63,000	\$61,100	3,215.79%
Library Acquisitions	\$38,321	\$35,000	\$38,000	\$3,000	8.57%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$67,272	\$36,900	\$101,000	\$64,100	173.71%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,931,695	\$8,959,055	\$9,573,769	\$614,714	6.86%

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: Northshore Technical Community College

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$2,667,303	\$2,667,303	\$5,038,565	\$2,371,262	88.90%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$2,448,826	\$2,448,826	\$237,395	(\$2,211,431)	(90.31%)
Higher Education Initiatives Fund	\$2,220,759	\$2,220,759	\$0	(\$2,220,759)	(100.00%)
Support Education in Louisiana First (SELF)	\$228,067	\$228,067	\$237,395	\$9,328	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$5,116,129	\$5,116,129	\$5,275,960	\$159,831	3.12%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$5,290,723	\$5,470,020	\$5,800,000	\$329,980	6.03%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$10,406,852	\$10,586,149	\$11,075,960	\$489,811	4.63%
Expenditures by Function:					
Instruction	\$5,092,329	\$5,149,143	\$5,224,763	\$75,620	1.47%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$777,529	\$779,779	\$972,987	\$193,208	24.78%
Student Services	\$1,053,404	\$1,053,404	\$1,264,075	\$210,671	20.00%
Institutional Services	\$2,314,187	\$2,434,420	\$2,325,334	(\$109,086)	(4.48%)
Scholarships/Fellowships	\$1,190	\$1,190	\$28,215	\$27,025	2,271.01%
Plant Operations/Maintenance	\$785,615	\$785,615	\$827,331	\$41,716	5.31%
Total E&G Expenditures	\$10,024,254	\$10,203,561	\$10,642,705	\$439,154	4.30%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$382,598	\$382,598	\$433,255	\$50,657	13.24%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$10,406,852	\$10,586,149	\$11,075,960	\$489,811	4.63%
Expenditures by Object:					
Salaries	\$6,196,905	\$6,372,696	\$6,724,115	\$351,419	5.51%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$2,760,305	\$2,760,305	\$2,808,068	\$47,763	1.73%
Total Personal Services	\$8,957,210	\$9,133,001	\$9,532,183	\$399,182	4.37%
Travel	\$41,553	\$41,553	\$42,087	\$534	1.29%
Operating Services	\$953,636	\$957,142	\$1,006,758	\$49,616	5.18%
Supplies	\$294,153	\$294,153	\$303,226	\$9,073	3.08%
Total Operating Expenses	\$1,289,342	\$1,292,848	\$1,352,071	\$59,223	4.58%
Professional Services	\$20,418	\$20,418	\$20,418	\$0	0.00%
Other Charges	\$1,219	\$1,219	\$28,244	\$27,025	2,216.98%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$117,499	\$117,499	\$122,130	\$4,631	3.94%
Total Other Charges	\$139,136	\$139,136	\$170,792	\$31,656	22.75%
General Acquisitions	\$21,164	\$21,164	\$20,914	(\$250)	(1.18%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$21,164	\$21,164	\$20,914	(\$250)	(1.18%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$10,406,852	\$10,586,149	\$11,075,960	\$489,811	4.63%

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: NWLTC

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$3,597,682	\$3,597,682	\$6,037,682	\$2,440,000	67.82%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$3,325,097	\$3,325,097	\$342,997	(\$2,982,100)	(89.68%)
Higher Education Initiatives Fund	\$2,995,576	\$2,995,576	\$0	(\$2,995,576)	(100.00%)
Support Education in Louisiana First (SELF)	\$329,521	\$329,521	\$342,997	\$13,476	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$6,922,779	\$6,922,779	\$6,380,679	(\$542,100)	(7.83%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$221,550	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$221,550	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$2,933,131	\$3,300,900	\$3,300,900	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$9,634,360	\$10,223,679	\$9,681,579	(\$542,100)	(5.30%)
Expenditures by Function:					
Instruction	\$4,926,467	\$4,918,372	\$4,146,907	(\$771,465)	(15.69%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$3,733	\$0	\$0	\$0	0.00%
Student Services	\$1,126,137	\$1,230,483	\$1,131,540	(\$98,943)	(8.04%)
Institutional Services	\$2,204,666	\$2,428,478	\$2,790,137	\$361,659	14.89%
Scholarships/Fellowships	\$4,945	\$0	\$14,750	\$14,750	100.00%
Plant Operations/Maintenance	\$1,036,455	\$1,326,555	\$1,220,245	(\$106,310)	(8.01%)
Total E&G Expenditures	\$9,302,403	\$9,903,888	\$9,303,579	(\$600,309)	(6.06%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$331,957	\$319,791	\$378,000	\$58,209	18.20%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$9,634,360	\$10,223,679	\$9,681,579	(\$542,100)	(5.30%)
Expenditures by Object:					
Salaries	\$4,938,941	\$5,265,354	\$4,360,524	(\$904,830)	(17.18%)
Other Compensation	\$0	\$15,335	\$0	(\$15,335)	(100.00%)
Related Benefits	\$2,887,081	\$3,094,381	\$2,748,712	(\$345,669)	(11.17%)
Total Personal Services	\$7,826,022	\$8,375,070	\$7,109,236	(\$1,265,834)	(15.11%)
Travel	\$23,647	\$24,200	\$26,718	\$2,518	10.40%
Operating Services	\$987,024	\$1,044,431	\$1,144,876	\$100,445	9.62%
Supplies	\$154,455	\$278,513	\$182,387	(\$96,126)	(34.51%)
Total Operating Expenses	\$1,165,126	\$1,347,144	\$1,353,981	\$6,837	0.51%
Professional Services	\$92,851	\$50,991	\$85,193	\$34,202	67.07%
Other Charges	\$4,945	\$89,803	\$56,376	(\$33,427)	(37.22%)
Debt Services	\$84,848	\$801	\$86,993	\$86,192	10,760.55%
Interagency Transfers	\$458,045	\$338,996	\$964,500	\$625,504	184.52%
Total Other Charges	\$640,689	\$480,591	\$1,193,062	\$712,471	148.25%
General Acquisitions	\$2,523	\$20,874	\$25,300	\$4,426	21.20%
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$2,523	\$20,874	\$25,300	\$4,426	21.20%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$9,634,360	\$10,223,679	\$9,681,579	(\$542,100)	(5.30%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: River Parishes Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% 2015 Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$1,773,338	\$1,773,338	\$3,191,701	\$1,418,363	79.98%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$1,611,173	\$1,611,173	\$140,903	(\$1,470,270)	(91.25%)
Support Education in Louisiana First (SELF)	\$1,475,807	\$1,475,807	\$0	(\$1,475,807)	(100.00%)
Tobacco Tax Health Care Fund	\$135,366	\$135,366	\$140,903	\$5,537	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$3,384,511	\$3,384,511	\$3,332,604	(\$51,907)	(1.53%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$1,698,846	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$1,698,846	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$6,134,636	\$6,142,431	\$6,142,431	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$7,820,301	\$9,526,942	\$9,475,035	(\$51,907)	(0.54%)
Expenditures by Function:					
Instruction	\$3,249,364	\$3,357,668	\$3,657,618	\$299,950	8.93%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$673,151	\$887,439	\$822,060	(\$65,379)	(7.37%)
Student Services	\$652,700	\$1,002,069	\$914,588	(\$87,481)	(8.73%)
Institutional Services	\$1,400,692	\$1,916,889	\$1,858,739	(\$58,150)	(3.03%)
Scholarships/Fellowships	\$1,061,060	\$950,000	\$1,125,000	\$175,000	18.42%
Plant Operations/Maintenance	\$654,955	\$1,284,498	\$914,943	(\$369,555)	(28.77%)
Total E&G Expenditures	\$7,691,922	\$9,398,563	\$9,292,948	(\$105,615)	(1.12%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$128,379	\$128,379	\$182,087	\$53,708	41.84%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$7,820,301	\$9,526,942	\$9,475,035	(\$51,907)	(0.54%)
Expenditures by Object:					
Salaries	\$3,848,660	\$4,749,264	\$4,692,612	(\$56,652)	(1.19%)
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$1,483,768	\$1,856,670	\$1,782,836	(\$73,834)	(3.98%)
Total Personal Services	\$5,332,428	\$6,605,934	\$6,475,448	(\$130,486)	(1.98%)
Travel	\$21,657	\$33,500	\$30,500	(\$3,000)	(8.96%)
Operating Services	\$1,784,036	\$2,226,300	\$2,092,000	(\$134,300)	(6.03%)
Supplies	\$216,187	\$306,600	\$290,000	(\$16,600)	(5.41%)
Total Operating Expenses	\$2,021,880	\$2,566,400	\$2,412,500	(\$153,900)	(6.00%)
Professional Services	\$328,603	\$168,700	\$390,000	\$221,300	131.18%
Other Charges	\$9,011	\$55,029	\$12,500	(\$42,529)	(77.28%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$128,379	\$128,379	\$182,087	\$53,708	41.84%
Total Other Charges	\$465,993	\$352,108	\$584,587	\$232,479	66.02%
General Acquisitions	\$0	\$0	\$0	\$0	0.00%
Library Acquisitions	\$0	\$2,500	\$2,500	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$0	\$2,500	\$2,500	\$0	0.00%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$7,820,301	\$9,526,942	\$9,475,035	(\$51,907)	(0.54%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: SCL Technical College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$2,229,082	\$2,229,082	\$3,983,345	\$1,754,263	78.70%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$2,060,190	\$2,060,190	\$212,517	(\$1,847,673)	(89.68%)
Higher Education Initiatives Fund	\$1,856,024	\$1,856,024	\$0	(\$1,856,024)	(100.00%)
Support Education in Louisiana First (SELF)	\$204,166	\$204,166	\$212,517	\$8,351	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$4,289,272	\$4,289,272	\$4,195,862	(\$93,410)	(2.18%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$4,048,606	\$4,048,606	\$4,048,606	(\$0)	(0.00%)
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$8,337,878	\$8,337,878	\$8,244,468	(\$93,410)	(1.12%)
Expenditures by Function:					
Instruction	\$3,522,368	\$3,522,368	\$3,520,150	(\$2,218)	(0.06%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$49,844	\$49,844	\$45,000	(\$4,844)	(9.72%)
Student Services	\$914,229	\$914,229	\$867,179	(\$47,050)	(5.15%)
Institutional Services	\$3,066,535	\$3,066,535	\$3,025,751	(\$40,784)	(1.33%)
Scholarships/Fellowships	\$0	\$0	\$0	\$0	0.00%
Plant Operations/Maintenance	\$784,902	\$784,901	\$786,388	\$1,487	0.19%
Total E&G Expenditures	\$8,337,878	\$8,337,878	\$8,244,468	(\$93,410)	(1.12%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$0	\$0	\$0	\$0	0.00%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,337,878	\$8,337,878	\$8,244,468	(\$93,410)	(1.12%)
Expenditures by Object:					
Salaries	\$4,664,449	\$4,664,449	\$4,706,482	\$42,033	0.90%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$2,169,209	\$2,169,209	\$2,176,916	\$7,707	0.36%
Total Personal Services	\$6,833,658	\$6,833,658	\$6,883,398	\$49,740	0.73%
Travel	\$24,692	\$24,692	\$21,179	(\$3,513)	(14.23%)
Operating Services	\$836,630	\$836,630	\$782,500	(\$54,130)	(6.47%)
Supplies	\$210,131	\$210,131	\$135,800	(\$74,331)	(35.37%)
Total Operating Expenses	\$1,071,453	\$1,071,453	\$939,479	(\$131,974)	(12.32%)
Professional Services	\$96,282	\$96,282	\$96,282	\$0	0.00%
Other Charges	\$118,367	\$118,367	\$118,367	\$0	0.00%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$205,942	\$205,942	\$205,942	\$0	0.00%
Total Other Charges	\$420,591	\$420,591	\$420,591	\$0	0.00%
General Acquisitions	\$12,176	\$12,176	\$1,000	(\$11,176)	(91.79%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$12,176	\$12,176	\$1,000	(\$11,176)	(91.79%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$8,337,878	\$8,337,878	\$8,244,468	(\$93,410)	(1.12%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1**

Institution: South Louisiana Community College

Revenue/Expenditure Data

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% 2015 Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$6,722,243	\$6,722,243	\$12,240,139	\$5,517,896	82.08%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:					
Higher Education Initiatives Fund	\$6,261,148	\$6,261,148	\$691,090	(\$5,570,058)	(88.96%)
Support Education in Louisiana First (SELF)	\$5,597,211	\$5,597,211	\$0	(\$5,597,211)	(100.00%)
Tobacco Tax Health Care Fund	\$663,937	\$663,937	\$691,090	\$27,153	4.09%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$12,983,391	\$12,983,391	\$12,931,229	(\$52,162)	(0.40%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$16,374,846	\$16,374,846	\$16,374,846	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$29,358,237	\$29,358,237	\$29,306,075	(\$52,162)	(0.18%)
Expenditures by Function:					
Instruction	\$16,765,716	\$16,765,716	\$14,859,539	(\$1,906,177)	(11.37%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$1,403,836	\$1,403,836	\$1,839,374	\$435,538	31.02%
Student Services	\$2,957,157	\$2,957,157	\$3,243,799	\$286,642	9.69%
Institutional Services	\$5,018,624	\$5,018,624	\$5,859,844	\$841,220	16.76%
Scholarships/Fellowships	\$0	\$0	\$600,000	\$600,000	100.00%
Plant Operations/Maintenance	\$2,535,418	\$2,535,418	\$2,222,608	(\$312,810)	(12.34%)
Total E&G Expenditures	\$28,680,751	\$28,680,751	\$28,625,164	(\$55,587)	(0.19%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$677,486	\$677,486	\$680,911	\$3,425	0.51%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$29,358,237	\$29,358,237	\$29,306,075	(\$52,162)	(0.18%)
Expenditures by Object:					
Salaries	\$16,740,299	\$16,740,299	\$14,710,951	(\$2,029,348)	(12.12%)
Other Compensation	\$187,626	\$187,626	\$196,100	\$8,474	4.52%
Related Benefits	\$6,494,235	\$6,494,235	\$7,840,856	\$1,346,621	20.74%
Total Personal Services	\$23,422,160	\$23,422,160	\$22,747,907	(\$674,253)	(2.88%)
Travel	\$136,642	\$136,642	\$110,100	(\$26,542)	(19.42%)
Operating Services	\$2,622,381	\$2,622,381	\$3,366,461	\$744,080	28.37%
Supplies	\$606,899	\$606,899	\$272,746	(\$334,153)	(55.06%)
Total Operating Expenses	\$3,365,922	\$3,365,922	\$3,749,307	\$383,385	11.39%
Professional Services	\$1,067,967	\$1,067,967	\$1,138,850	\$70,883	6.64%
Other Charges	\$299,282	\$299,282	\$900,000	\$600,718	200.72%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$677,486	\$677,486	\$680,911	\$3,425	0.51%
Total Other Charges	\$2,044,735	\$2,044,735	\$2,719,761	\$675,026	33.01%
General Acquisitions	\$504,633	\$504,633	\$56,600	(\$448,033)	(88.78%)
Library Acquisitions	\$20,787	\$20,787	\$32,500	\$11,713	56.35%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$525,420	\$525,420	\$89,100	(\$436,320)	(83.04%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$29,358,237	\$29,358,237	\$29,306,075	(\$52,162)	(0.18%)

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: SOWELA Technical Community College

Revenue/Expenditure	Actual 2015-2016	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$3,447,098	\$3,447,098	\$6,793,216	\$3,346,118	97.07%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$3,552,789	\$3,552,789	\$835,102	(\$2,717,687)	(76.49%)
Higher Education Initiatives Fund	\$2,867,930	\$2,867,930	\$0	(\$2,867,930)	(100.00%)
Support Education in Louisiana First (SELF)	\$256,957	\$256,957	\$267,466	\$10,509	4.09%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$136,076	\$136,076	\$132,411	(\$3,665)	(2.69%)
Calcasieu Parish Higher Education Improvement Fund	\$291,826	\$291,826	\$435,225	\$143,399	49.14%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Other					
Total State Funds	\$6,999,887	\$6,999,887	\$7,628,318	\$628,431	8.98%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$8,947,893	\$9,000,000	\$8,396,056	(\$603,944)	(6.71%)
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$15,947,780	\$15,999,887	\$16,024,374	\$24,487	0.15%
Expenditures by Function:					
Instruction	\$6,995,975	\$7,048,081	\$6,768,236	(\$279,845)	(3.97%)
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$1,666,454	\$1,666,454	\$1,778,869	\$112,415	6.75%
Student Services	\$1,500,185	\$1,500,185	\$1,489,428	(\$10,757)	(0.72%)
Institutional Services	\$3,301,920	\$3,301,921	\$3,844,567	\$542,646	16.43%
Scholarships/Fellowships	\$37,201	\$37,201	\$37,201	\$0	0.00%
Plant Operations/Maintenance	\$2,096,688	\$2,096,688	\$1,793,195	(\$303,493)	(14.47%)
Total E&G Expenditures	\$15,598,423	\$15,650,530	\$15,711,496	\$60,966	0.39%
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$349,357	\$349,357	\$312,878	(\$36,479)	(10.44%)
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$15,947,780	\$15,999,887	\$16,024,374	\$24,487	0.15%
Expenditures by Object:					
Salaries	\$8,301,432	\$8,301,432	\$8,804,033	\$502,601	6.05%
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$3,465,995	\$3,465,995	\$3,680,549	\$214,554	6.19%
Total Personal Services	\$11,767,427	\$11,767,427	\$12,484,582	\$717,155	6.09%
Travel	\$141,369	\$141,369	\$129,574	(\$11,795)	(8.34%)
Operating Services	\$1,827,156	\$1,878,264	\$1,869,106	(\$9,158)	(0.49%)
Supplies	\$452,243	\$452,243	\$346,698	(\$105,545)	(23.34%)
Total Operating Expenses	\$2,420,768	\$2,471,876	\$2,345,378	(\$125,498)	(5.12%)
Professional Services	\$113,422	\$113,422	\$139,381	\$25,959	22.89%
Other Charges	\$513,405	\$513,405	\$454,499	(\$58,906)	(11.47%)
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$349,357	\$349,357	\$312,878	(\$36,479)	(10.44%)
Total Other Charges	\$976,184	\$976,184	\$906,758	(\$69,426)	(7.11%)
General Acquisitions	\$783,401	\$784,400	\$287,656	(\$496,744)	(63.33%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$783,401	\$784,400	\$287,656	(\$496,744)	(63.33%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$15,947,780	\$15,999,887	\$16,024,374	\$24,487	0.15%

* This column should reflect the last approved BA-7 in FY 10-11

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: LCTCS Board of Supervisors

Revenue/Expenditure	Actual 2014-2015	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015- 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$3,883,261	\$3,883,261	\$9,330,457	\$5,447,196	140.27%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$13,233,357	\$13,233,357	\$10,000,000	(\$3,233,357)	(24.43%)
Higher Education Initiatives Fund	\$3,233,357	\$3,233,357	\$0	(\$3,233,357)	(100.00%)
Support Education in Louisiana First (SELF)	\$0	\$0	\$0	\$0	0.00%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$10,000,000	\$10,000,000	\$10,000,000	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$17,116,618	\$17,116,618	\$19,330,457	\$2,213,839	12.93%
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$17,116,618	\$17,116,618	\$19,330,457	\$2,213,839	12.93%
Expenditures by Function:					
Instruction	\$0	\$0	\$0	\$0	0.00%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$2,606,644	\$2,606,644	\$2,606,644	\$0	0.00%
Student Services	\$0	\$0	\$0	\$0	0.00%
Institutional Services	\$3,955,700	\$3,955,700	\$3,930,760	(\$24,940)	(0.63%)
Scholarships/Fellowships	\$0	\$0	\$0	\$0	0.00%
Plant Operations/Maintenance	\$0	\$0	\$0	\$0	0.00%
Total E&G Expenditures	\$6,562,344	\$6,562,344	\$6,537,404	(\$24,940)	(0.38%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$554,274	\$554,274	\$2,793,053	\$2,238,779	403.91%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$10,000,000	\$10,000,000	\$10,000,000	\$0	0.00%
Total Expenditures	\$17,116,618	\$17,116,618	\$19,330,457	\$2,213,839	12.93%
Expenditures by Object:					
Salaries	\$2,825,500	\$2,825,500	\$2,807,686	(\$17,814)	(0.63%)
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$1,130,200	\$1,130,200	\$1,123,074	(\$7,126)	(0.63%)
Total Personal Services	\$3,955,700	\$3,955,700	\$3,930,760	(\$24,940)	(0.63%)
Travel	\$0	\$0	\$0	\$0	0.00%
Operating Services	\$0	\$0	\$0	\$0	0.00%
Supplies	\$0	\$0	\$0	\$0	0.00%
Total Operating Expenses	\$0	\$0	\$0	\$0	0.00%
Professional Services	\$0	\$0	\$0	\$0	0.00%
Other Charges	\$12,606,644	\$12,606,644	\$14,833,151	\$2,226,507	17.66%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$554,274	\$554,274	\$566,546	\$12,272	2.21%
Total Other Charges	\$13,160,918	\$13,160,918	\$15,399,697	\$2,238,779	17.01%
General Acquisitions	\$0	\$0	\$0	\$0	0.00%
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$0	\$0	\$0	\$0	0.00%
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$17,116,618	\$17,116,618	\$19,330,457	\$2,213,839	12.93%

* This column should reflect the last approved BA-7 in FY 15-16

**Library costs are included in the function of academic support and are detailed on the BOR-4A.

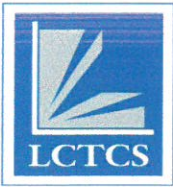
**Board of Regents
Form BOR-1
Revenue/Expenditure Data**

Institution: _____ LCTCS E-Learning

Revenue/Expenditure	Actual 2014-2015	Budgeted 2015-2016	Budgeted 2016-2017	Over/(Under) Budgeted 2015- 16	% Change
Revenues By Source:					
State Funds:					
General Fund Direct	\$703,524	\$703,524	\$1,287,012	\$583,488	82.94%
General Fund - Restoration Amount	\$0	\$0	\$0	\$0	0.00%
Statutory Dedicated:	\$585,783	\$585,783	\$0	(\$585,783)	(100.00%)
Higher Education Initiatives Fund	\$585,783	\$585,783	\$0	(\$585,783)	(100.00%)
Support Education in Louisiana First (SELF)	\$0	\$0	\$0	\$0	0.00%
Tobacco Tax Health Care Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Fund	\$0	\$0	\$0	\$0	0.00%
Calcasieu Parish Higher Education Improvement Fund	\$0	\$0	\$0	\$0	0.00%
Pari-Mutiel Live Racing Facility Gaming Control Fund	\$0	\$0	\$0	\$0	0.00%
Southern University Agricultural Program Fund	\$0	\$0	\$0	\$0	0.00%
Equine Fund	\$0	\$0	\$0	\$0	0.00%
Fireman Training Fund	\$0	\$0	\$0	\$0	0.00%
Two Percent Fire Insurance Fund	\$0	\$0	\$0	\$0	0.00%
Health Excellence Fund	\$0	\$0	\$0	\$0	0.00%
La. Educational Quality Support Fund (LEQSF)	\$0	\$0	\$0	\$0	0.00%
Proprietary School Fund	\$0	\$0	\$0	\$0	0.00%
Workforce Rapid Response	\$0	\$0	\$0	\$0	0.00%
Rockefeller Scholarship Fund	\$0	\$0	\$0	\$0	0.00%
Orleans Excellence Fund	\$0	\$0	\$0	\$0	0.00%
TOPS Fund	\$0	\$0	\$0	\$0	0.00%
Medical & Allied Health Scholarship & Loan Fund	\$0	\$0	\$0	\$0	0.00%
Overcollections Fund	\$0	\$0	\$0	\$0	0.00%
Funds Due From Management Board or Regents:					
Other	\$0	\$0	\$0	\$0	0.00%
Funds Due to Institutions:					
Other	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total State Funds	\$1,289,307	\$1,289,307	\$1,287,012	(\$2,295)	(0.18%)
Revenue Over Expenditures :					
State Funds	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenue Over Expenditures	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Non-Recurring Self-Generated Carry Forward	\$0	\$0	\$0	\$0	0.00%
Self Generated Funds	\$0	\$0	\$0	\$0	0.00%
Federal Funds	\$0	\$0	\$0	\$0	0.00%
Interim Emergency Board	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$1,289,307	\$1,289,307	\$1,287,012	(\$2,295)	(0.18%)
Expenditures by Function:					
Instruction	\$0	\$0	\$0	\$0	0.00%
Research	\$0	\$0	\$0	\$0	0.00%
Public Service	\$0	\$0	\$0	\$0	0.00%
Academic Support**	\$1,157,849	\$1,157,849	\$976,000	(\$181,849)	(15.71%)
Student Services	\$0	\$0	\$0	\$0	0.00%
Institutional Services	\$131,458	\$131,458	\$311,012	\$179,554	136.59%
Scholarships/Fellowships	\$0	\$0	\$0	\$0	0.00%
Plant Operations/Maintenance	\$0	\$0	\$0	\$0	0.00%
Total E&G Expenditures	\$1,289,307	\$1,289,307	\$1,287,012	(\$2,295)	(0.18%)
Hospital	\$0	\$0	\$0	\$0	0.00%
Transfers out of agency	\$0	\$0	\$0	\$0	0.00%
Athletics	\$0	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$1,289,307	\$1,289,307	\$1,287,012	(\$2,295)	(0.18%)
Expenditures by Object:					
Salaries	\$375,005	\$375,005	\$110,000	(\$265,005)	(70.67%)
Other Compensation	\$0	\$0	\$0	\$0	0.00%
Related Benefits	\$132,649	\$132,649	\$45,000	(\$87,649)	(66.08%)
Total Personal Services	\$507,654	\$507,654	\$155,000	(\$352,654)	(69.47%)
Travel	\$3,997	\$3,997	\$4,000	\$3	0.08%
Operating Services	\$644,289	\$644,289	\$667,000	\$22,711	3.52%
Supplies	\$3,547	\$3,547	\$2,000	(\$1,547)	(43.61%)
Total Operating Expenses	\$651,833	\$651,833	\$673,000	\$21,167	3.25%
Professional Services	\$8,202	\$8,202	\$3,000	(\$5,202)	(63.42%)
Other Charges	\$121,509	\$121,509	\$456,012	\$334,503	275.29%
Debt Services	\$0	\$0	\$0	\$0	0.00%
Interagency Transfers	\$0	\$0	\$0	\$0	0.00%
Total Other Charges	\$129,711	\$129,711	\$459,012	\$329,301	253.87%
General Acquisitions	\$109	\$109	\$0	(\$109)	(100.00%)
Library Acquisitions	\$0	\$0	\$0	\$0	0.00%
Major Repairs	\$0	\$0	\$0	\$0	0.00%
Total Acquisitions and Major Repairs	\$109	\$109	\$0	(\$109)	(100.00%)
Unallotted	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$1,289,307	\$1,289,307	\$1,287,012	(\$2,295)	(0.18%)

* This column should reflect the last approved BA-7 in FY 15-16

**Library costs are included in the function of academic support and are detailed on the BOR-4A.



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Creating Futures*

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Louisiana
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College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: August 24, 2016

RE: Social Services Contract between Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve a social services contract between Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services, effective October 1, 2016 to June 30, 2017. This contract is subject to the approval of the Office of State Procurement.

Background: Baton Rouge Community College has been awarded an incumbent worker training grant and wishes to enter into a social services contract with Louisiana Construction Maintenance Industrial Safety Services to provide Precision Maintenance Skill safety training to approximately 600 employees of Baton Rouge Educational Trust Fund.

Fiscal Impact: Not to exceed \$141,560.

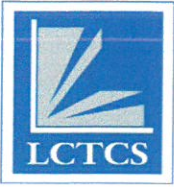
History of Prior Actions: N/A

Benefits to the System: The execution of this contract will provide needed maintenance safety training to Baton Rouge Educational Trust Fund employees.



**Approved for Recommendation to the Board
Dr. Monty Sullivan, President**

Date



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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: August 12, 2016

RE: Social Services Contract between Fletcher Technical Community
College and Apex NDT Training Services, LLC

FOR BOARD ACTION

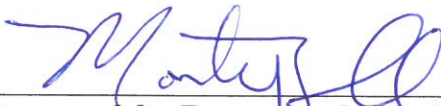
Recommendation: Staff recommends that the Board approve a social services contract between Fletcher Technical Community College and Apex NDT Training Services, LLC, effective July 25, 2016 to July 24, 2017. This contract is subject to the approval of the Office of State Procurement.

Background: Fletcher Technical Community College has been awarded an incumbent worker training grant and wishes to enter into a social services contract with Apex NDT Training Services, LLC to provide safety related training to approximately 15 employees of Aqueos Corporation.

Fiscal Impact: Not to exceed \$57,000.

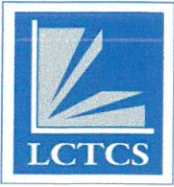
History of Prior Actions: N/A

Benefits to the System: The execution of this contract will provide needed safety related training to Aqueos Corporation employees.



**Approved for Recommendation to the Board
Dr. Monty Sullivan, President**

Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: August 12, 2016

RE: Social Services Contract between Fletcher Technical Community
College and Falck Alford Safety Services

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve a social services contract between Fletcher Technical Community College and Falck Alford Safety Services, effective August 1, 2016 to July 31, 2017. This contract is subject to the approval of the Office of State Procurement.

Background: Fletcher Technical Community College has been awarded an incumbent worker training grant and wishes to enter into a social services contract with Falck Alford Safety Services to provide safety related training to approximately 50 employees of Epic Diving and Marine Services.

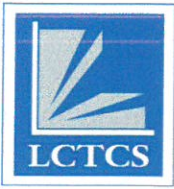
Fiscal Impact: Not to exceed \$96,504.

History of Prior Actions: N/A

Benefits to the System: The execution of this contract will provide needed safety related training to Epic Diving and Marine Services.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: August 12, 2016

RE: Social Services Contract between Fletcher Technical Community
College and Causin LLC dba Bayou Supply and Safety

FOR BOARD ACTION

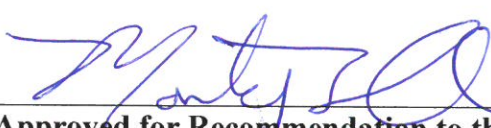
Recommendation: Staff recommends that the Board approve a social services contract between Fletcher Technical Community College and Causin LLC dba Bayou Supply and Safety, effective August 1, 2016 to July 31, 2017. This contract is subject to the approval of the Office of State Procurement.

Background: Fletcher Technical Community College has been awarded an incumbent worker training grant and wishes to enter into a social services contract with Causin LLC dba Bayou Supply and Safety to provide safety related training to approximately 80 employees of Epic Diving and Marine Services

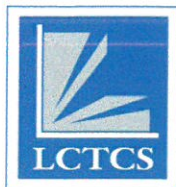
Fiscal Impact: Not to exceed \$57,225.

History of Prior Actions: N/A

Benefits to the System: The execution of this contract will provide needed safety related training to Epic Diving and Marine Services employees.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Joseph F. Marin 
Chief Operations Office

SUBJECT: LCTCS Policy #5.007, Tuition Refund Policy

DATE: August 12, 2016

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve the revisions to the attached policy #5.007, "Tuition Refund Policy".

Background: This policy originally set requirements for refunding student tuition and fees. The chief financial officers of the colleges decided that for the sake of clarity, the policy should be modified to add that board approved mandatory attendance fees shall not be refundable after the 100% tuition refund period. Additionally, the words "or program" were suggested for deletion as college tuition refunds pertain to courses being cancelled. These revisions were presented to the Board for review and advisement at the June 8, 2016 meeting.

Since that meeting, the college chief financial officers requested that the word "attendance" be stricken from the policy to further clarify that the fees impacted by this policy are board approved fees and not college or student specific fees. Additionally, the following wording "exclusive of the Excess Credit Hour Fee" has been added to account for the fees in the Academic Year 2016-2017 Tuition and Fee Schedule that was approved by the Executive Committee of the board at the June 24, 2016 meeting. The policy is presented to you for approval showing all revisions. (see attached).

Fiscal Impact: N/A.

History of Prior Actions: The policy was originally passed in March 2002. Revisions to the policy were presented to the Board at the June 8, 2016 Board meeting and the June 24, 2016 Executive Committee meeting.

Benefits to System: The proposed changes will provide needed clarification to the tuition refund policy.



Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date

DRAFT
LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 5.007

Title: TUITION REFUND

Authority: Board Action

Original Adoption: 03/13/02
Effective Date: ~~03/13/02~~ XX/XX/XX
Last Revision: ~~Initial~~ XX/XX/XX

The Tuition Refund Policy shall be applicable to students withdrawing from the institution or in cases in which students drop courses. Each LCTCS institution shall have a refund policy for tuition and applicable fees and shall have a tuition refund policy and schedule posted in an appropriate location or locations (i.e. course catalog, bulletins, etc.). The minimal policy requirements are as follows:

- The assessed value of tuition and applicable fees to be refunded shall be refunded according to the institution's refund schedule and in accordance with any applicable federal guidelines. Board approved mandatory attendance fees, exclusive of the Excess Credit Hour Fee, are nonrefundable after the college's 100% period. However, the amount refunded shall not exceed the amount paid by the student.
- Institutions reserve the right to deduct all monies owed by the student before refunding.
- Unless otherwise provided by federal guidelines regarding federal financial aid, the tuition refund schedule shall provide for no refund after the official 14th class day for the fall/spring semester or equivalent for the summer semester, alternative sessions, or for open enrollment purposes.
- Institutions may assess a refund service charge not to exceed \$25 per refund transaction (regardless of the number of credit hours dropped or upon withdrawal from the college).
- A formal appeals process shall be in place for hearing complaints due to denial of all or part of refunds.
- When an institution cancels a course ~~or program~~, a full refund of tuition/fees for that course/program shall be made with no refund service charge to the student.



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TO: Dr. Monty Sullivan
LCTCS President

FROM: David Helveston *DH*
Chief of External Affairs

THROUGH: Joseph F. Marin *JFM*
Chief Operations Officer

SUBJECT: Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education Career & Technical College Education Programs

DATE: August 22, 2016

FOR BOARD ACTION

Recommendation: Staff recommends approval of the Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and the Board of Elementary and Secondary Education (BESE) for administration of the secondary career-and technical education portion of the Carl D. Perkins funds for the fiscal year beginning July 1, 2016 and ending June 30, 2017. The BESE approved and signed the MOU at their July Board meeting.

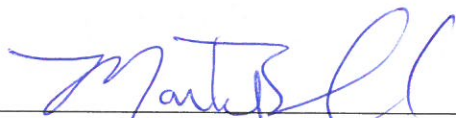
Background: LCTCS serves as the sole state agency for the administration of the Carl D. Perkins Career and Technical Education Act funds. These funds are distributed to eligible recipients at both secondary and postsecondary levels. Additional funds are provided for leadership and administration activities. LCTCS and BESE have developed a memorandum of understanding that outlines the responsibilities of each system as it relates to the administration and use of funds at the secondary level. Fiscal Year 2016-2017 will be the twelfth year that LCTCS and BESE have worked collaboratively to meet the intent of the Perkins legislation.

Performance: Each program year the LCTCS enters into an MOU between the LCTCS and BESE to administer the secondary portion of the Carl D. Perkins Career and Technical Education Act of 2006. The BESE submits a work plan and budget annually for approval.

*Perkins Allocation Approval for
Fiscal Year 2016-2017
Page 2*

Fiscal Impact: This MOU transmits \$10,122,094 of Federal Carl D. Perkins funds to the Louisiana Department of Education.

Benefits to System: This agreement provides for the administration of the secondary portion of the Perkins Act of 2006. LCTCS, as the responsible state agency, will work cooperatively with BESE to provide quality career and technical educational programs to secondary students.



**Approved for Recommendation to the Board
Dr. Monty Sullivan, President**

Date

Louisiana Perkins IV Budget July 1, 2016 to June 30, 2017

	LCTCS	LDE	TOTALS
Total State Allocation Including Carryover			21,041,943
Flow-through funds: Postsecondary 44% and Secondary 56%	7,082,719	9,014,368	16,097,087
Reserve Fund (10% off the top of the flow-through. Used for college and career transition activities.	1,788,565	-	1,788,565
Leadership (10% of the total allocation)			
Corrections CTE Program (1% Leadership)	210,419	-	210,419
Equity Non-Traditional	100,000	-	100,000
Leadership funds available for distribution to LCTCS & LDE	1,071,888	721,887	1,793,775
Administration (5% of the total allocation) LCTCS-60%; LDE-40%	666,258	385,839	1,052,097
Totals	10,919,849	10,122,094	21,041,943

Sarah, MOU (SIGNED)
FROM MS. LISA
FRENCH OF
BESE/LDE GOES
HERE

**MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF
SUPERVISORS OF THE LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
AND
THE BOARD OF ELEMENTARY AND SECONDARY EDUCATION FOR
ADMINISTRATION OF THE CARL D. PERKINS CAREER AND TECHNICAL
EDUCATION ACT OF 2006**

**FOR SECONDARY CAREER AND TECHNICAL EDUCATION FOR THE STATE OF
LOUISIANA**

The following is a Memorandum of Understanding between the Board of Supervisors of the Louisiana Community and Technical College System (henceforth referred to as the LCTCS) and the Board of Elementary and Secondary Education (henceforth referred to as BESE) pertaining strictly to the secondary portion of the Carl D. Perkins Career and Technical Education Act of 2006, Public Law 109-270, CFDA number 84.048A (henceforth referred to as the Carl D. Perkins Program.)

Recognizing the separate and unique roles and missions of these two entities, the LCTCS and the BESE have agreed to enter into this Memorandum of Understanding. Through this Memorandum of Understanding, pursuant to the terms and conditions provided below, LCTCS delegates to BESE the responsibility for the day-to-day administration of the secondary allocation of the Carl D. Perkins Career and Technical Education funds and the components of the Perkins 5-Year State Plan for Louisiana. It is hereby recognized that the LCTCS is the federally recognized eligible agency for the Carl D. Perkins Program, and therefore, is responsible for fulfilling all federal duties charged by the federal government related to the administration of the Carl D. Perkins Program (L.R.S. 17:2034), including monitoring and enforcement. As such, the LCTCS has the authority to make ultimate decisions regarding the administration of the Carl D. Perkins Program.

A.) Allocation of Carl D. Perkins Program Funds

1. It is acknowledged that 85 percent of the funds made available under the state allotment must flow to eligible recipients. It is also acknowledged that 10 percent of the 85 percent will be placed in the Reserve Fund for *secondary to postsecondary transitions* (College & Career Transitions Coordinators) managed by the LCTCS. Of the remaining flow through funds, forty-four percent (44%) of these flow-through funds will be allocated by the LCTCS to eligible postsecondary recipients and fifty-six percent (56%) of the funds will be allocated to eligible secondary recipients.
2. The BESE, through the Louisiana Department of Education (henceforth referred to as the LDE), shall receive 40 percent of the federal allocation allowed for State Administration, unless jointly agreed upon by LCTCS and LDE. These funds may be used only for: developing the state plan, reviewing local plans,

monitoring and evaluating program effectiveness, assuring compliance with all applicable federal laws, providing technical assistance as stated in Section 112 of the Act and carrying out the program elements as described in Perkins 5-Year State Plan for Louisiana. The LDE must provide matching funds on a dollar-for-dollar basis from non-federal sources for State Administration.

3. LDE shall also receive 50 percent of the federal allocation allowed for State Leadership, unless jointly agreed upon by LCTCS and LDE. State Leadership mandated and permissive activities are detailed in Section 124 of the Act. State Leadership allocation shall be determined after the reduction of the mandated allocations for equity and corrections.

B.) Responsibilities of BESE

- 1) While each board shall be responsible for the day-to-day administration of its portion of the Carl D. Perkins Program funds, LCTCS is the eligible agency for the Carl D. Perkins Program, and therefore, is ultimately responsible for fulfilling all federal duties charged by the federal government related to administering the Carl D. Perkins Program. As such, the BESE, through the LDE, shall be responsible, although not limited to, the following regarding Carl D. Perkins secondary funds:
 - a) For meeting all current and future federal, state, and LCTCS requirements for processing and overseeing award of allocation to secondary school systems. This encompasses the actual award process, budget approvals, budget revisions, and payment of reimbursement requests from the local secondary eligible recipients in a timely manner. This shall include appropriate programmatic and financial "close-out" reporting for the fiscal year. Please see Appendix A for applicable due dates.
 - b) The BESE shall be responsible for the programmatic development and continuous oversight of all expenditures of the "flow-through" secondary Carl D. Perkins funds and shall require all secondary recipients to maintain detailed records of all such expenditures, including audits as may be required by federal and state rules, regulations, guidelines, policies, or the applicable annual plans. The BESE through the LDE shall ensure that secondary Carl D. Perkins funds are expended as intended by federal, state and LCTCS program requirements and guidelines, including the components of the Perkins 5-Year State Plan for Louisiana.

c) For conducting fiscal and programmatic monitoring of eligible sub-recipients. LDE will provide to LCTCS the following relative to fiscal audit:

- Audit program disclosing planned/suggested audit procedures
- Schedule of School Boards to be audited (within the first quarter of the fiscal year.)
- Copy of reports issued as a result of audit activity

LDE will provide to LCTCS the following relative to programmatic monitoring:

- A user-id and password for the eGrants system (read only) to enable LCTCS to access the Local Application Plan (LAP) for each eligible recipient
- Schedule of School Boards to be monitored (**by August 31**)
- Annual report summarizing results of monitoring visits
- Copies of reports issued as a result of monitoring activities

d) For conducting, among secondary eligible recipients, the Methods of Administration (MOA) compliance monitoring as required by Office of Civil Rights for Title IV, IX, and 504. LDE will provide to LCTCS the following relative to MOA monitoring:

- Identification of at least one program person charged with the responsibility of MOA monitoring
- Schedule of School Boards to be visited (within the first quarter of the fiscal year)
- Annual summary report of findings and voluntary compliance plans
- Assistance in completion of biennial civil rights report, including but not limited to, providing any information or reports as needed to complete the biennial civil rights report
- Assistance with ongoing requests from the Office of Civil Rights relative to secondary compliance issues, including providing responsive information and reports as needed and upon request,

e) For joint development with the LCTCS of negotiated levels of performance for the core indicators mandated through federal Carl D. Perkins legislation and in developing Local Application Plans and guidelines issued to eligible agencies.

f) For all data collection and programmatic efforts required to comply with meeting or exceeding the adjusted levels of performance for the core indicators mandated through the federal Carl D. Perkins legislation and required for submission in the United States Department of Education's Consolidated Annual Report (CAR). These indicators include academic achievement, skills attainment, credential attainment, placement and retention, and participation and completion of nontraditional programs. Data

from program year 2015-2016 (this includes the information in an aggregate and disaggregated for each individual parish or district) shall be submitted to LCTCS as follows: November 16 - CAR Narrative submitted to LCTCS. December 2 - Secondary data input into EDFacts with notification to LCTCS, and CTE Concentrator and Participant Data submitted to LCTCS.

- g) For providing the Louisiana Perkins State Director with a user-id and password for the CATE data system (read only).
 - h) For forming joint ventures with the LCTCS in creating a seamless statewide career and technical education system that, to the extent possible, minimizes any duplication of effort in providing career and technical education services between the LDE and the LCTCS and also to minimize expenditures of administration which maximizes the amount of funds invested directly for career and technical educational services to students. This is not limited to but includes participation in joint statewide technical assistance/professional development workshops developed for the benefit of meeting the programmatic elements of the Perkins Act of 2006, Louisiana's 5-Year State Plan, and improving the delivery of career and technical education.
- 2) Each fiscal year, unless the parties mutually agree otherwise, the LDE agrees to meet with the Louisiana Perkins State Director and staff including the Fiscal Monitoring staff to discuss procedures related to the fiscal management of Perkins funds received by the Department. Unless the parties mutually agree that such a meeting is unnecessary for a given year, this meeting should take place within the first quarter of the grant year.
 - 3) Each fiscal year, the BESE shall develop and present an annual budget, budget narrative, and plan for use of State Administration and State Leadership funds. The plan will be submitted to the LCTCS State Director of Perkins Program in a timely manner for presentation to the LCTCS Board of Supervisors no later than **August 31**.
 - 4) BESE will be allowed to make budget revisions of no more than 10% per the signature of the Career and Technical Division Director/Section Leader, with a signed original sent to the Perkins State Director for approval. A formal budget revision with all of the required signatures from BESE must be submitted for approval by **May 1** of each year.
 - 5) Indirect costs associated with administration of the secondary Carl D. Perkins funds allotted to the BESE will be recoverable by BESE from its administrative/leadership funds and will be used in accordance with federal requirements. The Department will apply its approved indirect cost rate to recover indirect cost. Direct charged expenses plus indirect costs may not exceed the total allocation to BESE.

- 6) Unexpended flow-through funds remaining at the end of the close of the fiscal year shall revert to the LCTCS for re-allocation for the ensuing fiscal year based on the approved allocation formula as required by federal law, based on the same proportion of the original allocation for the LCTCS and the LDE.
- 7) Any secondary Carl D. Perkins program expenditures/costs determined to be recoverable by the LCTCS shall be recovered from secondary Carl D. Perkins sub-recipients. The BESE agrees to hold harmless the LCTCS and postsecondary Carl D. Perkins program funds.
- 8) Any and all information/equipment related to the Carl D. Perkins program shall remain the property of the federal Carl D. Perkins program, shall be appropriately tagged and inventoried as federal property (in accordance with federal and state requirements), and shall be made immediately available to the LCTCS or appropriate federal agency or office upon request.


This agreement is effective July 1, 2016, and terminates June 30, 2017. For each following fiscal year after fiscal year 2006, a Memorandum of Understanding shall be extended between the LCTCS and the BESE, upon written agreement of both parties, effective July 1 of each year until the end of the effective date of the Perkins Act of 2006, Public Law 105-332, CFDA number 84.048A contingent upon the continued extension of the Perkins Act of 2006 by the United States Congress or the reauthorization of the Carl D. Perkins Career and Technical Education Act.

Timothy Hardy, LCTCS Board Chair



James D. Garvey, Jr, BESE President

Deni Grissette, LCTCS First-Vice Chair



Dr. Holly Boffy, BESE Vice President

Dr. Monty Sullivan, LCTCS President



John White, Superintendent of Education

ADDENDUM A

2016-2017 PROGRAM YEAR BUDGET CARL PERKINS CAREER & TECHNICAL EDUCATION ACT OF 2006

	LCTCS	LDE	TOTALS
Total State Allocation			21,041,943
Flow-through			
Flow-through	7,082,719	9,014,368	16,097,087
Reserve Fund (CCTC)	1,788,565	-	1,788,565
State Leadership & Administration			
Corrections CTE Program	210,419	-	210,419
Equity Non-Traditional	100,000	-	100,000
Leadership	1,071,888	721,887	1,793,775
Administration	666,258	385,839	1,052,097
Totals	10,919,849	10,122,094	21,041,943

ADDENDUM B

For fiscal year 2016-2017, the following due dates apply:

Due Date	Data/Report Due
August 31, 2016	Annual Budget and Budget Narrative
September 30, 2016	Schedule of School Boards to receive a Fiscal audit or Programmatic monitoring visit within fiscal year
September 30, 2016	Schedule of School Boards to be visited for Methods of Administration (MOA) compliance
September 30, 2016	Meet with State Perkins Director regarding fiscal management procedures for fiscal year
November 16, 2016	CAR Narrative submitted to LCTCS
December 2, 2016	Performance Indicators Data input into ED <i>Facts</i> (notification sent to LCTCS) and CTE Concentrator and Participant data submitted to LCTCS
May 1, 2017	Final Budget Revisions
July 15, 2017	Deadline for submission of project completion report for prior fiscal year
October 1, 2017	Deadline for submission of the Maintenance of Effort (MOE)
July 15, 2017	Deadline for submission of Program Income Certification for prior fiscal year
July 15, 2017	Final Reimbursement Requests
July 31, 2017	Annual report summarizing results of audits and monitoring visits
15 th of ea. Month	Monthly Reimbursement Requests
15 th of ea. Qtr. Month	Quarterly Accountability Reports

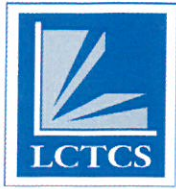
ADDENDUM C

A.) Allocation of Carl D. Perkins Program Funds

Based on separate negotiations between LCTCS and LDE, LDE agrees to allow LCTCS to retain for its use a total of \$210,000 of the LDE's 2016-2017 Program Year Budget (\$175,000 in Leadership and \$35,000 in Administration).

B.) Responsibilities of BESE

- e. The LCTCS agrees to collaborate with the LDE to consider changes to any performance core indicators before contacting the Federal Department of Education or collaborating with Louisiana LEAs.
- f. In the event LDE cannot submit data timely, LDE will notify LCTCS within a reasonable time prior to the due date. LCTCS will communicate with OCTAE and determine the process for obtaining a data submission postponement waiver that will correspond to a submission date that is both acceptable to OCTAE and achievable by LDE.



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit-Diggs

Willie L. Mount
Michael J. Murphy
N. J. "Woody" Ogé

Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III
Charles T. Strong

Student Members:

Sommer Brown
Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
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www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin *JFM*
Chief Operations Officer

FROM: David Helveston *DH*
Chief of External Affairs

SUBJECT: Interagency Cooperative Endeavor Agreement between
Louisiana Workforce Commission and the Louisiana
Community and Technical College System

DATE: August 22, 2016

FOR BOARD ACTION

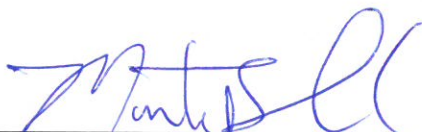
Recommendation: Staff recommends approval of the Interagency Cooperative Endeavor Agreement (CEA) between the Louisiana Workforce Commission (LWC) and the Louisiana Community and Technical College System (LCTCS) for administration of the training, education, vocation rehabilitation and employment services for individuals with disabilities in correctional facilities through Louisiana Rehabilitation Services beginning August 1, 2016 and ending June 30, 2017.

Background: In furtherance of the workforce development growth goals of the State of Louisiana, LWC and LCTCS will work together to provide training, education, vocation rehabilitation, and employment opportunities for individuals with disabilities in correctional facilities. Following an initial eligibility assessment and the development of an Individual Employment Plans by LWC case managers, individuals will be authorized to receive training at LCTCS colleges with full tuition, fees, books and other related expenses reimbursed by the LWC.

Performance: LWC will provide written quarterly Progress Reports to LCTCS no later than 15 days after September 30, December 31, March 31, and June 30 of each year during the term of this contract on work performed to that date, which will include number of individuals assessed and placed into vocation training at LCTCS colleges.

Fiscal Impact: This CEA transmits \$1,650,000 of State funding in two equal payments to the LWC on behalf of LCTCS colleges. After drawing down a federal match of Vocational Rehabilitation funds, the LWC will pay \$4,000,000 in tuition, fees, books, and other related training costs at LCTCS colleges.

Benefits to System: This agreement allows our colleges to receive tuition, fees and other costs related to serving individuals at correctional facilities and will help to meet the workforce development goals of *Our Louisiana 2020* and the State of Louisiana.



**Approved for Recommendation to the Board
Dr. Monty Sullivan, President**

Date

INTERAGENCY COOPERATIVE ENDEAVOR AGREEMENT
between
STATE OF LOUISIANA,
LOUISIANA WORKFORCE COMMISSION
and the
LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Be It Known, that this **Interagency Cooperative Endeavor Agreement**, to be effective as of **July 1, 2016**, is made by and between the **Louisiana Workforce Commission**, 1001 North 23rd Street, Baton Rouge, LA 70802 (“**LWC**”), acting for its **Louisiana Rehabilitation Services**; and the **Louisiana Community & Technical College System**, 265 South Foster Drive, Baton Rouge, LA. 70806 (“**LCTCS**”), acting for its colleges, both agencies of the State of Louisiana, who have entered into this Interagency Cooperative Endeavor Agreement (sometimes herein called “agreement” or “contract”), under the following terms and conditions.

I. Introduction

In support of the goals of LCTCS and in furtherance of the workforce development growth goals of the State of Louisiana, LWC and LCTCS will cooperate and work together to provide training, education, vocational rehabilitation, and employment opportunities for individuals with disabilities in correctional facilities. This project furthers the public and economic interests of the State of Louisiana and its citizens, and this agreement is entered into for these public purposes.

II. Scope of Services

- 2.1 The **Goal** of this contract is to provide training, education, vocational rehabilitation, and employment services for individuals with disabilities in correctional facilities through Louisiana Rehabilitation Services.
- 2.2 The **Objectives** of this contract are for LWC to deliver vocational rehabilitation services to eligible incarcerated individuals with disabilities. The source of match will be non-federal funds provided by LCTCS and the partnership will be administered by LWC.
- 2.3 **LWC Responsibilities.** LWC will:
 - 2.3.1 Provide a single point of contact to facilitate the development, monitoring, and reporting requirements of this public partnership.
 - 2.3.2 Provide Rehabilitation Counselors who will be responsible for performing certain non-delegable functions per the federal regulations, to include, eligibility determination, the nature and scope of services, the allocation and expenditure of Vocational Rehabilitation funds, the provision of services, and the determination that individuals have achieved employment outcomes.
 - 2.3.3 Provide Vocational Rehabilitation Services to eligible incarcerated individuals with disabilities who are within 5 years of their expected release date at designated state correctional facilities and local jails housing state offenders.
 - 2.3.4 The scope of services available will include guidance and career counseling, vocational assessments, vocational training (tuition and fees), books and supplies, job readiness training, occupational tools and equipment, and job development/placement. Assistive technology equipment and devices will only be provided as appropriate for correctional facilities.
 - 2.3.5 Refer all participants deemed eligible for vocational training to LCTCS colleges. To the extent possible, individuals will receive training for Louisiana’s high demand occupations.

- 2.3.6 LWC will aim to enroll approximately 1,700 incarcerated individuals into vocational training at LCTCS colleges. This goal is dependent upon DOC screening potential applicants to assure the referral of appropriate individuals to LWC, and is also dependent on LWC's staffing capacity.
- 2.3.7 Initiate payment for vocational training, based on published rates for tuition, books and supplies, and other applicable fees, within 15 days of receiving an invoice from LCTCS colleges.
- 2.3.8 Provide Work Skills Training to incarcerated individuals, or where appropriate, contract with the Louisiana Department of Corrections ("DOC") for its provision.
- 2.3.9 Document services on Individualized Plans for Employment (IPEs), which will be jointly-developed between the individual with a disability, DOC staff, LCTCS Staff, and the LWC Rehabilitation Counselor.
- 2.3.10 The Counselor will complete an IPE and the AWARE Draft Authorization, and secure required approvals.
- 2.3.11 Begin job development and placement efforts approximately 60 days prior to the expected release date in order to facilitate the individual's transition and re-entry into the community, working cooperatively with DOC and Community Rehabilitation Programs.
- 2.3.12 Provide Pre-Employment Training Services (PETS) to in-school youth with disabilities.

2.4 **LCTCS Responsibilities.** LCTCS will

- 2.4.1 Provide a single point of contact to facilitate the development, monitoring, and reporting requirements of the partnership, as well as to connect the training and education programs at various colleges with DOC and LWC.
- 2.4.2 Provide vocational training services at member colleges. To the extent possible, individuals will receive training for Louisiana's high demand occupations.
- 2.4.3 Provide participants the opportunity to achieve marketable, stackable, and portable credentials that align with state and regional labor market data by providing instructors, support, and credentials at correctional facilities.
- 2.4.4 Process all federal financial aid applications for potentially eligible participants, ensuring that vocational rehabilitation funds remain as "last resort" funding.
- 2.4.5 Develop high-quality curriculums which result in academic credentials and industry-based certifications to meet state and regional workforce development needs.
- 2.4.6 Develop creative program delivery schedules and systems, best suited to correctional facilities.
- 2.4.7 Request reimbursements by member colleges based on published rates for tuition, books and supplies, and other applicable fees.
- 2.4.8 Provide reports detailing activities including, but not limited to, the status of new or revised curriculums, number of instructors, data on student enrollment, and data on employment outcomes.
- 2.4.9 Collaborate with LWC to ensure compliance with all rules and regulations governing Vocational Rehabilitation under the Workforce Innovation and Opportunity Act.
- 2.4.10 Provide LWC with an invoice for individuals served indicating the amount in tuition/fees due, in accordance with published rates for tuition, books, supplies, and other applicable fees.
- 2.4.11 Provide LWC with verification that participants have successfully completed required coursework each semester (grades/proof of semester completion). This verification is required to pay tuition and fees for subsequent semesters.

III. Deliverables

LWC will provide to LCTCS:

- a. Periodic Request for Payments ("Attachment B");
- b. Written quarterly Progress Reports on LWC activities and services, and outlining the performance of LWC consistent with the provisions, goals and objectives of this agreement. LWC will provide these written quarterly Progress Reports to LCTCS **not later than fifteen**

(15) days after September 30, December 31, March 31, and June 30 of each fiscal year during the term of this contract, on work performed to that date on this contract. The report following **June 30, 2017** shall be a Final Report. The reports shall provide, as a minimum, a narrative description of the following:

- i. A brief recap of LWC activities and services pursuant to and in fulfillment of the provisions, goals and objectives of this agreement, including number of incarcerated individuals assessed for vocational rehabilitation services and number enrolled into vocational training at LCTCS colleges.
- c. LWC will also submit to LCTCS copies of any contracts with outside consultants and service providers relative to this agreement, if any, prior to the final execution thereof.

IV. LCTCS's Contract Monitor

The President of LCTCS, or his designee, will designate and may change from time to time, one or more persons on his staff to act as the LCTCS's project representative or as the "Contract Monitor" for this project, to provide liaison between LCTCS and the LWC, and to perform various duties which are specifically provided for in this agreement.

V. Performance Measures

Performance measures for this contract shall include:

- a. LWC's activities and performance of services in the attainment of and consistent with the provisions, goals and objectives of this agreement.
- b. LWC's written quarterly Progress Reports and Final Report (as described above) along with any specific work product being sought and provided through this agreement, consistent with the provisions, goals and objectives of this agreement.

VI. Monitoring Plan

During the term of this agreement, representatives of LWC shall discuss with LCTCS's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, and any other matters relating to the project. LCTCS's Contract Monitor shall review and analyze LWC's Requests for Matching Funds, to ensure LWC's compliance with contract requirements; and shall:

- a. Contact LWC for further detail, information or documentation when necessary;
- b. Assure that payments requested in Requests for Matching Funds are in compliance with the approved Budget; and
- c. Coordinate with LCTCS's fiscal office for payments to LWC, and/or obtaining of any further needed documentation.

The Contract Monitor shall also review and analyze LWC's written Progress Reports and any work product for compliance with the Scope of Services; and shall:

- a. Compare the Progress Reports to Goals and Objectives outlined in this contract to determine the progress made;
- b. Contact LWC to secure any missing deliverables.

Between required performance reporting dates, LWC shall inform LCTCS of all problems, delays or adverse conditions which will materially affect the ability to attain the project's objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work units by established time schedules and goals. LWC's disclosure shall be accompanied by a statement describing the action taken or contemplated by LWC, and any assistance which may be needed to resolve the situation.

VII. Budget

The Budget for this project is attached hereto, incorporated herein as "Attachment A", and is made a part hereof by this reference. The total cost to LCTCS of the project contemplated by this agreement shall not exceed **ONE MILLION SIX HUNDRED AND FIFTY THOUSAND & NO/100 (\$ 1,650,000.00) DOLLARS**, which sum shall be inclusive of all costs and expenses to be paid by LCTCS in connection with the services and activities to be provided under this agreement. The total of the non-federal provided by LCTCS to be used as match for all services, activities and expenses covered by this agreement shall not exceed the total amount stated above. This is the total sum that has been allocated for this project by LCTCS. The non-federal funds used for match under this agreement will be allowed only for expenditures occurring between and including the dates of **August 1, 2016**, and **June 30, 2017**, and this project and all of LWC's services shall be completed by that date.

VIII. Payment Terms

Upon execution of this contract, LCTCS will provide through Inter-Agency Transfer (IAT) to LWC \$825,000.00 (50%) of non-federal funds to be used as match. No later than fifteen (15) days after December 31, and provided LWC's progress and/or completion of activities and services are to the reasonable satisfaction of LCTCS, LCTCS will provide through Inter-Agency Transfer (IAT) to LWC \$825,000.00 (50%) of non-federal funds to be used as match.

LCTCS shall provide the form for the Request for Matching Funds to be completed and submitted by LWC, which form is attached hereto, incorporated herein as "Exhibit B" and is made a part hereof. All original documentation supporting the Request for Matching Funds shall be maintained by LWC, and shall be subject to audit, as hereinafter stated.

In the event the LCTCS Contract Monitor determines that LWC has failed to reasonably achieve sufficient specific goals and objectives for the disbursement of funds to be provided hereunder, LCTCS will withhold matching funds until the LCTCS Contract Monitor or the LCTCS President determines such goals and objectives are met.

Travel expenses, if any, shall be included in LWC's approved compensation, budget or allocated amount, in accordance with and as limited by Division of Administration Policy and Procedure Memorandum No. 49.

IX. Contract Term

This contract shall begin as of **August 1, 2016**; this project and all of LWC's services hereunder shall be completed by **June 30, 2017**; and this contract shall terminate on **August 1, 2017**, unless amended in writing, signed and approved by all parties, and approved by the State's Office of Contractual Review.

X. Tax Liability

LWC hereby agrees that the responsibility for payment of any taxes from the funds thus received under this agreement and/or legislative appropriation shall be LWC's obligation.

XI. Termination for Convenience

Either party may terminate this agreement at any time by giving thirty (30) days written notice. LCTCS may amend this agreement due to budgetary reductions or changes in funding priorities by the State upon giving thirty (30) days written notice.

XII. Termination of Contract for Cause

LCTCS may terminate this agreement for cause based upon the failure of LWC to comply with the terms and/or conditions of this agreement, provided that LCTCS shall give LWC written notice specifying LWC's failure. If within thirty (30) days after receipt of such notice, LWC shall not have either corrected such failure or, in a case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then LCTCS may, at its option, place LWC in default and this agreement shall terminate on the date specified in such notice. LWC may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of LCTCS to comply with the terms and conditions of this agreement; provided that LWC shall give LCTCS written notice specifying LCTCS's failure and a reasonable opportunity for LCTCS to cure the defect.

XIII. Remedies for Default

Any claim or controversy arising out of this agreement shall be resolved under the provisions of LSA – R.S. 39:1524 through 1526. In the event LWC defaults on this agreement, breaches the terms of this agreement, ceases to do business or ceases to do business in Louisiana during the term of this agreement, this agreement shall be terminated as provided in Section XII above, and within thirty (30) days of such termination LWC shall repay to LCTCS the amount of all funds disbursed to LWC under this agreement for all services or activities not yet performed or completed or not satisfactorily performed or completed.

XIV. Confidentiality; Ownership of Materials

All documents (in any media) and intellectual properties will remain confidential to the maximum extent allowed by law. Each employee will be required to maintain the confidentiality of client information to the maximum extent permitted by law.

All records, reports, documents and other materials delivered or transmitted to LWC by LCTCS shall remain the property of LCTCS, and shall, upon request, be returned by LWC to LCTCS, at LWC's expense, at the termination or expiration of this contract. All records, reports, documents, or other materials related to this agreement and/or obtained, prepared or produced by LWC in connection with the performance of the services contracted for herein shall become the property of LCTCS, and shall, upon request, be delivered or returned by LWC to LCTCS, at LWC's expense, at the termination or expiration of this agreement.

Equipment and materials purchased with LCTCS funding will be transferred to LCTCS upon LCTCS's determination that it is no longer needed.

XV. Assignment of Interest

LWC shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment, novation or otherwise), without the prior written consent of LCTCS; provided however, that claims for money due or to become due to LWC from LCTCS may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to LCTCS. LCTCS shall in all cases pay only LWC for services provided. LWC shall directly pay any assignments out of any payments received from LCTCS, and shall hold harmless the State from any liability or responsibility in connection therewith.

XVI. Audits and Auditors

It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors, and/or the LCTCS auditor shall have the option of auditing all records and accounts of LWC that relate to this agreement, as well as all contracts with outside consultants and service providers relative to the performance of services under this agreement.

XVII. Fiscal Funding (applies to multi-year contracts only)

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Louisiana legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, this contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

XVIII. Discrimination Clause

LWC agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and LCTCS agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

LWC agrees not to discriminate in its employment practices, not to discriminate against participants, and that LWC will render services under this agreement without discrimination, and without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by LWC, or failure to comply with these statutory obligations when applicable, shall be grounds for the termination of this agreement.

XIX. LCTCS Liability

LCTCS's liability under this agreement shall be limited to the dollar amount of the appropriation, allocation or budgeted amount shown in this agreement; and LCTCS shall not in any way be responsible for any additional monetary sums or for any actual, general, special, compensatory, consequential, punitive, pecuniary or plenary damages, any interest, attorney's fees, or for any other or additional claims whatsoever which may be made by any party to this agreement.

XX. Headings

The Section "Headings" and paragraphs and their numerical and alphabetical notations, for the purpose of this agreement, are solely for the ease of reference.

XXI. Agreement Approval

This agreement shall not be effective until it has been approved and signed by all parties, and until it has been approved by the State's Office of Contractual Review.

XXII. Notice of Insufficiency

It is the responsibility of LWC to advise the LCTCS in advance if contract funds or contract terms may be insufficient to complete contract objectives.

XXIV. Choice of Law

This is a Louisiana contract and all of its terms shall be construed in accordance with and all disputes shall be governed by the laws of the State of Louisiana, of the United States of America; and all parties submit themselves to the jurisdiction and venue of the 19th Judicial District Court located in the Parish of East Baton Rouge, in the State of Louisiana, in the event of any legal proceedings in connection with this contract.

XXV. Notices

All notices that may be given in accordance with or under this Agreement shall be delivered to the addresses listed below, by U.S. Postal Service or private delivery service, or hand delivery.

If to LWC:

Office of the Executive Director, Louisiana Workforce Commission
1001 North 23rd Street
Baton Rouge, LA 70802

If to LCTCS:

Louisiana Community & Technical College System
265 South Foster Drive
Baton Rouge, LA. 70806

XXVI. Entire Agreement

This agreement, together with any exhibits and/or attachments specifically incorporated herein by reference, constitutes the entire agreement between the parties with respect to the subject matter of this agreement.

IN WITNESS WHEREOF, this Interagency Cooperative Endeavor Agreement has been signed by the undersigned duly authorized representative of LCTCS, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Baton Rouge, Louisiana, on the date shown below, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

Katie Waldrop
Signature
Katie Waldrop
Printed Name

Carly Darter
Signature
Carly Darter
Printed Name

Louisiana Community & Technical College System

By: [Signature]
Signature (Date)
Printed Name: Monty Sullivan
Title: President

IN WITNESS WHEREOF, this Interagency Cooperative Endeavor Agreement has been signed by the undersigned duly authorized representative of LWC, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Baton Rouge, Louisiana, on the date shown below, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

Janice G Grantham
Signature,
Janice G Grantham
Printed Name

Marc S. Martin
Signature
Marc S. Martin
Printed Name

LOUISIANA WORKFORCE COMMISSION

By: Ava Dejoie 8/26/14
Signature (Date)
Printed Name: Ava Dejoie
Title: Executive Director

“Attachment A”

Project Budget (2016-17)

For: Louisiana Workforce Commission

Anticipated Funding

<u>Sources of Funding</u>	<u>Amounts</u>
LCTCS State funding on behalf of its colleges	\$ 1,650,000.00
LWC Federal Vocational Rehabilitation Services Title IV of the Workforce Innovation and Opportunity Act	\$ 6,096,479.00
Total Anticipated Funding	<u>\$ 7,746,479.00</u>

Anticipated Expenses

<u>Expense Categories</u>	<u>Amounts</u>
Pre-Employment Training Services (PETS) For in-school youth with disabilities.	\$ 914,472.00
Vocational Rehabilitation Services For incarcerated individuals with disabilities at correctional facilities.	\$ 1,832,007.00
Vocational Training at LCTCS schools For incarcerated individuals with disabilities at correctional facilities. To pay for tuition, fees, books, supplies, and other costs at LCTCS schools.	\$ 4,000,000.00
Work Skills & Job Readiness For incarcerated individuals with disabilities at Allen and Winn correctional facilities only.	\$ 1,000,000.00
Total Anticipated Project Expenses	<u>\$ 7,746,479.00</u>

“Attachment B”

Request for Matching Funds

Name: Louisiana Community & Technical College System
Address: 265 South Foster Drive, Baton Rouge, LA. 70806
Tel: (225) 922-2800 **Fax:** (225) 922-1485

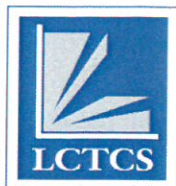
<u>Expense Categories</u>	Approved Total Amount	Current Allowable Payment To Be Paid To LWC	Total Year To Date Payments Previously Made	Category Balance After All Previous And This Current Payments Made
Total	\$ 1,650,000.00			

I hereby certify under penalty of law that the items shown in this Request for Matching Funds are true and correct, such payments are now due, and this request for funding is submitted in accordance with the contract between LCTCS and LWC, the Constitution of the State of Louisiana, and all other applicable Federal and Louisiana State laws, rules and regulations.

Signature of LWC Authorized Representative

(Date)

Attachments: (Copies of Supporting Documentation)



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit-Diggs

Willie L. Mount

Michael J. Murphy

N. J. "Woody" Ogé

Joe Potts

Paul Price, Jr.

Stephen C. Smith

Mark D. Spears, Jr.

Craig Spohn

Vincent St. Blanc, III

Charles T. Strong

Student Members:

Sommer Brown

Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Program Additions and Terminations at Baton Rouge Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the program additions and terminations listed below.

Program Additions

1. Associate of Applied Science (AAS) in Technical Studies (CIP 47.030) – **5 STARS**
 - a Technical Diploma (TD) in NCCER Millwright Level 5 (CIP 47.030) – **5 STARS**
 - b Certificate of Technical Studies (CTS) in NCCER Millwright Level 3 (CIP 47.030) – **5 STARS**
 - c Technical Competency Area (TCA) in NCCER Millwright Level 1 (CIP 47.030) – **5 STARS**
 - d Technical Diploma (TD) in NCCER Instrumentation Level 4 (CIP 15.0404) – **5 STARS**
 - e Certificate of Technical Studies (CTS) in NCCER Instrumentation Level 2 (CIP 15.0404) – **5 STARS**
 - f Technical Competency Area (TCA) in NCCER Instrumentation Level 1 (CIP 15.0404) – **5 STARS**

Program Terminations

2. Associate of Applied Science (AAS) in Helicopter Flight Operations (CIP 49.0101) – **5 STARS**
 - a Certificate of Technical Studies (CTS) in Commercial Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
 - b Certificate of Technical Studies (CTS) in Helicopter Flight Instructor (CIP 49.0108) – **5 STARS**
 - c Certificate of Technical Studies (CTS) in Instrument Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**

d Certificate of Technical Studies (CTS) in Private Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**

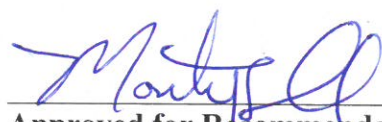
Background: The LWC projections for skilled crafts are excellent. Local industries (oil and gas/pipeline/chemical refining/process technology/automation) have expressed to the LCTCS and to BRCC their need for, and willingness to facilitate in the development of, programs for training skilled craft technicians; particularly in the areas of instrumentation and millwright. The AAS in Technical Studies will train students for careers in these fields. The curriculum includes stackable credentials and embedded credentials that represent increasingly sophisticated skill levels aligned with standards set by the National Center for Education and Research (NCCER). BRCC anticipates to offer concentrations in pipefitting and electrical in the future.

BRCC has decided to discontinue offering courses and programs related to Helicopter Flight training designation from Board of Regents as a Center for Workforce Excellence. BRCC has notified the third party training provider, the students currently enrolled in the Associate of Applied Science (AAS) and Certificates of Technical Studies (CTS), and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) of this decision. All students currently enrolled in the program will be able to complete their degree assuming timely progression.

Fiscal Impact: Implementation costs for the AAS in Technical Studies include additional adjunct faculty and one full time faculty member. Facilities and instructional resources are presently in place. There are no anticipated costs associated with the proposed terminations. BRCC's Transportation Technology Division is redirecting faculty and resources to existing programs related to Aviation Maintenance.

History of Prior Actions: There is a history of creating and terminating programs due to student and workforce needs.

Benefits to the System: These program additions and terminations will allow BRCC to better allocate resources to meet student and workforce needs.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



Baton Rouge Community College
201 Community College Dr.
Baton Rouge, LA 70806
(225) 216-8000
www.mybrcc.edu

August 26, 2016

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, Louisiana 70806

Attention: René Cintrón, Ph.D., Executive Director, Education and Research
Paul E. Carlsen, Ph.D, Chief Content Officer

Dear Drs. Cintrón and Carlsen:

The following items from Baton Rouge Community College (BRCC) – one new degree with two concentrations (technical diploma, certificate of technical studies, and technical competency area in each concentration) – are submitted for consideration by the Board of Supervisors for their next scheduled meeting. The LCTCS Curriculum Form, program outlines, and a summary of the 28 (new) supporting courses for the two concentrations accompany this letter. The Board of Regents Request for Authorization to offer the new degree will be sent separately.

New Programs:

1. Technical Studies, Associate of Applied Science (AAS) – 5 Stars. CIP Code 47.0303. Degree is to have concentrations in Millwright and Instrumentation.
2. NCCER Millwright Level 5 Technical Diploma (TD) – 5 Stars. CIP Code 47.0303
3. NCCER Millwright Level 3 Certificate of Technical Studies (CTS) – 5 Stars. CIP Code 47.0303
4. NCCER Millwright Level 1 Technical Competency Area (TCA) – 3 Stars. CIP Code 47.0303
5. NCCER Instrumentation Level 4 TD – 5 Stars. CIP Code 15.0404
6. NCCER Instrumentation Level 2 CTS – 5 Stars. CIP Code 15.0404
7. NCCER Instrumentation Level 1 TCA – 3 Stars. CIP Code 15.0404

These actions are intended to take effect upon approval by the Board of Supervisors, the Board of Regents, and pending approvals by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Please let me know if you need additional information. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Joann E. Linville", written over a horizontal line.

Joann E. Linville, Ed.D.
Interim Vice Chancellor for Academic Affairs

Cc: Dennis F. Michaelis, Ph.D., Interim Chancellor
Margaret McMichael, Ph.D., Articulations and Transfer Director

JEL:mmc



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

Baton Rouge Community College

TYPE OF PROPOSED CHANGE	
<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Curriculum Modification

AWARD LEVEL(S)	
<input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree <u>Name:</u> _____	<input checked="" type="checkbox"/> Technical Diploma (T.D.) <input checked="" type="checkbox"/> Technical Competency Area (T.C.A.) <input checked="" type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Technical Studies			
CIP: 47.0303	Credit Hours: 60	Contact Hours: N/A	Award Level: AAS
Name: NCCER Millwright Level 5			
CIP: 47.0303	Credit Hours: 45	Contact Hours:	Award Level: T.D.
Name: NCCER Millwright Level 3			
CIP: 47.0303	Credit Hours: 27	Contact Hours:	Award Level: C.T.S.
Name: NCCER Millwright Level 1			
CIP: 47.0303	Credit Hours: 9	Contact Hours:	Award Level: T.C.A.
Name: NCCER Instrumentation Level 4			
CIP: 15.0404	Credit Hours: 45	Contact Hours:	Award Level: T.D.
Name: NCCER Instrumentation Level 2			
CIP: 15.0404	Credit Hours: 24	Contact Hours:	Award Level: C.T.S.
Name: NCCER Instrumentation Level 1			
CIP: 15.0404	Credit Hours: 12	Contact Hours:	Award Level: T.C.A.

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)

BRCC requests approval to add a Technical Studies AAS to the Baton Rouge Community College (BRCC) program offerings and to award the associated credential to graduates of the program. The Technical Studies AAS will include concentrations in Instrumentation (attached), Millwright (attached), Pipefitting (anticipated), and Electrical (anticipated). The curriculum for the Instrumentation and Millwright concentrations will include stackable, embedded credentials that represent increasingly sophisticated skill levels aligned with standards set by the National Center for Construction Education and Research (NCCER). In addition, the Technical Studies AAS has the potential to become a degree option for students in other BRCC technical programs (Industrial Maintenance Technician Electrical and Instrumentation, Air Conditioning and Refrigeration, and Welding for example).

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)

The Louisiana Workforce Commission projections for jobs in skilled craft areas in the state, as well as in the Baton Rouge area (Regional Labor Market Area 2) are excellent (see the attached pages from the Excel files available on the Louisiana Workforce Commission website for long term employment projections, which may be viewed at http://www.laworks.net/LaborMarketInfo/LMI_OccProjEducation.asp?years=20142024). Local industries (oil and gas/pipeline/chemical refining/process technology, automation, for example) have expressed to the Louisiana Community and Technical College System (LCTCS) and to BRCC their need for, and willingness to facilitate the development of programs for training, skilled craft technicians, particularly in the areas of instrumentation and millwright. These programs would prepare students for entry level jobs as technicians as well as first line supervisors of technicians. BRCC has responded with the proposed degree, which will prepare students in a number of new technical areas (instrumentation and millwright, pipefitting and electrical) and, if approved, may provide a degree option for students in existing technical programs (Industrial Maintenance Technician Electrical and Instrumentation; Air Conditioning and Refrigeration; Welding).

Job prospects for individuals who complete a postsecondary vocational or technical program (TCA, CTS, or TD) are particularly good: in addition, the AAS will improve graduates' competitiveness for available supervisory positions that require technical skills and evidence of strong analytical, communication, and problem-solving skills. For individuals completing the millwright training, an estimated 20 – 70 jobs, paying \$45,400 - \$84,300, are anticipated to be available annually. For individuals completing training in instrumentation, the Louisiana Workforce Commission estimates an average weekly wage of \$2,026 (see attached pdf, printed from the Louisiana Workforce Commission website). The wage range for an individual with the Technical Studies AAS, Instrumentation concentration is approximately \$70,000 – \$106,000 annually; the Louisiana Workforce Commission anticipates 110 openings per year for individuals with the degree in the Baton Rouge area alone. Individuals completing the NCCER Instrumentation Level 4 and the Technical Diploma may see

from 10 – 70 openings annually, and may earn \$66,800 – \$111,500 per year (see attached spreadsheet).

The programs of study for the Instrumentation and Millwright concentrations follow the progression of competencies developed by NCCER. Successful completion of each course in each concentration requires that a student pass the NCCER exam for the modules on which the course is based. As a student progresses in the each program of study, she/he will earn NCCER certifications, widely recognized throughout skilled craft trades as evidence of skill and competency, and which are required by the vast majority of employers, particularly in the instrumentation and millwright fields.

The opportunity to earn NCCER certifications while completing the Technical Studies AAS is expected to open opportunities for dually enrolled high school students: completion of coursework prior to earning a high school diplomas will shorten the time to complete the AAS after enrolling at BRCC. In addition, this opportunity is expected to enhance retention and increase opportunities for promotion in a graduate's chosen career. The proposed Technical Studies AAS is consistent with BRCC's mission "to identify and meet the educational and workforce needs of the community through innovative, assessable, and dynamic programs", with goals of the LCTCS "Our Louisiana 2020" initiative (double the annual salary of graduates; quadruple partnerships with business and industry), and with the first goal of the Board of Regents' Master Plan for Public Postsecondary Education in Louisiana (increase the educational attainment of the State's adult population to the Southern Regional Education Board (SREB) States' average by 2025).

IMPLEMENTATION DATE (Semester and Year)	Spring 2017
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SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
<input type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input checked="" type="checkbox"/> Sites (list below)
Site 1: Plaquemine Site		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
<input checked="" type="checkbox"/> 5 Stars	<input type="checkbox"/> 4 Stars	<input type="checkbox"/> 3 Stars	<input type="checkbox"/> 2 Stars	<input type="checkbox"/> 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)

<input checked="" type="checkbox"/> Use Existing Faculty #: 5 (For Gen. Ed. Courses)	<input checked="" type="checkbox"/> Hire Adjunct Faculty #: 8	<input checked="" type="checkbox"/> Hire Full-Time Faculty #: 2
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Associate Degree or plan to attain Associate Degree	Experience: Minimum 5 Years	Certification: NCCER Certification; SACSCOC credentials

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>10</u>	<u>20</u>	<u>30</u>	<u>30</u>	<u>40</u>
<u>EVENING</u>		<u>30</u>	<u>50</u>	<u>50</u>	<u>50</u>
Describe Process for Attaining & Estimating Enrollment:	Beginning with the apprenticeships sponsored by DOW, 5 students will enroll in each concentration per year for a 3 year period. Many other employers that rely on Instrument specialists and Millwrights are located in the vicinity of BRCC's Plaquemine site. In conjunction with marketing activities and the involvement of the industries in need of qualified employees, community awareness of the program will lead to additional enrollment of approximately 10 – 15 students per year. Furthermore, because the students expected to enroll in this program typically hold full time jobs during the day, BRCC anticipates that the evening enrollment will exceed day enrollment. Currently, non-credit continuing education courses for NCCER Instrumentation I and II, and NCCER Millwright I and II are available at the Westside/Plaquemine site, so students will be aware of the availability of financial aid for credit courses, which is expected to boost enrollment.				

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type/Name of Program Accreditation, Licensure or Certification Required:	If YES, please provide projected accreditation/licensure/certification date:

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

Implementation costs include additional adjunct faculty and one full time faculty member. These will be incurred over a 2 year period as program enrollment grows demanding the need for additional faculty. Facilities and instructional resources are presently in place at the site.

General Education Adjunct Salary - \$2,295 per course

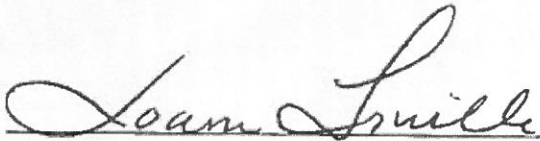
Technical Course Adjunct Salary - \$3,000 per course

Full Time Instructor Salary - \$80,000 annually

PROGRAM CURRICULUM: See proposed Program of Study for the Technical Studies AAS, Instrumentation and Millwright concentrations.

(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

SIGNATURES:


College Chief Academic Officer

8/26/16
Date


College Chief Executive Officer

8/26/16
Date



Baton Rouge Community College
201 Community College Dr.
Baton Rouge, LA 70806
(225)216-8000
www.mybrcc.edu

August 10, 2016

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, Louisiana 70806

Attention: Paul E. Carlsen, Ph.D., LCTCS Chief Content Officer
René Cintrón, Ph.D., LCTCS Executive Director, Education and Research

Dear Drs. Carlsen and Cintrón:

Baton Rouge Community College (BRCC) has decided to discontinue offering courses and programs related to Helicopter Flight training. BRCC has notified the third party training provider (contract termination), the students currently enrolled in the Associate of Applied Science (AAS) and Certificates of Technical Studies (CTSs), and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) of the decision. The following curriculum actions are thus proposed:

Program Deletions:

- Helicopter Flight Operations, Associate of Applied Science (AAS) – 5 Stars. CIP Code 49.0101
- Commercial Pilot Helicopter Operations, Certificate of Technical Studies (CTS) – 5 Stars. CIP Code 49.0199
- Helicopter Flight Instructor, CTS – 5 Stars. CIP Code 49.0108
- Instrument Pilot Helicopter Operations, CTS – 5 Stars. CIP Code 49.0199
- Private Pilot Helicopter Operations, CTS – 5 Stars. CIP Code 49.0199

New enrollment in the programs has ceased. Program-specific courses will be offered in Spring 2017 for the last time; and reporting of award completion is expected to cease by the end of the Fall 2017 semester (due to the need of students to complete General Education courses required for the awards).

The Louisiana Community and Technical College (LCTCS) form (Academic Affairs Policy 1.024) for reporting curriculum actions and the Request to Terminate an Academic Degree Program required by the Board of Regents (BoR, Academic Affairs Policy 2.08) are attached. Please let me know if you need additional information. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Joann Linville".

Joann E. Linville, Ed.D.
Interim Vice Chancellor for Academic Affairs

Cc: Dennis F. Michaelis, Ph.D., Interim Chancellor
Margaret McMichael, Ph.D., Director of Curriculum and Articulation

JEL:mmc



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form Baton Rouge Community College

TYPE OF PROPOSED CHANGE	
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): <input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: _____	<input type="checkbox"/> Technical Diploma (T.D.) <input type="checkbox"/> Technical Competency Area (T.C.A.) <input checked="" type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Helicopter Flight Operations			
CIP: 49.0101	Credit Hours: 60	Contact Hours:	Award Level: A.A.S.
Name: Commercial Pilot Helicopter Operations			
CIP: 49.0199	Credit Hours: 19	Contact Hours:	Award Level: C.T.S.
Name: Helicopter Flight Instructor			
CIP: 49.0108	Credit Hours: 17	Contact Hours:	Award Level: C.T.S.
Name: Instrument Pilot Helicopter Operations			
CIP: 49.0199	Credit Hours: 17	Contact Hours:	Award Level: C.T.S.
Name: Private Pilot Helicopter Operations			
CIP: 49.0199	Credit Hours: 18	Contact Hours:	Award Level: C.T.S.

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)

Terminate the Helicopter Flight Operations AAS and the embedded CTSs listed below:

- Commercial Pilot Helicopter Operations
- Helicopter Flight Instructor
- Instrument Pilot Helicopter Operations
- Private Pilot Helicopter Operations

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)

The United States Department of Veteran's Affairs (VA) has prohibited BRCC from enrolling any additional veterans in the Helicopter program. Without the option of enrolling veterans - the primary population the program has served – the program will not thrive.

No new students may enrollment in the programs, and only currently enrolled students who remain continuously enrolled will be permitted to complete the programs. The final semester during which the technical courses will be offered is Spring 2017. Any student who has not completed the General Education course requirements for any/all awards by that date must remain continuously enrolled at BRCC to complete and receive the awards. The final semester/year for reporting awards is expected to be Fall 2017.

BRCC's Transportation Technology Division is focusing Faculty and resources on programs in place related to Aviation Maintenance. Notification of the College's decision has been sent to the third party service training provider (termination of cooperative agreement), to the students enrolled in the programs, and to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

IMPLEMENTATION DATE (Semester and Year)

Upon approval

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION

Main Campus

All Campuses

Sites (list below)

Site 1: Hooper Road/BRCC Central

Site 2: Baton Rouge Metropolitan Airport/Ryan Field

Site 3

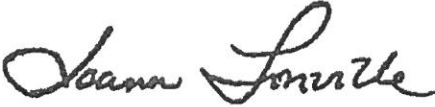
Site 4:

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
<input checked="" type="checkbox"/> 5 Stars	<input type="checkbox"/> 4 Stars	<input type="checkbox"/> 3 Stars	<input type="checkbox"/> 2 Stars	<input type="checkbox"/> 1 Star

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc)
There are no anticipated expenditures associated with the termination of the programs.

PROGRAM CURRICULUM – see attached program outlines (Use the template below or insert separate attachment: all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)
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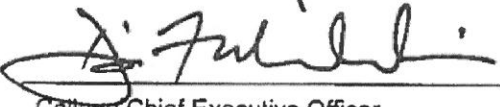
SIGNATURES:



College Chief Academic Officer

8/11/16

Date



College Chief Executive Officer

8-11-16

Date

Helicopter Flight Operations (Associate of Applied Science)

The Helicopter Flight Operations Associate of Applied Science is designed to prepare students to become qualified to enter aviation careers as commercial helicopter pilots and helicopter flight instructors. The Associate of Applied Science degree in the Helicopter Flight Instructor concentration includes courses that emphasize Weather, Safety and Operations issues specific to Off Shore Helicopter Operations and is designed to afford students the opportunity to apply for and gain entry level jobs in Helicopter Flight Operations especially in the oil and Gas Industry.

For entrance into the program, students must:

- be eligible for college level Mathematics and ENGL 1013 and
- possess a Federal Aviation Administration-issued Private Pilot Helicopter license.

To receive this degree, students must:

- Have a cumulative GPA of 2.00 or higher.
- Earn a grade of "C" or higher in all AVTH and AVTO courses. (Students will only be allowed to repeat an AVTH course once. Students must earn a "C" or higher by their second attempt or they will be dismissed from the program.)
- Complete the coursework listed below.

PROGRAM OF STUDY

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
First Semester						
AVTH 1504	Instrument Pilot Helicopter Ground	0	0	60	60	4
AVTH 1512	Instrument Pilot Helicopter Simulation	0	25	15	60	2
AVTH 1525	Instrument Pilot Helicopter Flight	30	0	0	225	5
AVTO 1402	Aviation Weather	0	0	30	30	2
PSYC 2013	Introduction to Psychology	0	0	0	45	3
Semester Totals:		30	25	105	420	16

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
Second Semester						
AVTH 2004	Commercial Pilot I Helicopter Ground	0	0	60	60	4
AVTH 2012	Off-Shore Flight Simulation I	0	25	0	60	2
AVTH 2021	Commercial Pilot I Helicopter Flight I	69	0	0	225	5
MATH 1113/1213,	College Algebra	0	0	0	45	3
GenEd Humanities*		0	0	0	45	3
Semester Totals:		69	25	60	435	17

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
Third Semester						
AVTH 2101	Commercial Pilot II Helicopter Ground	0	0	45	45	3
AVTH 2111	Off-Shore Flight Simulation II	0	25	0	45	1
AVTH 2121	Commercial Pilot II Helicopter Flight	49	0	0	225	5
PHYS 1013	Introduction to Concepts in Physics	0	0	0	45	3
ENGL 1013	English Composition I	0	0	0	45	3
Semester Totals:		49	25	45	405	15
Fourth Semester						
AVTH 2201	Flight Instructor Helicopter Ground	0	0	45	45	3
AVTH 2224	Flight Instructor Helicopter Flight	30	0	0	180	4
AVTH 2302	Flight Instructor Instrument Helicopter Ground	0	0	30	30	2
AVTH 2321	Flight Instructor Instrument Helicopter Flight	18	0	0	45	1
AVTO 2221	Underwater Egress	0	0	30	30	1
AVTH 2401	135 Helicopter Operations	0	0	15	15	1
Semester Totals:		48	0	120	345	12
Total Program Hours:		196	75	330	1605	60

* Any General Education course in English Literature (ENGL), History (HIST), Humanities (HUMN), or Philosophy (PHIL).

For more information, contact the Division of Transportation Technology at (225) 216-8910.

Commercial Pilot Helicopter Operations (Certificate of Technical Studies)

The Commercial Pilot Helicopter Operations Certificate of Technical Studies is designed to prepare students to sit for the Federal Aviation Administration (FAA) written, oral and practical examinations needed to become a commercial helicopter pilot. Emphasis is placed on aeronautical decision making, flight safety, and effective flying techniques. This certificate will be complete when all the required courses have been passed and the Commercial Pilot Helicopter Certificate has been earned from the FAA. Once certificated, the student will be able to safely operate a helicopter for commercial purposes.

For entrance into the program, students must:

To receive this degree, students must:

- Have a cumulative GPA of 2.00 or higher.
- Earn a grade of "C" or higher in all AVTH and AVTO courses. (Students will only be allowed to repeat an AVTH course once. Students must earn a "C" or higher by their second attempt or they will be dismissed from the program.)
- Complete the coursework listed below.

PROGRAM OF STUDY

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
First Semester						
AVTH 2004	Commercial Pilot I Helicopter Ground	0	0	60	60	4
AVTH 2021	Commercial Pilot I Helicopter Flight I	69	0	0	225	5
AVTH 2401	135 Helicopter Operations	0	0	15	15	1
AVTO 2221	Underwater Egress	0	0	30	30	1
Semester Totals:		69	0	105	330	11
Second Semester						
AVTH 2101	Commercial Pilot II Helicopter Ground	0	0	45	45	3
AVTH 2121	Commercial Pilot II Helicopter Flight	49	0	0	225	5
Semester Totals:		49	0	45	270	8
Total Program Hours:		118	0	150	600	19

For more information, contact the Division of Transportation Technology at (225) 216-8910.

Helicopter Flight Instructor (Certificate of Technical Studies)

The Helicopter Flight Instructor Certificate of Technical Studies is designed to prepare students to sit for the Federal Aviation Administration (FAA) written, oral and practical examinations needed to become a helicopter and helicopter instrument flight instructor. Emphasis is placed on aeronautical decision making, flight safety, and effective teaching techniques. This certificate will be complete when all the required courses have been passed and the Flight Instructor Helicopter and Instrument Helicopter Certificates have been earned from the FAA. Once certificated, the student will be able to safely teach in a helicopter.

To receive this certificate, students must:

- Have a cumulative GPA of 2.00 or higher.
- Earn a grade of "C" or higher in all AVTH courses. (Students will only be allowed to repeat an AVTH course once. Students must earn a "C" or higher by their second attempt or they will be dismissed from the program.)
- Complete the coursework listed below.

PROGRAM OF STUDY

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
First Semester						
AVTH 2201	Flight Instructor Helicopter Ground	0	0	45	45	3
AVTH 2224	Flight Instructor Helicopter Flight	30	0	0	180	4
AVTH 2302	Flight Instructor Instrument Helicopter Ground	0	0	30	30	2
AVTH 2321	Flight Instructor Instrument Helicopter Flight	18	0	0	45	1
AVTH 2401	135 Helicopter Operations	0	0	15	15	1
SPCH 2013	Techniques of Speech	0	0	0	45	3
PSYC 2013	Introduction to Psychology	0	0	0	45	3
Total Program Hours:		48	0	85	405	17

For more information, contact the Division of Transportation Technology at (225) 216-8910.

Instrument Pilot Helicopter Operations (Certificate of Technical Studies)

The Instrument Pilot Helicopter Operations Certificate of Technical Studies is designed to prepare students to sit for the Federal Aviation Administration (FAA) written, oral, and practical examinations needed to become an instrument helicopter pilot. Emphasis is placed on aeronautical decision making, flight safety, and effective flying techniques. This Certificate will be complete when all the required courses have been passed and the Instrument Pilot Helicopter certificate has been earned from the FAA. Once certificated, the student will be able to safely operate a helicopter under instrument meteorological conditions.

To receive this degree, students must:

- Have a cumulative GPA of 2.00 or higher.
- Earn a grade of "C" or higher in all AVTH and AVTO courses. (Students will only be allowed to repeat an AVTH course once. Students must earn a "C" or higher by their second attempt or they will be dismissed from the program.)
- Complete the coursework listed below.

PROGRAM OF STUDY

		Flight School Hours	Simulator Hours	Ground School Hours	Contact hours	Credit Hours
First Semester						
AVTH 1504	Instrument Pilot Helicopter Ground	0	0	60	60	4
AVTH 1512	Instrument Pilot Helicopter Simulation	0	25	15	60	2
AVTH 1525	Instrument Pilot Helicopter Flight	30	0	0	225	5
MATH 1113/1213,	College Algebra	0	0	0	45	3
Semester Totals:		30	25	75	390	14
Second Semester						
PHYS 1013	Introduction to Concepts in Physics	0	0	0	45	3
Semester Totals:		0	0	0	45	3
Total Program Hours:		30	25	75	435	17

For more information, contact the Division of Transportation Technology at (225) 216-8910.

**Baton Rouge Community College
2015-2016 Catalog Addendum, January 2016**

The contents of this addendum supersede the content specified in the 2015-16 catalog where noted. Contents of the 2015-2016 catalog not revised in this addendum remain in effect. The unrevised content of the 2015-2016 catalog and the revised content of this addendum are valid for the 2015-2016 academic year.

Page numbers are those of the 2015-2016 Catalog.

Page 278

Private Pilot Helicopter Operations (Certificate of Technical Studies)

PROGRAM OF STUDY

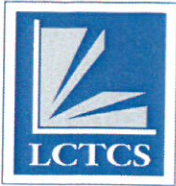
		Flight Hour	Simulator Hours	Ground Hours	Credit Hours
First Semester					
AVTH 100	Private Pilot Helicopter Ground I	0	0	45	3
AVTH 101	Private Pilot Helicopter Simulation	0	25	0	1
AVTH 102	Private Pilot Helicopter Flight I	30	0	0	5
					9
Second Semester					
AVTH 120	Private Pilot Helicopter Ground II	0	0	45	3
AVTH 121	Private Pilot Cross Country Simulation	0	25	0	1
AVTH 122	Private Pilot Helicopter Flight II	34	0	0	5
					9
Total Certificate Hours		64			18



Request to Terminate an Academic Degree Program or Administrative/Research Unit

1. Institution Baton Rouge Community College
2. Type of Termination (check one) <input checked="" type="checkbox"/> A. Academic Program (If A, complete <i>all</i> remaining sections) <input type="checkbox"/> B. Administrative Unit (If B, skip sections 3, 4, 5, and 6) <input type="checkbox"/> C. Research Unit – Center or Institute (If C, skip sections 3, 4, 5, and 6)
3. Degree Designation. (BA, MS, PhD, etc.) Certificate of Technical Studies (CTS)
4. Title and CIP Code. Commercial Pilot Helicopter Operations, CIP 49.0199
5. Semester/year at which no new enrollments will be accepted. Spring 2016
6. Teach-out plan, including semester/year at which reporting of degrees shall cease. Summer 2016 teach out plan begins; Fall 2016 final CTS students complete program-specific courses; Spring 2017 Program termination; Final reporting anticipated at the end of the Fall 2017 semester.
7. Reason for request. (Ex: low demand, job opportunities, changing focus, program duplication, loss of funding sources, etc.) Explanation: The United States Department of Veteran's Affairs (VA) has prohibited BRCC from enrolling any additional veterans in the Helicopter programs. Without the option of enrolling veterans - the primary population the program has served – the program will not thrive. BRCC's Transportation Technology Division is changing its educational focus away from helicopter flight training, toward aviation maintenance. Following the completion of the programs by the current student cohort, BRCC will realize a reduction in staff by one faculty member and reduce library holdings such as periodicals and annual publications. <i>* Include statements which address the impact of the termination upon remaining programs/units (if applicable). For example, a request to terminate the Department of Chemistry should also include information about the academic programs in that Department – will they be maintained or terminated as well? If maintained, where will they reside? Will the department maintaining these programs be re-named? How will this further affect the administrative structure at the institution? Append documentation to this form.</i>
8. If collaboration with other institutions is involved, identify partners. Each participating institution must submit a separate request form. N/A
9. Program/Unit Contact (name, title, email address, telephone number) Joann E. Linville, Ed.D., Interim Vice Chancellor for Academic Affairs linvillej@mybrcc.edu 225-218-3097
Campus Head: Date: 8-11-16
Management Board: Date:

For Academic Program Termination: note the SACS/COC requirements (Substantive Change) for notification, teach-out plan/agreement, and request for SACS approval following BOR approval. Send BOR/AcAf a copy of the SACS/COC response to finalize the action.



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Creating Futures*

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Louisiana
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265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen *R/BC*
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Bossier Parish Community College Mission Statement

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the following mission statement for Bossier Parish Community College:

The mission of Bossier Parish Community College is to promote attainment of educational goals within the community and strengthen the regional economy. This mission is accomplished through the innovative delivery of quality courses and programs that provide sound academic education, broad vocational and career training, continuing education, and varied community services. The College provides a wholesome, ethical, and intellectually stimulating environment in which students develop their academic and vocational skills to compete in a technological society.

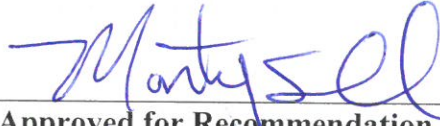
Background: During spring 2016, BPCC's Planning Council reviewed and examined BPCC's mission statement as outlined in the strategic plan of the college and as outlined in the charge to the Planning Council. The Planning Council approved the mission statement during their April 2016 meeting. To achieve its mission of instruction and service, BPCC is committed to:

- Offering associate degree programs, one-and two-year occupational certificate programs, and specialized career training.
- Delivering education and training/retraining through technical programs, workforce development, community education, and non-credit courses to serve citizen, business, and industry needs.
- Providing opportunity to earn academic college credits for articulation to other institutions of higher learning.
- Providing developmental studies and remedial programs that enable students to acquire basic skills.
- Utilizing a comprehensive program of student services.

Fiscal Impact: N/A

History of Prior Actions: N/A

Benefits to the System: The mission statement will clearly communicate to students and the community the value-add of BPCC.



Approved for Recommendation to the Board
Dr. Monty Sullivan

_____ Date



To: Dr. Monty Sullivan
Members of the LCTCS Board of Supervisors

From: Dr. Rick Bateman, Jr.
Chancellor, Bossier Parish Community College

Date: August 5, 2016

Re: Mission Statement

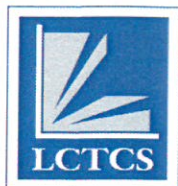
During spring 2016, the Planning Council reviewed the Bossier Parish Community College's mission statement. The mission statement was reviewed and examined as outlined in the strategic plan of the college and as outlined in the charge to the Planning Council. The Planning Council approved the mission statement during their April 2016 meeting. I am requesting that the Louisiana Community and Technical College Board of Supervisors review the mission statement and formally approve it.

Mission Statement

The mission of Bossier Parish Community College is to promote attainment of educational goals within the community and strengthen the regional economy. This mission is accomplished through the innovative delivery of quality courses and programs that provide sound academic education, broad vocational and career training, continuing education, and varied community services. The College provides a wholesome, ethical, and intellectually stimulating environment in which students develop their academic and vocational skills to compete in a technological society.

To achieve its mission of instruction and service, Bossier Parish Community College is committed to:

- Offering associate degree programs, one-and two-year occupational certificate programs, and specialized career training.
- Delivering education and training/retraining through technical programs, workforce development, community education, and non-credit courses to serve citizen, business, and industry needs.
- Providing opportunity to earn academic college credits for articulation to other institutions of higher learning.
- Providing developmental studies and remedial programs that enable students to acquire basic skills.
- Utilizing a comprehensive program of student services.



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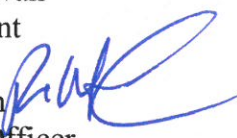
265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Program Terminations at Central Louisiana Technical Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the program terminations listed below.

Program Terminations

1. Technical Diploma (TD) in ICT: Computer/Networking Support (CIP 11.1001) – **5 STARS**
 - a Certificate of Technical Studies (CTS) in ICT: Computer System Technician (CIP 11.1001) – **5 STARS**
 - b Certificate of Technical Studies (CTS) in ICT: LAN Administrator (CIP 11.1001) – **5 STARS**
 - c Certificate of Technical Studies (CTS) in ICT: Network Security Technician (CIP 11.1001) – **5 STARS**
2. Technical Diploma (TD) in Industrial Maintenance Technology (CIP 47.0303) – **5 STARS**
 - a Certificate of Technical Studies (CTS) in MT: Hydraulic Apprentice (CIP 47.0303) – **5 STARS**
 - b Certificate of Technical Studies (CTS) in MT: Millwright Apprentice (CIP 47.0303) – **5 STARS**
 - c Certificate of Technical Studies (CTS) in MT: Electrical (CIP 47.0303) – **5 STARS**
 - d Certificate of Technical Studies (CTS) in MT: Petrochemical (CIP 47.0303) – **5 STARS**
3. Associate of Applied Science (AAS) in Drafting & Design Technology (CIP 15.1301) – **5 STARS**

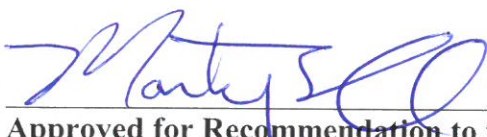
Background: CLTCC is terminating inactive programs that have been replaced by other programs. The Computer Technology credentials have been replaced by the Computer Technology Specialist program, the Industrial Maintenance credentials have been replaced by the Manufacturing Technology program, and the AAS in Drafting & Design

Technology has been replaced by the AAS in Technical Studies. These terminations will not impact students.

Fiscal Impact: There are no anticipated expenditures associated with the termination of the these inactive programs.

History of Prior Actions: There is a history of terminating programs due to student and workforce needs.

Benefits to the System: These terminations will allow CLTCC to better meet student and workforce.


A handwritten signature in blue ink, appearing to read "Monty Sullivan", is written over a horizontal line. The signature is stylized and cursive.

Approved for Recommendation to the Board
Dr. Monty Sullivan

_____ Date



Central Louisiana's Comprehensive Technical Community College

May 24, 2016

Dear Dr. Cintron,

Central Louisiana Technical Community College is requesting LCTCS Board approval for the for the following program changes:

Deletion of the Computer Technology credentials (CIP 111001). This program has been replaced by the Computer Technology Specialist program.

CTS ICT: Computer System Technician
CTS ICT: LAN Administrator
CTS ICT: Network Security Technician
TD ICT: Computer/Networking Support

Deletion of the Industrial Maintenance credentials (CIP 470303). This program has been replaced by the Manufacturing Technology program.

CTS IMT: Hydraulic Apprentice
CTS IMT: Millwright Apprentice
CTS IMT: Electrical
CTS IMT: Petrochemical
TD Industrial Maintenance Technology

Deletion of the A.A.S. in DRAFTING & DESIGN TECHNOLOGY (CIP 151301). This credential has been replaced by the A.A.S in Technical Studies (Drafting & Design Concentration). All other credentials in Drafting & Design program will remain.

If you have any questions please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'William Tulak', is written over a light-colored background.

William Tulak

Vice Chancellor of Academic and Institutional Effectiveness
Central Louisiana Technical Community College

Main Campus

5960 Hwy 167 N. Winnfield, LA 71483	521 East Bradford St. Jena, LA 71342	15014 Lake Charles Hwy. Leesville, LA 71446	4311 S. MacArthur Dr. Alexandria, LA 71302	117 Hwy. 1152 Oakdale, LA 71463	2100 E.E. Wallace Blvd. Ferriday, LA 71334	508 Choupique St. Cottonport, LA 71327
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Request to Terminate an Academic Degree Program or Administrative/Research Unit

1. Institution Central Louisiana Technical Community College	
2. Type of Termination (check one) <input checked="" type="checkbox"/> A. Academic Program (If A, complete <i>all</i> remaining sections) <input type="checkbox"/> B. Administrative Unit (If B, skip sections 3, 4, 5, and 6) <input type="checkbox"/> C. Research Unit – Center or Institute (If C, skip sections 3, 4, 5, and 6)	
3. Degree Designation. (BA, MS, PhD, etc.) A.A.S.	
4. Title and CIP Code. Drafting & Design Technology, CIP 151301	
5. Semester/year at which no new enrollments will be accepted. Fall 2016	
6. Teach-out plan, including semester/year at which reporting of degrees shall cease. All of the drafting courses will continued to be offered in the Technical Diploma program. Graduates will cease to be reported after the Spring 2019 semester.	
7. Reason for request. (Ex: low demand, job opportunities, changing focus, program duplication, loss of funding sources, etc.) Explanation: The program does not produce the minimum required number of graduates. Students will have the option to pursue a drafting concentration in the A.A.S. in Technical Studies.	
<i>* Include statements which address the impact of the termination upon remaining programs/units (if applicable). For example, a request to terminate the Department of Chemistry should also include information about the academic programs in that Department – will they be maintained or terminated as well? If maintained, where will they reside? Will the department maintaining these programs be re-named? How will this further affect the administrative structure at the institution? Append documentation to this form.</i>	
8. If collaboration with other institutions is involved, identify partners. Each participating institution must submit a separate request form.	
9. Program/Unit Contact (name, title, email address, telephone number) William Tulak, Vice Chancellor of Academic Affairs, williamtulak@cltcc.edu, 318-497-5443 ext. 1116	
Campus Head:	Date: 8/23/16
Management Board:	Date:

For Academic Program Termination: note the SACS/COC requirements (Substantive Change) for notification, teach-out plan/agreement, and request for SACS approval following BOR approval. Send BOR/AcAf a copy of the SACS/COC response to finalize the action.



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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Fletcher Technical Community College Mission Statement

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the following mission statement for Fletcher Technical Community College:

Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering high-quality technical and academic programs to the community of South Louisiana in order to prepare individuals for employment, career advancement, and lifelong learning.

Background: Pursuant to SACSCOC Principles of Accreditation, Comprehensive Standard 3.1.1, a college is charged with periodically reviewing and updating its mission statement. The college faculty and staff along with external stakeholders assessed and reviewed the current mission statement and recommended minor revisions to more accurately reflect the college's operations. FTCC's current mission statement is:

Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering quality technical and academic programs to the citizens of South Louisiana for the purpose of preparing individuals for employment, career advancement, and lifelong learning.

Fiscal Impact: N/A

History of Prior Actions: FTCC's current mission statement was approved by the Board in September 2008.

Benefits to the System: The revised mission statement will clearly communicate to students and the community the value-add of FTCC.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



1407 Highway 311 • Schriever, LA 70395

PHONE 985-448-7900 • FAX 985-446-3308 • WEB www.fletcher.edu

July 26, 2016

Dr. Monty Sullivan, President
Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, LA 70806-4104

Dear Dr. Sullivan:

Pursuant to Southern Association of Colleges and Schools, Commission on Colleges (SACS/COC) Principles of Accreditation, Comprehensive Standard 3.1.1, a college is charged with periodically reviewing and updating its mission statement. The college faculty and staff along with external stakeholders assessed and reviewed the current mission statement and recommended minor revisions to more accurately reflect the college's operations.

Existing Mission (Approved by LCTCS Board in September 2008):

Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering quality technical and academic programs to the citizens of South Louisiana for the purpose of preparing individuals for employment, career advancement, and lifelong learning.

Recommended Revised Mission:

Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering high-quality technical and academic programs to the community of South Louisiana in order to prepare individuals for employment, career advancement, and lifelong learning.

We respectfully request your consideration and recommendation to LCTCS Board of Supervisors for approval effective July 1, 2016. Should you have any questions or require any additional information, please do not hesitate to call.

Respectfully,

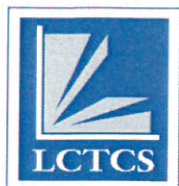
A handwritten signature in blue ink, appearing to read "Kristine Strickland", is written over a blue line.

Kristine Strickland
Chancellor

HOUMA FACILITY
310 St. Charles St.
Houma, LA 70360

ALLIED HEALTH
5396 Hwy. 311
Houma, LA 70360

LOUISIANA MARINE &
PETROLEUM INSTITUTE
331 Dickson Rd.
Houma, LA 70363



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Baton Rouge, LA 70806

Phone: 225-922-2800
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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Program Revisions at Northshore Technical Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the program revisions listed below:

Program Revisions

1. Associate of Applied Science (AAS) in MMT: Industrial Machine Shop Technician (CIP 47.9999) – **5 STARS**
2. Technical Diploma (TD) in MMT: Industrial Machine Shop Technician (CIP 40.8501) – **5 STARS**

Background: NTCC is changing the name of the AAS in MMT: Industrial Machine Shop Technician to AAS in Machine Technology and changing the name of the TD in MMT: Industrial Machine Shop Technician to Technical Studies: Machine Tool Technology. These name changes will better align the degrees with today's industry.

History of Prior Actions: There is a history of changing program names based on changes in industry.

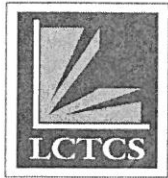
Fiscal Impact: N/A

Benefits to System: These name changes will result in NTCC graduates earning credentials with titles that align with industry.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



**LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE
SYSTEM**

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): <input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: <input type="text"/>	<input checked="" type="checkbox"/> Technical Diploma (T.D.) <input type="checkbox"/> Technical Competency Area (T.C.A.) <input type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: MMT: Industrial Machine Shop Technician			
CIP:40.8501	Credit Hours: 46	Contact Hours: 1110	Award Level: TD
Name: Technical Studies: MMT: Industrial Machine Shop Technician			
CIP:47.9999	Credit Hours: 61	Contact Hours: 1335	Award Level: AAS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)
Change name from MMT: Industrial Machine Shop Technician to Machine Tool Technology for Technical Diploma and from Technical Studies: MMT: Industrial Machine Shop Technician to Technical Studies: Machine Tool Technology for Associate degree.

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)
Align better with today's industry and match our Council on Occupational Education program list.

IMPLEMENTATION DATE (Semester and Year)	Spring 2017
--	-------------

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
<input checked="" type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input checked="" type="checkbox"/> Sites (list below)
Site 1: Sullivan Campus, 1710 Sullivan Drive, Bogalusa, LA 70427		
Site 2: Hammond Campus, 111 Pride Drive, Hammond, LA 70401		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
<input checked="" type="checkbox"/> 5 Stars	<input type="checkbox"/> 4 Stars	<input type="checkbox"/> 3 Stars	<input type="checkbox"/> 2 Stars	<input type="checkbox"/> 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)		
<input checked="" type="checkbox"/> Use Existing Faculty #: <u>2</u>	<input type="checkbox"/> Hire Adjunct Faculty #: _____	<input type="checkbox"/> Hire Full-Time Faculty #: _____
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: CTS/TD/AAS	Experience: Job Related	Certification:

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>					
<u>EVENING</u>					

Second Semester						
Third Semester						
Fourth Semester						
Fifth Semester						

Sixth Semester						

SIGNATURES:

Daniel Roberts

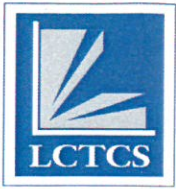
College Chief Academic Officer

8/1/2016
Date

William S. Dainowitz

College Chief Executive Officer

8/1/2016
Date



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Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

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Willie L. Mount

Michael J. Murphy

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Paul Price, Jr.

Stephen C. Smith

Mark D. Spears, Jr.

Craig Spohn

Vincent St. Blanc, III

Charles T. Strong

Student Members:

Sommer Brown

Jennifer Burgess

Louisiana
Community
& Technical
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265 South Foster Drive
Baton Rouge, LA 70806

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www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Site Relocations at Northshore Technical Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the following relocation of off-campus sites:

Site Relocations

1. Educational Service Center
2. Slidell Instructional Service Center Behrman Site

Background: In preparation of the Lacombe Campus opening in January 2017, NTCC is proposing to move the following instructional sites:

Educational Service Center **from** 425 Ozone Park Road, Covington, LA 70433 **to** 2541 North Arnoult Road, Metairie, LA 70002

Slidell Instructional Service Center Behrman Site **from** 56707 Behrman Street, Slidell, LA 70458 **to** 39110 Rebel Lane, Pearl River, LA 70452

Fiscal Impact: There is no anticipated fiscal impact.

History of Prior Actions: There is a history of moving delivery sites to meet student and workforce needs.

Benefits to the System: These site relocations will allow NTCC to better meet student and workforce needs.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



NORTHSHORE TECHNICAL COMMUNITY COLLEGE

WILLIAM S. WAINWRIGHT
CHANCELLOR

WWW.NORTHSHORECOLLEGE.EDU
FLORIDA PARISHES CAMPUS
HAMMOND AREA CAMPUS
SULLIVAN MAIN CAMPUS

August 10, 2016

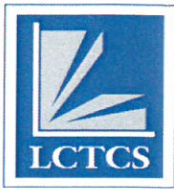
To: Dr. Paul Carlsen
Chief Content Officer

From: Daniel Roberts *DR*
Vice Chancellor of Academic Affairs and Provost

Re: Relocation of Off-Campus Sites

Northshore Technical Community College is requesting LCTCS President and Board approval for the following relocation of off-campus sites:

- Educational Service Center, 425 Ozone Park Road, Covington, LA 70433 to the Educational Service Center, 2541 North Arnoult Road, Metairie, LA 70002
- Slidell Instructional Service Center Behrman Site, 56707 Behrman Street, Slidell, LA 70458 to Instructional Service Center, 39110 Rebel Lane, LA 70452



*Changing Lives,
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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen *AMCC*
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: South Louisiana Community College Strategic Plan 2016-2020

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the attached South Louisiana Community College Strategic Plan 2015-2020.

Background: As part of the normal strategic planning cycle, SLCC has revised their strategic plan. Impacted from the revision is SLCC's mission statement, which was:

South Louisiana Community College is a proactive provider of excellent education and training, serving a diverse local and global economy. We provide education and workforce training through flexible instructional systems while serving the larger community through service and career skills development for a global economy.

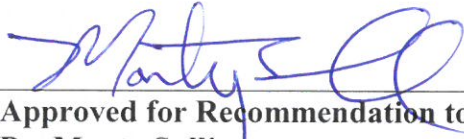
Revisions to the strategic plan will result in SLCC's mission statement being:

SLCC's mission is to transform and enrich the lives of individuals and communities. SLCC commits to providing skills and knowledge through a dynamic learning environment where students realize their potential, compete in today's global economy and perpetuate to solve the complex problems of tomorrow.

Fiscal Impact: N/A

History of Prior Actions: SLCC's previous strategic plan was created and approved in 2012.

Benefits to the System: The strategic plan and revised mission statement will clearly communicate to students and the community the value-add of SLCC.



Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



South Louisiana Community College

South Louisiana Community College Strategic Plan 2015 – 2020

Message of Commitment

We have an extraordinary opportunity at South Louisiana Community College. We are entering a new era in the history of our college to fulfill our mission and vision to achieve excellence in everything we do. We strive for our students to have an educationally relevant and life changing experience.

To reach this level, together, we gathered input from our employees and established a Strategic Planning Steering Committee to use the input to develop a Strategic Plan that includes the Values, Strategic Imperatives and Recommended Measures.

We believe this plan will transform our college and create a culture of educational excellence.

The plan begins with the rich history of South Louisiana Community College and is followed by the core values that will guide the way we work together to achieve the five strategic imperatives. Each imperative includes a set of objectives and sample measures to guide our work for the next three to five years. The plan calls for all of us to remain committed to creating innovative opportunities for students to engage with faculty and staff and to take the next step that positions students to become successful in school and work. Equally important, we value our employees and have placed a priority on becoming a best place to work.

This plan marks the beginning steps for working together to become a nationally recognized community college. **Join us in creating a great place to work and learn: Know and Know How at SLCC.**

Our History

South Louisiana Community College (SLCC) was created by Act 1369 of the 1997 Louisiana regular legislative session. The College was established as a comprehensive, multi-campus public two-year institution of higher education and was designated to serve the Acadiana region comprised of the eight civil parishes of Acadia, Evangeline, Iberia, Lafayette, St. Landry, St. Martin, St. Mary, and Vermilion. While established as a public entity in the late 1990's, SLCC's history actually stretches back nearly 70 years.

Louisiana's technical college system began with the establishment of local trade school campuses in Bogalusa and Shreveport in 1930 and 1936, respectively. In 1938, the passage of Louisiana Legislative Act 14 provided funding for five additional trade schools, including one in Crowley (present-day SLCC Acadian Campus) and one in Opelousas (present-day SLCC T. H. Harris Campus).

Expansion of the trade school system resumed in the 1950's with the construction of 17 additional schools between 1950 and 1957. SLCC's present-day Teche' Campus in New Iberia was among those schools constructed in the 1950's.

The next wave of growth in Louisiana's technical school system occurred with the passage of Acts 208 and 209 of the Louisiana Legislature in 1973. From 1974 through 1987, 22 additional campuses were established statewide, including SLCC's present-day Ardoin Campus in Lafayette, Charles B. Coreil Campus in Ville Platte, Evangeline Campus in St. Martinville, and Gulf Area Campus in Abbeville. This legislation also led to consolidation of historically black technical schools with other technical institutions in Opelousas, Monroe, and Natchitoches. The net effect of changes was a statewide system of post-secondary technical training involving 53 campuses.

On July 1, 2012, South Louisiana Community College (SLCC) merged with Acadiana Technical College (ATC), making it one of Louisiana's largest comprehensive community colleges. Instructional offerings today include technical diplomas, workforce training, high school dual enrollment and two-year degree programs with an associated discipline theme that transfer to four-year universities.

SLCC is one of the thirteen colleges comprising the Louisiana Community and Technical College System (LCTCS). The LCTCS mission is to improve the quality of life of the state's citizens through educational programs offered through its colleges. LCTCS strives to increase the opportunities for Louisiana's workforce to succeed through skills training programs. And, it works to provide citizens the opportunity to learn continuously. LCTCS is committed to teaching what is needed, when it is needed, and where it is needed within available resources. SLCC delivers on this commitment through local campuses in each of the eight parishes in the Acadiana region.

SLCC Vision

SLCC will excel in providing innovative educational solutions to empower learners. Know and know how at SLCC; a great place to work and learn.

SLCC Mission

SLCC's mission is to transform and enrich the lives of individuals and communities. SLCC commits to providing skills and knowledge through a dynamic learning environment where students realize their potential, compete in today's global economy and perpetuate to solve the complex problems of tomorrow.

SLCC Values

The SLCC Values define the principles and standards that are most important to SLCC employees. Each value is defined and followed by a set of questions that help people reflect on the extent to which the values are practiced to the highest standards.

The value of **ACCOUNTABILITY** occurs when we create a work environment that supports employees reaching their highest potential, and sets the stage for building a culture of excellence and continuous improvement.

- Are the strategic goals and measures clearly communicated to employees and the community?
- Is the progress for achieving goals communicated in a clear and transparent way?
- Are leaders held responsible for achieving strategic goals and measures?
- Do employees hold each other responsible for being a productive team member?
- Do all employees accept responsibility for contributing to the success of the college?
- Are all employees responsible to students, faculty and staff, alumni, and other stakeholders?
- Does the college invest in the development of employees?

The value of **COLLABORATION** occurs when we champion partnerships with our students, colleagues and communities that includes communicating and partnering with programs, departments, business and industries, educational institutions, and communities.

- Are we willing to make decisions for the good of the college?
- Do we engage with other departments, other institutions, and our communities to create instructional and community-based programs that build life into our region and state?
- Does our cooperative spirit shape our interactions with students, each other and our community?
- Are effective vertical and horizontal communication processes in place to keep stakeholders informed?

The value of **EXCELLENCE** occurs when we are passionate and deliberate about developing quality programs; recruiting and retaining high performing leaders, faculty and staff; and graduating students that will successfully take their next step into the workforce or continuing their education.

- Do we demand more of ourselves than we do others?
- Are developing programs that challenge students to achieve their best and to successfully take their next step in life?
- Do we consistently look for better ways to do things?
- Do we work each day to exceed expectations?
- Do we welcome responsibility, transparency and accountability to achieve the high standards?
- Does our work achieve recognitions and distinctions in our region and state?

The value of **INNOVATION** occurs when we aim to be relevant and build creative and efficient solutions in the core institutional areas (instructional, student affairs/enrollment services, adult education, operations/finance), knowing that “place” and “community” are important to students and residents and are what drive us.

- Are we open to new methods and ideas that remain consistent with our vision?
- Are we willing to experiment, problem-solve and rely on evidence to make decisions?
- Will we view the world from a futuristic, visionary lens rather than from our own preferences?
- Will our work inspire solutions that position us as a leader in our region and state?
- Are we making the best decisions that we can make to remain relevant to our students and the community?

The value of **INTEGRITY** occurs when we commit to being honest by saying what we mean, matching our behaviors to our words and taking responsibility for our actions.

- Do we maintain a professional demeanor even when facing critical and difficult decisions?
- Do we have and follow rigorous standards in our classrooms that define what we expect of our students?
- Do we have and follow rigorous standards for our offices and our conduct toward each other that define what we expect of our leaders, faculty and staff?
- Do we have defined expectations for how we serve our communities?

The value of **RESPECT** occurs when we nurture a safe workplace environment of mutual respect and shared decision-making with opportunities for all employees to be engaged.

- Are we focused on decisions that help our employees and students reach their highest potential?
- Do we recognize others for their contributions and performance?
- Do employees have an opportunity to provide input into decisions that affect their jobs?
- Do we place a priority on developing a workplace environment where employees and students are highly engaged?
- Do we consider our campus to be a resource to our community in ways that we can advance community engagement?

The value of **SERVICE** occurs when those we serve achieve their goals by taking the “next step” of their future; Doing so means we focus on what is best for those we serve, including a focus on processes, decisions, operational structures, quality instruction, and student success.

- Are the decisions we make in the best interest of our students?
- Do we engage with our students in a collaborative spirit?
- Are we welcoming our students to a safe campus?
- Are we invested in the emotional and academic growth of our students?

The value of **TRUST** occurs when our employees, students and communities work toward common goals, show respect toward each other, and fulfill our commitments; it is a choice we make toward someone when we are inspired that they have earned our confidence.

- Do leaders have a vision that considers the best interests of employees and students?
- Do we trust that all employees are doing their jobs to the best of their ability?
- Are we creating policies and procedures that will accomplish a genuine purpose for making improvements?
- Do we go the extra step in meeting the needs of our employees, students and communities?

Who We Serve

SLCC is a community asset that serves students and the community by creating opportunities for accessible and relevant lifelong learning. While meeting the ever-changing training and capability needs of business and industry, SLCC prepares students to fully engage in and contribute to their personal development, and educational and economic successes.

Strategic Imperatives

SLCC focuses on five strategic imperatives to achieve its vision and mission:

- Strategic Imperative 1: Student Success: Learning Environment, Access, Retention and Next Step Achievement
- Strategic Imperative 2: Internal Relationships: Engaging and Sustaining Work Environments
- Strategic Imperative 3: Educational Programs: Student-Centered and Market-Driven Pathways to the Future
- Strategic Imperative 4: Economic Development: Learning Enterprise for the Public that is Innovative and Inspiring
- Strategic Imperative 5: Community Partnerships: Engaging Relationships with the Local Community

Strategic Imperative 1: Student Success: Learning Environment, Access, Retention and Next Step Success

- Objectives:
 - Increase student persistence and timely progression so that students can achieve their desired goals (continued education, employment and professional development)
 - Achieve high levels of student engagement, recognizing the diversity of students' backgrounds, experiences, and goals to foster retention.

- Ensure access to and learning opportunities for all potential students, including those seeking personal and professional enrichment.
 - Increase retention rates of students served in credit and non-credit academic and adult programs by providing student support systems (e.g., writing center).
 - Achieve community level of engagement / actions / participation in the learning environment outside of the classroom.
 - Achieve high levels of success for graduating students to achieve their next level goal.
- Sample Measures:
 - Increase the success of students by achieving high retention and graduate rates
 - Achieve high levels of student satisfaction with their educational experiences throughout their educational experience with SLCC
 - Increase enrollment growth and revenue
 - Students achieve at high levels on Student Learning Outcomes (Compliance for Accreditation)
 - Achieve high levels of student engagement measured on annual student engagement surveys
 - Achieve high levels of student satisfaction with advising and other applicable areas of student services
 - Achieve high levels of students passing the GED

Strategic Imperative 2: Strengthen Internal Relationships: Engaging and Sustaining Work Environments

- Objectives
 - Support a market-driven compensation package and reward and recognition system that attracts and retains the best employees at all levels.
 - Develop and implement professional development for employees (leaders, faculty and staff) that align to achieving the strategic imperatives.
 - Apply processes that engage faculty and staff to provide input into the direction of the college and that align to the strategic imperatives.
 - Hold faculty, staff and community events that provide people with an opportunity to socialize with each other, recognize best practices, and celebrate achievements.
 - Support work-life blend and balance for employees, remaining aware of their personal and professional needs.
 - Develop leaders to create “best place to work, learn and achieve” environments.
 - Implement professional development activities to achieve effective succession planning, molding today’s employees into tomorrow’s leaders.
- Sample Measures:
 - Improve employee engagement as measured by an Employee Engagement Survey
 - Improve employee retention
 - Achieve higher attendance at events
 - Reduce issues/barriers

- Improve the quality of services by departments using a Department Services Surveys
- Improve employee and staff compensation using a salary equity study (comparison institutions/benchmarking)

Strategic Imperative 3: Educational Programs: Student-Centered and Market-Driven Pathways to the Future

- Objectives:
 - Using a community needs assessments and industry research, offer high demand, high wage programs.
 - Develop robust 2 + 2 articulation agreements with state colleges that reinforce a high quality 2 year program that provides students with the best opportunities for advancing to a 4 year institution.
 - Continuously innovate and develop programs that address trends associated with the most current needs of our communities and industries.
 - Continue to advance the flexibility of program delivery methods through creative scheduling, creating opportunities for traditional, accelerated, and online full- and part-time learners.
 - Strengthen partnership programs which align K12, community college, and university offerings for improved college readiness and student completion.
 - Develop educational programs that focus on student needs and are aligned to industry needs and expectations that position SLCC to produce graduates prepared to meet labor market demands of the communities we serve.
 - Maximize the potential for the SLCC main campus and satellite campuses to create programs in the most efficient way and that are aligned the highest needs.
 - Use needs assessments, evidence and college-wide input to make decisions for adding and removing programs to ensure high quality offerings by high quality faculty.
- Sample Measures:
 - Increase enrollment in Tier 1 and Tier 2 Workforce Programs
 - Increase job placement rate in Tier 1 and Tier 2 Programs
 - Achieve “At Capacity” enrollments across 2+2 and Tier 1 and 2 workforce programs
 - Increase enrollment in 2+2 Articulation Agreements
 - Increase 2 year completion rate
 - Increase dual enrollment and recruit/retain to completion (credentialing instructors / articulation agreements missing)
 - Increase ECA program enrollment and recruit/retain to completion
 - Increase student satisfaction with education programs
 - Increase stakeholder satisfaction of programs (Workforce, University’s, K12... What’s their satisfaction in creating best opportunity for student success?)

Strategic Imperative 4: Economic Development: Learning Enterprise for the Public that is Innovative and Inspiring

- Objectives:
 - Develop a three pronged approach to build a learning enterprise for the community to include expanded opportunities for graduates to seek continued education or employment, offerings which foster personal enrichment, and professional development opportunities.
 - Engage faculty and staff to use an applied research-based approach to experiment with offering innovative delivery strategies to advance program offerings to the future.
 - Align operations and hiring practices to advance ourselves for the future and needs of the campus community.
 - Drive and increase the number of cross program offerings to be good stewards of resources.
 - Offer the community opportunities to engage with the campus through professional learning, the arts, athletics, and community events.
 - Offer the community opportunities to use campus facilities to get people to campus and generate an additional source of revenue.
 - Engage in professional learning enterprise communities with students, faculty, staff, and business/industry to offer opportunities for being innovative and inventive with selected projects being funded to support innovative ideas.
 - Build community outreach efforts in terms of needs: Community Education, Enhancement Programs, Basic education – GED and Corporate College and Summer Camps, and adult Programs.

- Sample Measures:
 - Increase the level of engagement in learning enterprise initiatives
 - Achieve high levels of community and business satisfaction survey (questions related to the area)
 - Increase employee engagement on an Employee Engagement survey (questions related to the area)
 - Increase number of cross departmental efforts
 - Increase number of new business opportunities
 - Gain a return on dollars invested on sponsored innovative projects inside and outside of the classroom

Strategic Imperative 5: Community Partnerships: Engaging Relationships with Local Communities we serve

- Objectives:
 - Create a process for students to be ambassadors and champions for SLCC.
 - Nurture relationships with stakeholders to increase involvement and giving (alumni, business/industry, community)
 - Engage community at all levels as a proactive partner in education through investment in its college and mission.
 - Enhance and nurture relationships with stakeholders who have a direct and indirect influence on students (parents, K12 schools, universities, businesses)

- Expand community awareness, visibility, and support of SLCC activities and mutually beneficial partnerships.
- Create and cultivate new partnerships to support SLCC initiatives with new funding sources.
- Create a community partnership approach aligned to community needs that is inclusive of the larger region (satellite campuses).
- Sample Measures:
 - Increase student enrollment in Early College Academy (ECA) and other like programs
 - Increase stakeholder satisfaction
 - Engage in partnerships that produce results for students aligned to the purpose of the partnership
 - Increase the amount of giving
 - Increase grant/project funding

Strategic Planning Steering Committee Members

Darcee Bex	Dean – STEM / Arts & Humanities
Connie Chopin	Registrar
Hank Fanberg	AVC Info. & Instructional Tech.
Lana Fontenot	Dir. Advancement & Foundation
Lane Gunnels	Electrician Program Faculty
Alicia Hulin	Director of Administration and HR
Charles Miller	AVC Institutional Effectiveness
Carla Ortego	Director of Accounting
Christine Payton	Director, Communications Marketing
Courtney Schoolmaster	English Dept. Chair & Faculty
Solomon Tention	Evangeline and Franklin Campus Administrator

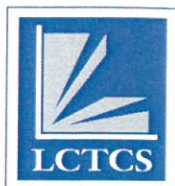
Signatures

Strategic Plan Steering Committee:

Darcee Bex *Connie Chopin* *Hank Fanberg* *Lana M. Fontenot*
Charles Miller *Carla Ortego*
Christine Payton **CW Schoolmaster** *Solomon Tention*

Chancellor: *Natalie J. Horcher*

Executive Team Members: *Byram Glatter* *Michael F. S.*
W. S.



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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: New Programs at SOWELA Technical Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the new programs listed below.

New Programs

1. Certificate of Technical Studies (CTS) in Production Baker (CIP 12.0503) – **3 STARS**
a Technical Competency Area (TCA) in Entry Level Baker (CIP 12.0503) – **3 STARS**

Background: These new programs were requested by industry partners and will serve as new exit points in the existing AAS in Culinary Arts. These new exit points will allow SOWELA to satisfy industry needs as noted in the attached support letter from Coshatta Casino and provide students with additional employment options to obtain salaries that will improve their standard of living. The requested programs are supported by industry partners and faculty.

Fiscal Impact: There are no new costs associated with these revisions. Faculty and resources are already allocated under the existing curriculum.

History of Prior Actions: There is a history of adding new programs to meet student and workforce needs.

Benefits to the System: These additions will allow SOWELA to better meet student and workforce needs.


Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



August 8, 2016

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, LA 70806

Attention: René Cintrón, Ph.D.
Executive Director, Education and Research

Dear Dr. Cintrón:

The following items from SOWELA Technical Community College are being submitted to the Board of Supervisors for possible consideration at the September 2016 Board Meeting.

New Programs

1. **Technical Competency Area, Entry Level Baker (CIP: 120503).** This program consists of five classes for a total of 15 credit hours and 390 clock hours. Competencies included are basic skills related to baking.

CULN 1953	Introduction to Baking and Pastry	3 credit hours
CULN 1013	Cake Decorating and Candy Making	3 credit hours
CULN 1023	Baking and Pastries of the South	3 credit hours
CULN 1033	Professional Baking and Pastries	3 credit hours
CULN 1043	International Pastry	3 credit hours

2. **Certificate of Technical Studies, Production Baker (CIP: 120503).** This program consists of three classes for a total of 13 credit hours and 435 clock hours. The 13 credit hours and 435 clock hours listed below are added to the 15 credit hours/390 required for the Entry Level Baker which brings the total required credit hours to 28 and the total required clock hours to 825. Competencies included are basic baking and pastry skills.

CULN 2013	Artisan Theory and Advanced Bread Techniques	3 credit hours
CULN 2023	Baking and Pastry Arts Showpieces	3 credit hours
CULN 2037	Baking and Pastries Externship	7 credit hours

Justification:

The addition of these exit points to the AAS in Culinary Arts prepare completers for entry-level positions in baking and pastries in the culinary industry. In summary, these new programs will allow SOWELA to satisfy local industry needs as noted in the attached support letter from Coshatta Casino and provide students with additional employment options to obtain salaries that will improve their standard of living. The requested programs have been approved by SOWELA's Curriculum Review Committee and are supported by industry and faculty.



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Fax: 337.491.2135
Toll Free: 800.256.0483
P.O. Box 16950

3820 Sen. J. Bennett Johnston Ave.
Lake Charles, LA 70616

MORGAN SMITH
Office: 337.824.4811
Fax: 337.824.5653
P.O. Box 1327
1230 N. Main St.
Jennings, LA 70546



Page 2 – Letter to Dr. Cintrón

If you require any additional information, please don't hesitate to phone or email. Your consideration of this request is very much appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Paula Hellums".

Paula Hellums, MSN
Vice Chancellor for Academic Affairs

cc Dr. Neil Aspinwall, Chancellor



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): <input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: _____	<input type="checkbox"/> Technical Diploma (T.D.) <input type="checkbox"/> Technical Competency Area (T.C.A.) <input type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Culinary Arts - TCA Entry Level Baker			
CIP: 120503	Credit Hours: 15	Contact Hours: 390	Award Level: TCA
Name: Culinary Arts - CTS Production Baker			
CIP: 120503	Credit Hours: 28	Contact Hours: 825	Award Level: CTS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)

Create new TCA and CTS exit points for the Culinary Arts program.
 TCA – Entry Level Baker, 15 credit hours
 CTS Production Baker, 28 credit hours

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)

As a result of meeting with business and industry, it was determined that a shortage of potential employees with knowledge of Baking and Pastry exists in our area. Therefore, the Culinary faculty have developed a program that will serve as an exit point of the Culinary Arts AAS to address this shortage.

IMPLEMENTATION DATE (Semester and Year)	Fall 2016
--	-----------

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION

<input checked="" type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input type="checkbox"/> Sites (list below)
Site 1: 3820 J. Bennett Johnston Ave., Lake Charles, LA 70615		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (<http://www.laworks.net/Stars/>)

5 Stars 4 Stars 3 Stars 2 Stars 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)

<input checked="" type="checkbox"/> Use Existing Faculty #: <u>2</u>	<input checked="" type="checkbox"/> Hire Adjunct Faculty #: <u>1</u>	<input type="checkbox"/> Hire Full-Time Faculty #: _____
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		

Education: AAS Degree	Experience: 2 years industry experience	Certification:
-----------------------	---	----------------

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>8 - 10</u>	<u>10-12</u>	<u>12-14</u>	<u>14-16</u>	<u>16-20</u>
<u>EVENING</u>					
Describe Process for Attaining & Estimating Enrollment:	These projected numbers are provided by local business and Industry based on need and demand for the next five years.				

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date:
Type/Name of Program Accreditation, Licensure or Certification Required:	The program is currently accredited by the American Culinary Federation Education Foundation (ACF) thru 2020.

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc)
<p>If additional adjunct faculty is necessary based on enrollment, the College could incur additional adjunct salary costs which will be covered using self-generated funds from tuition and fees.</p> <p>Any additional equipment required has already been purchased using self-generated and grant funds.</p>

PROGRAM CURRICULUM						
(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)						
Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester						
CULN	1953	Introduction to Baking and Pastry	1	1/1 (Extern)	90	3

CULN	1013	Cake Decorating and Candy Making	1	2	75	3
CULN	1023	Baking and Pastries of the South	1	2	75	3
CULN	1033	Professional Baking and Pastries	1	2	75	3
CULN	1043	International Pastry	1	2	75	3
		Semester Total	5	10	390	15
TCA Entry Level Baker			5	10	390	15
Second Semester						
CULN	2013	Artisan Theory and Advanced Bread Techniques	1	2	75	3
CULN	2023	Baking and Pastry Arts Showpieces	1	2	75	3
CULN	2037	Baking and Pastries Externship	1	6 (Extern)	285	7
		Semester Total	3	10	435	13
CTS Production Baker (28)			8	20	825	28

SIGNATURES:

Pat Nellum
College Chief Academic Officer

Heidi Spivey
College Chief Executive Officer

7-25-16
Date

7-28-16
Date

CIP:120503		Baking And Pastry Exit Points							
Course Number	Course Title	Lecture Credit Hours	Lecture Contact Hours 1/15"	Lab Credit Hours	Lab Contact Hours 1/30	Extern Credit Hours	"Extern Contact Hours 1/45"	Total Credit Hours	Total Contact Hours
CULN 1953	Introduction To Baking and Pastry	1	15	1	30	1	45	3	90
CULN 1013	Cake Decorating and Candy Making	1	15	2	60	0	0	3	75
CULN 1023	Baking and Pastries of the South	1	15	2	60	0	0	3	75
CULN 1033	Professional Baking and Pastries	1	15	2	60	0	0	3	75
CULN 1043	International Pastry	1	15	2	60	0	0	3	75
Semester Total		5	75	9	270	1	45	15	390
TCA Entry Level Baker		5	75	9	270	1	45	15	390
CULN 2013	Artisan Theory and Advanced Bread Techniques Prerequisites: "C" or better in: CULN 1953, CULN 1013, CULN 1023, CULN 1033, CULN 1043	1	15	2	60	0	0	3	75
CULN 2023	Baking and Pastry Arts Showpieces Prerequisites: "C" or better in: CULN 1953, CULN 1013, CULN 1023, CULN 1033, CULN 1043	1	15	2	60	0	0	3	75
CULN 2037	Baking and Pastries Externship Prerequisites: "C" or better in: CULN 1953, CULN 1013, CULN 1023, CULN 1033, CULN 1043	1	15	0	0	6	270	7	285
Semester Total		3	45	4	120	6	270	13	435
CTS Production Baker (28)		8	120	13	390	7	315	28	825



Food & Beverage Department

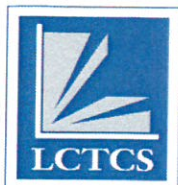
To: Whom It May Concern
From: Chef James Hamilton
Date: 05/13/2016
Subject: Baking and Pastries Courses

.....

Coushatta Casino Resort is looking forward to the Baking and Pastries courses that SOWELA Technical Community College is proposing to offer. With the rapid and constant growth in the casino industry we as a company look forward to the opportunity to hire more graduates of SOWELA's Culinary Program. Coushatta Casino Resort knows that when we hire a culinary student or graduate from SOWELA we are getting a well-educated and qualified individual to join our team and start their career. Coushatta Casino Resort is looking forward to the possibility of employing students that complete SOWELA's Baking and Pastry courses.

Coushatta Casino Resort hopes that these Baking and Pastry courses could eventually grow into a Baking and Pastry Concentration in the very near future.


James Hamilton
Executive Chef
Coushatta Casino Resort
1-800-584-7263 x7364
1-337-738-7377 (fax)



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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System President

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Craig Spohn
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Student Members:
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Jennifer Burgess


Louisiana
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Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Paul Carlsen 
Chief Content Officer

FROM: Dr. René Cintrón
Executive Director of Education and Research

SUBJECT: Program Revisions at SOWELA Technical Community College

DATE: 08/22/2016

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the following revisions to allow programs to be offered through distance education technology.

Program Revisions

1. Associate of Applied Science (AAS) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
 - a. Technical Diploma (TD) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in IT Network Apprentice (CIP 11.0901) – **5 STARS**

Background: In an effort to provide educational opportunities to students who may not be able to attend physical classes, SOWELA is expanding online course offerings for the Computer Networking Specialist program resulting in a hybrid program.

Fiscal Impact: There are no new costs associated with these revisions. Faculty and resources are already allocated under the existing curriculum.

History of Prior Actions: There is a history of offering programs online to meet student and workforce needs.

Benefits to the System: These revisions will allow SOWELA to better meet student and workforce needs.


Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



August 8, 2016

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, LA 70806

Attention: René Cintrón, Ph.D.
Executive Director, Education and Research

Dear Dr. Cintrón:

SOWELA Technical Community College is requesting approval to offer the programs listed below through Distance Education Technology at the Board of Supervisors' September 2016 Board Meeting.

Program Revisions

1. Associate of Applied Science Computer Networking Specialist (CIP: 110901)
2. Technical Diploma, Computer Networking Specialist (CIP: 110901)
3. Certificate of Technical Studies, IT Network Apprentice (CIP: 110901)

Justification:

In an effort to provide educational opportunities to students that may not be able to attend physical classes, SOWELA would like to expand online course offerings for the Computer Networking Specialist program resulting in a hybrid program. According to BoR Policy 2.12 and pending approval, the programs listed above should be added to the BoR current list of programs delivered through distance education technology.

If you require any additional information, please don't hesitate to phone or email. Your consideration of this request is very much appreciated.

Sincerely,

A handwritten signature in cursive script that reads 'Paula Hellums'.

Paula Hellums, MSN
Vice Chancellor for Academic Affairs

cc: Dr. Neil Aspinwall, Chancellor



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P.O. Box 1327

1230 N. Main St.

Jennings, LA 70546





LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): <input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: _____	<input checked="" type="checkbox"/> Technical Diploma (T.D.) <input type="checkbox"/> Technical Competency Area (T.C.A.) <input checked="" type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Computer Networking Specialist			
CIP: 110901	Credit Hours: 60	Contact Hours: 1080	Award Level: AAS
Name: Computer Networking Specialist			
CIP: 110901	Credit Hours: 45	Contact Hours: 855	Award Level: TD
Name: IT Network Apprentice			
CIP: 110901	Credit Hours: 22	Contact Hours: 390	Award Level: CTS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)

Approval to offer the following programs through Distance Education Technology.

IT Network Apprentice (CIP Code 11.0901) Certificate of Technical Studies (CTS)
 Computer Networking Specialist (CIP: 11.0901) Technical Diploma
 Computer Networking Specialist (CIP: 11.0901) Associate of Applied Science to the Louisiana online list of hybrid programs

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)

A review of the program shows more than 50% of the program will be available via distance education. Therefore, the program is considered a hybrid program as defined by BoR Policy 2.12 and should be added to the current list of degree programs delivered through distance education technology.

IMPLEMENTATION DATE (Semester and Year)	Fall 2016
---	-----------

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION

<input checked="" type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input type="checkbox"/> Sites (list below)
---	---------------------------------------	---

Site 1: 3820 J. Bennett Johnston Ave., Lake Charles, LA 70615

Site 2:

Site 3

Site 4:

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (<http://www.laworks.net/Stars/>)

<input checked="" type="checkbox"/> 5 Stars	<input type="checkbox"/> 4 Stars	<input type="checkbox"/> 3 Stars	<input type="checkbox"/> 2 Stars	<input type="checkbox"/> 1 Star
---	----------------------------------	----------------------------------	----------------------------------	---------------------------------

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)

<input checked="" type="checkbox"/> Use Existing Faculty #: <u>2</u>	<input type="checkbox"/> Hire Adjunct Faculty #: _____	<input type="checkbox"/> Hire Full-Time Faculty #: _____
---	---	---

MINIMUM CREDENTIALS REQUIRED FOR FACULTY

Education: Bachelor's Degree	Experience: 5 years industry experience	Certification:
------------------------------	---	----------------

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>46</u>	<u>48</u>	<u>50</u>	<u>53</u>	<u>56</u>
<u>EVENING</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Describe Process for Attaining & Estimating Enrollment:		The enrollment projections are based on a 5% increase over Spring 2016 enrollment.			

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date:
Type/Name of Program Accreditation, Licensure or Certification Required:	Although program accreditation is NOT required, the program is currently accredited by the Association of Technology, Management, and Applied Engineering (ATMAE)

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)
N/A

PROGRAM CURRICULUM						
(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)						
The template below outlines the program BEFORE changes:						
Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
ITEC	1100	IT Essentials: PC Hardware & Software	3	0	45	3
ITEC	1101	IT Essentials: Lab for PC Hardware & Software	0	1	30	1
ITEC	1016	Problem Solving and Decision Making	3	0	45	3
TCA PC Support Technician			6	1	120	7
ITEC	2110	Introduction to Networks	3	1	75	4
ITEC	2120	Routing and Switching Essentials	3	1	75	4
TCA – Cisco Networking Technician			6	2	150	8
ITEC	1000	Application Basics	3	0	45	3
ITEC	1200	Operating Systems	3	1	75	4
CTS IT Network Apprentice			6	1	120	7
ITEC	XXXX	Networking Elective	3	1	75	4
ITEC	XXXX	Networking Elective	3	1	75	4
ITEC	1500	Network Pro	3	0	45	3
	XXXX	Elective	3	0	45	3

ENGL	2535	Technical Report Writing	3	0	45	3
ITEC	2911	IT Ethics & Career Development	3	0	45	3
ITEC	2995	Internship	0	3	90	3
TD Computer Networking Specialist			45	11	1125	45
ENGL	1010	English Composition 1	3	0	45	3
MATH	1100	College Algebra	3	0	45	3
		Natural Science Elective	3	0	45	3
		Humanities Elective	3	0	45	3
		Social/Behavioral Science Elective	3	0	45	3
AAS Computer Networking Specialist			56	11	1080	60

PROGRAM CURRICULUM

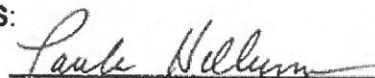
(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

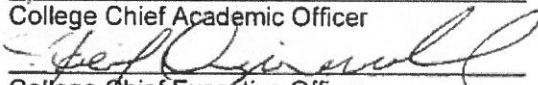
The template below outlines the program AFTER changes.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
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The curriculum will remain the same. The AAS, TD, & CTS will appear as hybrid programs on the BoR list of programs delivered through distance learning technologies.

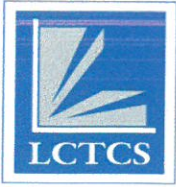
SIGNATURES:


College Chief Academic Officer


College Chief Executive Officer

8-8-16
Date

8-9-16
Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Monty Sullivan
System President

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Deni Grissette
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- Erika McConduit-Diggs
- Willie L. Mount
- Michael J. Murphy
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- Paul Price, Jr.
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- Craig Spohn
- Vincent St. Blanc, III
- Charles T. Strong

Student Members:

- Sommer Brown
- Jennifer Burgess


Louisiana
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265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

FROM: Joseph F. Marin 
Chief Operations Officer

SUBJECT: Foundation Reimbursement to or on Behalf of Employees

DATE: August 22, 2016

FOR BOARD ACTION

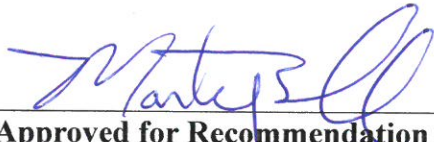
Recommendation: Staff recommends that the Board approve the following foundation reimbursement, as required by Board Policy #5.029, Support of System and College Endeavors, and Board Policy #5.017, LCTCS Policy on Foundations:

Date	Foundation	Recipient	Position	Amount	Purpose
June 14, 2016	BPCC Foundation, Inc.	Holly French Hart	Associate Vice Chancellor of Institutional Effectiveness, Strategic Planning and Assessment	\$1,177.03	Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 5-9, 2016, Milwaukee, WI

Fiscal Impact: None

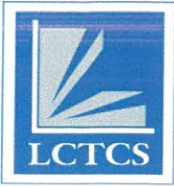
History of Prior Actions: The Board has previously approved similar actions for the LCTCS Foundation and LCTCS college foundations.

Benefits to the System: Services are provided to the colleges and funded by the foundation.



Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Charles T. Strong

Student Members:

Sommer Brown
Jennifer Burgess


Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

FROM: Joseph F. Marin 
Chief Operations Officer

SUBJECT: Alternative Financing Projects

DATE: August 26, 2016

FOR REVIEW AND ADVISEMENT

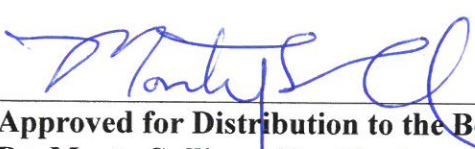
Recommendation: N/A

Background: Attached is a status report on LCTCS Alternative Financing Projects.

Fiscal Impact: N/A

History of Prior Actions: N/A

Benefits to the System: N/A



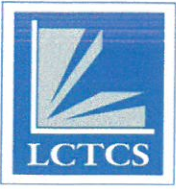
**Approved for Distribution to the Board
Dr. Monty Sullivan, President**

Date

**LCTCS Alternative Financing Projects
Status as of August 22, 2016**

College	Total Project Amount	Scope/Size	Current Status	Funding Source
Delgado Community College				
Maritime, Fire & Industrial Training Facility, New Orleans, LA Architect: Sizeler Thompson Brown, Contractor: Lemoine Co.	\$ 7,388,750	New 19,280 sf building	100% Complete March 6, 2016	Act 391 of the 2007 Legislative Session
Nunez Community College				
Classroom Building A, Chalmette, LA Architect: Lachin, Oubre & Assoc. Roofing Contractor: Roof Technologies, Inc. General Contractor: TBD	\$ 1,128,922	Renovation and restoration of existing building	Roof work 100% Complete Bid and construction documents pending	Act 391 of the 2007 Legislative Session, with FP&C and FEMA
Nunez Community College				
Shop Building B, Chalmette, LA Architect: Lachin, Oubre & Assoc. Roofing Contractor: Roof Technologies, Inc. General Contractor: TBD	\$ 1,117,521	Renovation and restoration of existing building	Roof work 100% Complete Bid and construction documents pending	Act 391 of the 2007 Legislative Session, with FP&C and FEMA
South LA Community College				
Evangeline Campus, St. Martinville, LA Architect: Architects Southwest, Contractor: Lincoln Builders	\$ 9,200,000	New 30,000 sf building	100% Complete June 6, 2016	Act 391 of the 2007 Legislative Session
LCTCS Office				
Student Information/Disaster Command Center, Baton Rouge, LA Architect: Remson Haley Herpin, Contractor: Cangelosi Ward	\$ 10,000,000	New 16,642 sf building	100% Complete June 16, 2016	Act 391 of the 2007 Legislative Session
SOWELA Technical Community College				
Regional Training Center, Lake Charles, LA Architect: Champeaux Evans Hotard Contractor: Palma Construction	\$ 20,000,000	New 66,000 sf building	95% Complete	CDBG Funds
Baton Rouge Community College				
Ardendale (Smiley Heights) Campus, Baton Rouge, LA Architect: Bani, Carville, Brown, Contractor: TBD	\$ 11,590,909	New 25,000 sf Building	Design Progress 40% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match
Central Campus, Central, LA Architect: Cress LaPress, Contractor: FMM Construction	\$ 9,221,160	Renovation 19,000 sf Building	100% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match
Bossier Parish Community College				
STEM Building, Bossier City, LA Architect: Leblanc & Young Architects, Contractor: Brown Builders	\$ 18,646,205	New 80,000 sf Building	55% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match
Central Louisiana Technical Community College				
Alexandria Campus, Alexandria, LA Architect: TBD, Contractor: TBD (Holly & Smith-Bridging)	\$ 21,590,909	New 50,000 sf Building	Design Progress 15% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match

LCTCS Alternative Financing Projects Status as of August 22, 2016					
College	Total Project Amount	Scope/Size	Current Status	Funding Source	
Delgado Community College					
River City Campus, Avondale, LA Architect: TBD, Contractor: TBD (Holly & Smith-Bridging)	\$ 27,272,726	New 65,000 sf Building	Pending	Act 360 of the 2014 Legislative Session, plus 12% private match	
Louisiana Delta Community College					
Jonesboro Campus, Jonesboro, LA Architect: Yeager, Watson & Assoc., Contractor: Lincoln Builders	\$ 3,068,181	Renovation 35,000 sf Building	100% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
Winnboro Campus, Winnboro, LA Architect: Domain Architects, Contractor: Womack & Sons	\$ 5,215,909	Renovation of 35,000 sf Building	30% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
Northshore Technical Community College					
STEM Building, Lacombe, LA Architect: Chenevert Architects, Contractor: Lincoln Builders	\$ 10,868,000	New 33,000 sf Building	35% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
Northwest Louisiana Technical College					
Workforce Building, Phase 2, Minden, LA Architect: Vintage Design Group, Contractor: Brown Builders	\$ 2,800,000	8,000 sf addition	75% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
River Parishes Community College					
Technical Training Center, Gonzales, LA Architect: Jerry Campbell & Assoc., Contractor: Guy Hopkins	\$ 9,233,072	New 40,000 sf Building	35% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
South Central Louisiana Technical College					
Marine Operations Training Center, Morgan City, LA Architect: Weimer Gros Flores, Contractor: BET Construction	\$ 4,043,000	New 10,000 sf Building	60% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
Plech and CATE Buildings, Reserve, LA Architect: Duplantis Design Group, Contractor: BET Construction	\$ 8,784,250	New 26,000 sf Building	55% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
South Louisiana Community College					
Allied Health and Sciences Building, Lafayette, LA Architect: Architects Southwest, Contractor: Lemoine Company	\$ 17,045,454	New 65,000 sf Building	65% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	
SOWELA Technical Community College					
Student Services Building, Lake Charles, LA Architect: Champeaux Evans Hotard, Contractor: Trahan	\$ 8,181,818	New 23,000 sf Building	35% Complete	Act 360 of the 2014 Legislative Session, plus 12% private match	



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Creating Futures***

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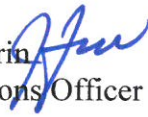
Louisiana
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Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Shannon Sedberry
Director of Fiscal Affairs

DATE: August 25, 2016

RE: FY 2015-2016 4th Quarter Report on Contracts

FOR REVIEW AND ADVISEMENT

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 4th Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$49,999 for the period April 1, 2016 through June 30, 2016.



Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

**Louisiana Community & Technical College System
FY 2016 - 4th Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Marcus Eriksen, PhD	Contractor will exhibit a raft used in his research during the Geaux Green Day and present a talk "A Plastic Smog: How science and activism can save our synthetic seas."	\$2,000	4/20/2016
Baton Rouge Community College	NOLA Girl Gone Green	Contractor will teach classes that will be a variation of core training, boot camp training and high intensity cardio.	\$2,465	6/6/2016
Baton Rouge Community College	Dr. Sandra McGuire	Contractor will provide 2 workshops on active learning to increase retention rate and increase graduates in Engineering. First workshop for STEM faculty. Second workshop SI Leaders.	\$4,268	4/8/2016
Baton Rouge Community College	Postlethwaite & Netterville	Contractor will provide tax and financial consultations to employees impacted by the salaries overpayments during the 2011-2012 fiscal year to assist the employees in complying with applicable IRS laws.	\$10,000	4/4/2016
Baton Rouge Community College	Dr. Linda Ramsey	Contractor will facilitate and assess student focus groups consisting of continuing and graduating students in Pre-Engineering and STEM at BRCC & engineering, computer science and construction management students at LSU College of Engineering for the National Science Foundation Student Talent Expansion Program grant.	\$11,000	5/16/2016
Baton Rouge Community College	Cress & Lopresto Architects, LLC	Contractor to provide professional, engineering and/or surveying services as required for projects related to the building(s) on BRCC's Central campus. This contractor is designated as the official architect of record for this site.	\$15,000	4/15/2016
Baton Rouge Community College	Coleman Partners Architect, LLC	Contractor will provide professional architectural design documents, recommendations, budget, phasing plan and schedule relating to the renovation of the Bienvenue Student Center.	\$20,000	4/18/2016
Bossier Parish Community College	The Snell Group	To provide training to Allen's Electric Motor Services for an IWTP grant.	\$12,000	5/17/2016
Bossier Parish Community College	David W. Graham	To provide professional scriptwriting services for BPCC's online student orientation project.	\$4,000	5/25/2016
Bossier Parish Community College	Richard Love & Associates	To provide training to Allen's Electric Motor Services for an IWTP grant.	\$6,474	3/3/2016
Central Louisiana Technical Community College	Kevin Milson	To provide specialized industry-based certification in OSHA-10.	\$19,999	4/18/2016
Central Louisiana Technical Community College	Education, Research and Information Services, Inc.	To provide professional development training in a effort to increase customer service and collaboration among Enrollment Services team members.	\$12,697	4/1/2016

**Louisiana Community & Technical College System
FY 2016 - 4th Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Delgado Community College	National Council for Workforce Education	To provide training for faculty and staff on the use of challenge exams for prior learning assessments in welding, electrical, precision machining, industrial maintenance	\$18,366	4/15/2016
Delgado Community College	Pinson and Associates, LLC	Provision of instruction in several management and communication courses as part of an Incumbent Worker Training Program grant	\$15,000	4/15/2016
Delgado Community College	AIMS Group, Inc. Consulting Engineers	Conduct an airborne mold spore sampling and provide a report on findings in the administration building	\$2,980	4/28/2016
Delgado Community College	Jamie C. Claverie	Provision of an academic planning workshop	\$2,800	5/24/2016
Delgado Community College	Academy of Interactive Entertainment	Provision of instructors and curriculum for three summer camps	\$14,175	6/3/2016
Delgado Community College	Grand Isle Shipyard, Inc.	Provision of instruction in several safety and survival courses as part of an Incumbent Worker Training Program grant	\$6,800	6/6/2016
Fletcher Technical Community College	Corporate Training & Development	To provide STIM-Supreme Services employees with training and certification required of workers in the industry	\$4,800	6/14/2016
Fletcher Technical Community College	LSU Continuing Education	To provide STIM-Supreme Services employees with training and certification required of workers in the industry	\$5,097	5/4/2016
LCTCS Board of Supervisors	Allen, Green & Williamson	Compile LCTCS Facilities Corp AFR for the year ended June 30, 2016	\$10,000	7/1/2016
LCTCSOnline	Allen, Green & Williamson	Assist management in the preparation of the AFR for LCTCSOnline for the year ended June 30, 2016.	\$3,000	7/1/2016
Louisiana Delta Community College	Thelma Flintroy-Menyweather	To provide HiSet testing for students	\$3,840	3/1/2016
Louisiana Delta Community College	Consulting, Etc.	Provide technical assistance in meeting the goals of the ULM-HEP and LDCC-HEP	\$15,000	3/25/2016
Louisiana Delta Community College	Noble Design, LLC	Provide graphic design services for Career Pathway maps and posters	\$5,000	6/1/2016
Nunez Community College	None			
Northwest Louisiana Technical College	Red Stick Robotics, LLC	To provide two three-day STEM camps for secondary students.	\$10,008	6/1/2016
Northshore Technical Community College	Red Stick Robotics	To conduct STEM camps for secondary female students that benefit the educational needs of students in the region	\$15,012	6/1/2016
River Parishes Community College	The Lamar Companies	To promote the college via the billboard located in front of the college campus.	\$13,000	5/16/2016
South Central Louisiana Technical College	None			

**Louisiana Community & Technical College System
FY 2016 - 4th Quarter Small Contracts Report**

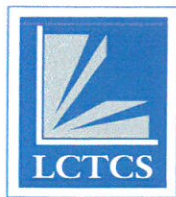
\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
South Louisiana Community College	Deaf Resources Center, LLC	Captioning Services for three hearing impaired students for the Lafayette Campus for the Spring 2016 Semester.	\$16,680	1/11/2016
South Louisiana Community College	Karon Ellen Hebert	Oversee Interim CLT Program Supervisor, in accordance with NAACLS requirements.	\$4,000	3/31/2016
South Louisiana Community College	Kheiron, LLC	Will assist Dependable Glass with development of an AS-9100-compliant Quality Management System and assist with a customer audit.	\$8,180	3/7/2016
South Louisiana Community College	Safety Management Systems	To provide necessary personnel, materials, and services, and otherwise do all things necessary for the performance of its work to the employees of Frank's International.	\$12,845	11/2/2015
South Louisiana Community College	Agile Performance Consulting, LLC	CB&I planning, scoping, project layout for Executive Review, and training for 5S Kaizen training events for MEPOL.	\$17,100	5/16/2016
South Louisiana Community College	Blackberry Productions	Design and develop logo, brand identity, tagline, and business cards for Howell Foundry, LLC.	\$3,444	4/18/2016
South Louisiana Community College	The Brighton Group	Interior design services for the Health & Sciences Building.	\$6,800	5/2/2016
South Louisiana Community College	Deaf Resources Center	To provide captioning services for two hearing impaired students for the Lafayette Campus for the Summer 2016 Semester.	\$16,880	5/16/2016
South Louisiana Community College	Affiliated Blind of Louisiana	Amendment to increase contract amount for additional captioning services needed for student who added one class.	\$14,000	1/11/2016
SOWELA Technical Community College	None			

Louisiana Community & Technical College System FY 2016 - 4th Quarter Small Contracts Report

\$20,001-\$49,999

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Red Stick Robotics	Contractor will conduct a total of 5 robotics day camps for secondary students that allow participants to explore careers in science, engineering, technology and mathematics (STEM)	\$33,036	6/1/2010
Bossier Parish Community College	None			
Central Louisiana Technical Community College	None			
Delgado Community College	None			
Fletcher Technical Community College	Weimer Gros Flores LLC	To provide a complete set of construction documents to improve/construct the process flow structure at Fletcher BP IPT building.	\$23,823	4/25/2016
LCTCS Board of Supervisors	None			
LCTCSOnline	None			
Louisiana Delta Community College	None			
Nunez Community College	None			
Northwest Louisiana Technical College	None			
Northshore Technical Community College	None			
River Parishes Community College	SimPro OTS Solutions, LLC	To provide facilitation and development services for the Certified Advanced Operator Program.	\$20,000	5/9/2016
South Central Louisiana Technical College	None			
South Louisiana Community College	Dianne Mandeville	Provide oversight of the 2016 Super Summer Institute, manage and respond to attendee communication, monitor class section availability, and bookkeeping.	\$24,000	5/23/2016
SOWELA Technical Community College	None			



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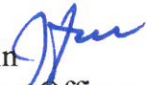
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www.lctcs.edu

TO: Dr. Monty Sullivan
President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Shannon Sedberry
Director of Fiscal Affairs

SUBJECT: Report of Breazeale, Sachse & Wilson Charges for the
Quarter Ended June 30, 2016

DATE: July 27, 2016

FOR REVIEW AND ADVISEMENT

Recommendation: N/A

Background: Each quarter a report of legal expenditures is presented to the Board. The following summary reflects the total amount of expenditures on professional legal services for the current fiscal year.

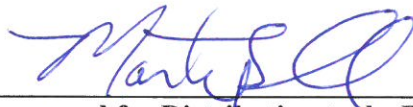
Breazeale, Sachse & Wilson Billings for FY 2016	
<u>Institution</u>	<u>Amount</u>
Baton Rouge Community College	\$11,783.98
Bossier Parish Community College	\$9,255.37
Central Louisiana Technical College	\$3,875.16
Delgado Community College	\$109,016.16
Fletcher Technical Community College	\$629.18
LCTCS	\$27,510.87
Louisiana Delta Community College	\$22,534.38
Northshore Tech Community College	\$4,242.74
Northwest Louisiana Technical College	\$5,605.67
Nunez Community College	\$245.00
River Parishes Community College	\$472.50
South Central LA Technical College	\$4,539.90
South Louisiana Community College	\$22,232.54
SOWELA Technical Community College	\$3,206.07
Total Billings	\$225,149.52

Contract	\$300,000.00
Remaining	\$74,850.48

Fiscal Impact: N/A

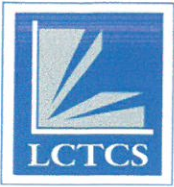
History of Prior Actions: N/A

Benefits to the System: N/A



Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

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www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Frances Killen
Assistant Director of Human Resources

SUBJECT: Report on General Personnel Actions as Presented on Summary and Detail for Baton Rouge Community College, Bossier Parish Community College, Central La. Technical Community College, Delgado Community College, L.E. Fletcher Technical Community College, La. Delta Community College, Northshore Technical Community College, Northwest La. Technical College, Nunez Community College, River Parishes Community College, South Central La. Technical College, South La. Community College, SOWELA Technical Community College, and Louisiana Community & Technical College System Operations Office

DATE: August 30, 2016

REPORT ON GENERAL PERSONNEL ACTIONS

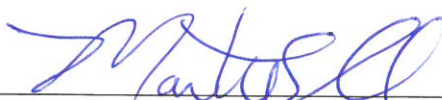
Recommendation: The staff presents for informational purposes the enclosed personnel actions for the LCTCS colleges and system operations office as referenced above.

Background: For the combined Louisiana Community & Technical College System there are: 13 retirements; 89 resignations; 4 terminations; 35 other cessations of employment; 4 leaves of absence; 57 new positions; 210 promotions/changes/salary increases, and 79 replacements.

Fiscal Impact: Shown on institutional summary and detail.

History of Prior Actions: N/A

Benefits to System: N/A



**Approved for Distribution to the Board
Dr. Monty Sullivan, President**

Date

Louisiana Community and Technical College System
 Personnel Summary
 January - June 2016

	Cessation of Employment				Leave of Absence	Request for LTC Tenure Committee Establishment	New Positions	Promotions/ Changes in Classification, Salary, etc.	Replacements Only
	Retire-ment	Resig-nation	Termination	Other					
Baton Rouge Community College	0	12	0	1	1	0	4	4	5
Bossier Parish Community College	2	9	0	3	3	0	3	25	13
Central La. Technical Community College	2	3	0	0	0	0	2	70	2
Delgado Community College	1	13	2	0	0	0	3	15	4
L. E. Fletcher Technical Community College	1	2	0	11	0	0	4	17	2
Louisiana Delta Community College	2	5	0	0	0	0	2	1	0
Northshore Technical Community College	0	5	1	4	0	0	8	8	4
Northwest La. Technical College	0	4	0	5	0	0	0	2	5
Nunez Community College	1	3	0	1	0	0	0	12	2
River Parishes Community College	0	2	0	0	0	0	0	0	3
South Central La. Technical College	1	9	0	0	0	0	3	18	6
South La. Community College	2	10	1	5	0	0	7	19	20
SOWELA Technical Community College	1	4	0	0	0	0	5	5	5
LCTC System Operations	0	8	0	5	0	0	16	14	8
Total LCTCS Colleges	13	89	4	35	4	0	57	210	79

Louisiana Community and Technical College System

BATON ROUGE COMMUNITY COLLEGE

August 22, 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET

RETIREMENTS/RESIGNATIONS/TERMINATIONS

Date	Name		Salary	Benefits	Total Impact
5/27/2016	Linville	Joann	(\$150,000.00)	(\$56,250.00)	(\$206,250.00)
6/3/2016	Cosey	Wendy	(\$30,900.00)	(\$11,587.50)	(\$42,487.50)
6/19/2016	Carson	Cristi	(\$113,300.00)	(\$42,487.50)	(\$155,787.50)
6/22/2016	Bruton	Allison	(\$70,000.00)	(\$26,250.00)	(\$96,250.00)
7/1/2016	Guillory	Latonya	(\$58,000.00)	(\$21,750.00)	(\$79,750.00)
7/3/2016	Brown	April	(\$41,200.00)	(\$15,450.00)	(\$56,650.00)
7/15/2016	Cable	Amy	(\$72,100.00)	(\$27,037.50)	(\$99,137.50)
7/15/2016	Davis	Wendell	(\$85,000.00)	(\$31,875.00)	(\$116,875.00)
7/18/2016	Taj	Jose	(\$47,908.00)	(\$17,965.50)	(\$65,873.50)
7/18/2016	Edwards	Brian	(\$32,805.00)	(\$12,301.88)	(\$45,106.88)
7/31/2016	Buras	Matthew	(\$40,185.00)	(\$15,069.38)	(\$55,254.38)
8/1/2016	Ford	Danielle	(\$44,290.00)	(\$16,608.75)	(\$60,898.75)
8/1/2016	Jackson	Angela	(\$67,000.00)	(\$25,125.00)	(\$92,125.00)
Total:	13		(852,688)	\$ (319,758)	(1,172,446)

LEAVES OF ABSENCE

Date	Name		Salary	Benefits	Total Impact
6/2/2015	Dorsey	Yvonne	60,000	15,000	75,000
Total:	1		60,000	15,000	75,000

NEW POSITIONS ONLY

Date	Name		Salary	Benefits	Total Impact
5/26/2016	Nealy	Susan	70,390	26,396	96,786
5/26/2016	Dunlap	Barry	48,100	18,038	66,138
7/18/2016	Williams	Meghan	58,000	21,750	79,750
7/18/2016	Blake	Erin	72,000	27,000	99,000
Total:	4		\$248,490.00	\$93,183.75	\$341,673.75

PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	Name		Amount of Increase	Benefits	Total Impact
7/3/2016	Lee	Lauri	0	-	-
7/1/2016	Washington	Bland	0		
5/29/2016	Perez	Donna	0		
7/18/2016	Zanders	Kimberly	9,440	3,540	12,980.00
Total:	4		\$ 9,440.00	3,540	\$ 12,980.00

REPLACEMENTS ONLY

Date	Name		Salary	Benefits	Total Impact
6/1/2016	Dora	Raven	70,000	26,250	96,250
7/18/2016	Jackson	Karen	48,000	18,000	66,000
6/27/2016	Payton	Kizzy	105,000	39,375	144,375
7/18/2106	Ross	Delane	46,699	17,512	64,211
7/18/2016	Rogers	Clarence	33,000		
Total:	5		\$302,699	101,137	370,836

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
 PERSONNEL CHANGES
 "RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: **Baton Rouge Community College**
 DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS **August 22, 2016**

Effective Date	Full Name of Employee	Qualifications			Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected *list all funds affected in group order		Tenured	Reason for Change
		Deg. Held	Prof. Exp.	At BRCC				Total	State/Federal/Other		
5/27/2016	Joann Linville	PhD	11 mo	41 yr 11 mo	Unclassified Non-Faculty VC for Academic Affairs-Interim VC for Academic Affairs	12	\$150,000	State		X	Resignation to accept part-time appointment
6/03/2016	Wendy Cosey	HS	2 yr 7 mo	5 yr 10 mo	Unclassified Non-Faculty Specialist-Cust Sv/Bursar's Office	12	\$30,900	State		X	Resignation
6/19/2016	Cristi Carson	PhD	2 yr 4 mo	40 yr 4 mo	Unclassified Non-Faculty Vice Chancellor Institutional Research	12	\$113,300	State		X	Elimination of Position
6/22/2016	Allison Bruton	MA	11 mo	16 yr 11 mo	Unclassified Non-Faculty Director-Recruitment & Adm Recruiting & Enrollment	12	\$70,000	State		X	Resignation
7/1/2016	Latonya Guillory	PhD	1 yr 9 mo	14 yr 9 mo	Unclassified Non-Faculty Spec-HR-Cmpl-TTL IX Cor Human Resources	12	\$58,000	State		X	Resignation
7/3/2016	April Brown	BS	2 yr 11 mo	13 yr 10 mo	Unclassified Non-Faculty Interim Coord-Cont Ed Corp & Community Training	12	\$41,200	State		X	Transfer Out System

REPORT FULL-TIME ONLY

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: **Baton Rouge Community College**
DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS **August 22, 2016**

Effective Date	Full Name of Employee	Qualifications	Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected *list all funds affected in group order	Tenured	Reason for Change
From	To	Deg. Held				State/Federal/Other		
7/3/2016	Amy Cable	MPA 2 yr 4 mo	Unclassified Non-Faculty Financial Aid Director Financial Aid	12	\$72,100	State	X	Transfer Out Campus
7/15/2016	Wendell Davis	Not Avail 11 mo	Unclassified Non-Faculty Operations & General Main Assoc Dir-Fac/Env H&Saf	12	\$85,000	State	X	Resignation

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: **Baton Rouge Community College**
DATE SUBMITTED: **August 22, 2016**

Date Received by LCICS **August 22, 2016**

Effective Date	Full Name of Employee	Qualifications		Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>*list all funds affected in group order</small>	Tenured	Reason for Change
		Deg. Held	Prof. Exp. At BRC C						
From	To						State/Federal/Other	Yes	
					9, 10, 12			No	
7/18/2016	Jose Taj	BS	11 mo	Unclassified Faculty Liberal Arts-Foreign Lang Assistant Professor	9	\$47,908	State	X	Resignation
7/18/2016	Brian Edwards	Associate's	2 yr 1 mo	Unclassified Non-Faculty Coordinator VC for Technical Education	12	\$32,805.38	State	X	Resignation
7/31/2016	Matthew Buras	MS	7 yr	Unclassified Faculty Instructor Math & Sciences	9	\$40,185	Academic Excellence Fee	X	Resignation
8/1/2016	Danielle Ford	BA	1 yr 2 mo	Unclassified Non-Faculty Human Resources Analyst-HR 2	12	\$44,290	State	X	Resignation
8/1/2016	Angela Jackson	BS	8 yr 4 mo	Unclassified Non-Faculty Institutional Advancement Foundation Analyst-Grant Research	12	\$67,000	State	X	Resignation

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
"LEAVES OF ABSENCE"

INSTITUTION: **Baton Rouge Community College**
 DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS **August 22, 2016**

Effective Date	Full Name of Employee	Qualifications		Rank, Position Title and Department	Months Employed	Recommended Salary Rate	Identify Budget Position Affected *list all funds affected in group order	Tenured		Reason for Change
		Deg. Held	Prof. Exp. Here					Yes	No	
6/2/2015	Yvonne Dorsey	Not available	16 yr	FT Unclassified Non-Faculty Community Outreach VC for Student Affairs	12	\$60,000	State		X	Exhausted FMLA

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES

“NEW POSITIONS ONLY”

INSTITUTION: **Baton Rouge Community College**
DATE SUBMITTED: **August 22, 2016**

Date Received by LCITS **August 22, 2016**

Effective Dates	Full Name of Employee	Rank, Position, Title and Department	Qualifications		Months Emp'd	Rec'd Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring from Another State Agency		
			Degree Held	Yrs. Exp			State	Federal Other			Y/N	Agency	Salary Rate Pd.
From					9, 10, 12								
05/26/2016	Susan Nealy	FT Unclassified Non-Faculty Interim Dir Innovative Learning Admin (Dean) Teaching	MA	27 yr 7 mo	12	\$70,390	State		N/A	Position created due to expansion of the Online Program and to meet the demands of the increased duties.	N		
5/26/2016	Barry Dunlap	FT Unclassified Non-Faculty Interim Director Innovative Learning Testing and Assessment	M.S.H.R.	18 yr 5 mo	12	\$48,100	State		N/A	Position filled on an interim basis until posted and filled.	N		
7/18/2016	Meghan Williams	Unclassified Non-Faculty Specialist-HR Human Resources	JD	4 yr	12	\$58,000	State		N/A	Position created as a result of HR Reorg.	N		
7/18/2016	Erin Blake	Unclassified Non-Faculty Registrar Registrar's Office	M.Ed	16 yr 8 mo	12	\$72,000	State		N/A	Reorganization of Student Services to meet the needs of students for roles & responsibilities for leadership.	N		

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."
(Requires Chancellor certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)**

INSTITUTION: **Baton Rouge Community College**
DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS August 22, 2016

Effective Dates	Full Name of Employee	Qualifications		Rank, Title Position and Departments		Months Employed	Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval within prev 12 mos of effective date
		Degree Held	Yrs. Exp.	From	To		From	To	State	Federal/ Other		
7/3/2016	Lauri Lee	BS	20 yr	Unclassified Non-Faculty Specialist HR to Analyst-HR 2	Human Resources	12	\$49,440 - \$49,440	State	State	Title change due to HR Reorg	Yes	
7/1/2016	Bland Washington	BA	12 yr	Unclassified Non-Faculty Property Control - Purchasing Agent	Accounting/Finance	12	\$45,000	State	State	Reassignment	Yes	
5/29/2016	Donna Perez	BA	13 yr; 11 mo	Unclassified Non-Faculty Payroll Manager - HR Manager		12	\$63,345 - \$63,345	State	State	Title Change due to HR Reorg	Yes	
7/17/2016	Kimberly Zanders	MA	3 yr 5 mo	Unclassified Non-Faculty Asst Financial Aid Director - Interim Financial Aid Director		12	\$53,560 - \$63,000	State	State	Temp Replacement	Yes	

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
 PERSONNEL CHANGES
 "REPLACEMENTS ONLY"

INSTITUTION: **Baton Rouge Community College**

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date Of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Mos Employed	Reco'd Salary Rate	Identify Budget Position Affected *List all funds affected in group order		Semester teaching load	Replacing Whom?				Person Transfer Other State Agency			
			Degree	Yrs. Exp.			State Apprv.	Federal - self generated (specify)		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	YES / NO	Agency	Salary Rec'd	
FROM																	
6/1/2016	Raven Dora	Unclassified Faculty Dept Chair-Eng-CS PRCS TRDS-Civil Engineering	MS	16 yr	12	\$70,000	State		N/A		Karim ElKholy	Transfer Out System	8/16/2015	\$80,000	Yes	LSU	UNK
7/18/2016	Karen Jackson	FT Unclassified Non-Faculty Manager - Career & Job Coach Career Placement/Services	MA	16 yr	12	\$48,000	State		N/A		Keri Truitt	Resignation	10/9/2015	\$53,560	No		
6/27/2016	Kizzy Payton	FT Unclassified Non-Faculty Exec Dir-Mark& PR Institutional Advancement	MS	16 yr	12	\$105,000	State		N/A		Steven Mitchell	Resignation	5/20/2016	\$79,310			

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
 PERSONNEL CHANGES
 "REPLACEMENTS ONLY"

INSTITUTION: **Baton Rouge Community College**
 DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date Of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Mos Employed	Reco'd Salary Rate	Identify Budget Position Affected *List all funds affected in group order		Semester teaching load	Replacing Whom?				Person Transfer Other State Agency		
			Degree	Yrs Exp.			State Apprv.	Federal -self generated (specify)		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	Did incumbent transfer?	Agency	Salary Rec'd
FROM														YES / NO		
7/18/2016	Delane Ross	Unclassified Faculty Instructor Agriculture Production	BS	2 yr	12	\$46,699.40	State		Full	Marcus Barnard	Retirement	5/3/2016	\$98,325	No		
7/18/2016	Clarence Rogers	Unclassified Non-Faculty Specialist-Cust Serv Bursar	HA	6 yr	12	\$33,000	State		N/A	Wendy Cosey	Resignation	7/3/2016	\$30,900	No		

Louisiana Community and Technical College System

Bossier Parish Community College

(Name of Institution)

August 22, 2016

Unclassified Personnel Actions

OPERATING BUDGET

RETIREMENTS/RESIGNATIONS/TERMINATIONS

Date	N A M E	Salary		
05/13/16	Aaron Vorachek	(\$36,346)	(\$13,630)	(\$49,976)
05/13/16	Scott Middleton	(\$47,750)	(\$17,906)	(\$65,656)
08/15/16	Wayne Villemarette	(\$44,411)	(\$16,654)	(\$61,065)
07/22/16	Eric Crowder	(\$43,000)	(\$16,125)	(\$59,125)
07/25/16	Michelle Mitchell	(\$72,750)	(\$27,281)	(\$100,031)
07/15/16	Willie Smith	(\$42,000)	(\$15,750)	(\$57,750)
08/07/16	Achla Agarwal	(\$48,200)	(\$18,075)	(\$66,275)
08/01/16	Brenda Woods	(\$37,511)	(\$14,066)	(\$51,577)
07/29/16	Ginger Collier	(\$36,000)	(\$13,500)	(\$49,500)
08/05/16	Charlotte Ware	(\$45,141)	(\$16,928)	(\$62,069)
07/31/16	Angela Bales	(\$44,447)	(\$16,667)	(\$61,114)
08/01/16	Robin Burcham	(\$50,000)	(\$18,750)	(\$68,750)
08/02/16	Leif Sherry	(\$36,800)	(\$13,800)	(\$50,600)
08/05/16	Calli Thompson	(\$30,000)	(\$11,250)	(\$41,250)
Total 14		(\$614,356)	(\$230,382)	(\$844,738)

LEAVES OF ABSENCE

Date	N A M E	Salary		
08/08/16	Brookie Walker	\$55,573	\$20,840	\$76,413
08/08/16	Ed Chopin	\$46,889	\$17,583	\$64,472
08/08/16	Edward Thomas	\$41,944	\$15,729	\$57,673
Total 3		\$144,406	\$54,152	\$198,558

NEW POSITIONS ONLY

Date	N A M E	Salary		
06/06/16	Christopher Lovell	\$48,000	\$18,000	\$66,000
07/25/16	Bobby Gilliam	\$48,000	\$18,000	\$66,000
07/25/16	Anne Kuperman	\$35,000	\$13,125	\$48,125
Total 3		\$131,000	\$49,125	\$180,125

PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Salary		
08/08/16	Michelle Harris	\$5,000	\$1,875	\$6,875
08/08/16	Julie Dupont	\$5,500	\$2,063	\$7,563
06/27/16	Gayle Flowers	No Fiscal Impact		
07/01/16	Peggy Fuller	No Fiscal Impact		
08/08/16	Raymond Gaines	\$15,500	\$5,813	\$21,313
06/20/16	Beonica Frazier	\$15,000	\$5,625	\$20,625
06/20/16	Jennifer Lawrence	\$10,000	\$3,750	\$13,750
06/20/16	Staci Phillips	\$27,000	\$10,125	\$37,125
06/06/16	Amanda Nordberg	\$3,000	\$1,125	\$4,125
04/11/16	Torri Smith	\$4,500	\$1,688	\$6,188
08/08/16	Allison Nutt	No Fiscal Impact		
08/08/16	Kay Boston	\$12,781	\$4,793	\$17,574
08/08/16	Sandra Theus	(\$18,916)	(\$7,094)	(\$26,010)
08/08/16	Cammie Emory	\$1,800	\$675.00	\$2,475
08/08/16	Roishene Johnson	\$1,800	\$675.00	\$2,475
08/08/16	Robert Alexander	\$1,200	\$450.00	\$1,650
08/08/16	Tara Breeland-Southam	\$1,200	\$450.00	\$1,650
08/08/16	Linda Hunter Scott	\$1,200	\$450.00	\$1,650

08/08/16	Ashley Grisham	\$1,200	\$450.00	\$1,650
08/08/16	Elisabeth Wicker	\$800	\$300.00	\$1,100
08/08/16	Terrie Durel	\$800	\$300.00	\$1,100
08/08/16	John Wagoner	\$800	\$300.00	\$1,100
08/08/16	Michelle Barnickel	\$800	\$300.00	\$1,100
08/08/16	Jennifer Laufenberg	\$800	\$300.00	\$1,100
08/08/16	Stacey Crawford	\$800	\$300.00	\$1,100
Total 25		\$92,565	\$34,713	\$127,278

REPLACEMENTS ONLY

Date	N A M E	Salary		
08/08/16	Michele Allison	\$55,000	\$20,625	\$75,625
07/21/16	Nicholas Olsen	\$40,000	\$15,000	\$55,000
08/08/16	Natalie Hendrix	\$35,000	\$13,125	\$48,125
08/08/16	Aubrey Wynn	\$55,000	\$20,625	\$75,625
08/08/16	SaraMargaret Groves	\$35,000	\$13,125	\$48,125
08/08/16	Erica Mullins	\$50,000	\$18,750	\$68,750
08/08/16	Alexandra Hart	\$35,000	\$13,125	\$48,125
08/08/16	Betty Ware	\$36,000	\$13,500	\$49,500
08/08/16	Sheryl Nelson	\$55,000	\$20,625	\$75,625
08/08/16	Don Rider	\$45,000	\$16,875	\$61,875
08/08/16	Jennifer McCoy	\$45,000	\$16,875	\$61,875
08/08/16	Kip Lyles	\$30,000	\$11,250	\$41,250
08/08/16	Lela Robichaux	\$15,600	\$5,850	\$21,450
Total 13		\$531,600	\$199,350	\$730,950

SUMMER SESSION APPOINTMENTS ONLY

Date	N A M E	Salary		
TOTAL 0				

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

**PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: BOSSIER PARISH COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Date	Full Name of Employee		Qualifications		Rank, Position Title and Department	Mths Emp	Salary Rate	Identify Budget Position Affected *list all funds affected in group order State/Federal/ Other	Tenured		Reason for Change
	From	To	Deg. Held	Prof. Exp. Here/Total					Yes	No	
05/13/16	Aaron Vorachek		MS	9 / 14	Instructor, Behavioral / Social Sciences	9	\$36,346	X		X	Non-renewal of contract
05/13/16	Scott Middleton		BBA	8 / 16	Instructor, Culinary Arts, Business Department	9	\$41,750	X		X	Non-renewal of contract
08/15/16	Wayne Villemarete		AS	17 / 41	Property Control & Receiving Manager, Purchasing	12	\$44,411	X		X	Retirement
07/22/16	Eric Crowder		BS	10 / 11	Telecommunications Coordinator, Communications and Performing Arts	12	\$43,000	X		X	Other job opportunity
07/25/16	Michelle Mitchell		MA	18 / 18	Dean, Behavioral / Social Sciences	12	\$72,750	X		X	Other job opportunity
07/15/16	Willie Smith		MA	4 / 4	Student Enrollment Advisor, BPCC at GSU endeavor	12	\$42,000	X		X	Position eliminated due non-renewal of MOU with GSU.
08/07/16	Achla Agarwal		MA	18 / 28	Professor, Technology, Engineering & Mathematics	9	\$48,200	X		X	Retirement
08/01/16	Brenda Woods		MS	9 / 11	Associate Professor, Behavioral / Social Sciences	9	\$37,511	X		X	Moving out of state due to spouse's job

07/29/16	Ginger Collier	BS	1	8	Communications Coordinator, Public Relations	12	\$36,000	X	X	Other job opportunity
08/05/16	Charlotte Ware	BS	11	30	Instructor, Science, Nursing & Allied Health	9	\$45,141	X	X	Personal reasons
07/31/16	Angela Bales	MEd	8	14	AST Program Coordinator, Behavioral / Social Sciences	12	\$44,447	X	X	Other job opportunity
08/01/16	Robin Burcham	MEd	3	14	Lecturer/Instructor	12	\$50,000	Matching funds/ LRS	X	Other job opportunity
08/02/16	Leif Sherry	PhD	5	6	Assistant Professor, Science, Nursing & Allied Health	9	\$36,800	X	X	Deceased
08/05/16	Calli Thompson	MA	5	7	Instructor, Behavioral / Social Sciences	9	\$30,000	X	X	Personal reasons

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

**PERSONNEL CHANGES - UNCLASSIFIED
"LEAVES OF ABSENCE"**

INSTITUTION: Bossier Parish Community College
DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Dates	From	To	Full Name of Employee	Rank, Position, Title & Department	Mo. Emp.	Years Emp.	Type of Leave Requested with or without Pay	Salary Rate Current Fiscal Year	Amount of Leave Pay Requested	Reason For Leave	Intend To Replace No/Yes	Dates Of Last Leave Requested	Reason For Last Request	Amount Paid
08/08/16	12/09/16		Brookie Walker	Professor, Behavioral / Social Sciences	9	22	Medical – Sick leave	\$55,473	N/A	Medical	No	January 11, 2016 to May 13, 2016	Medical	Sick leave
08/08/16	12/09/16		Ed Chopin	Associate Professor, Technology, Engineering & Mathematics	9	14	Medical – sick leave	\$46,889	N/A	Medical	No	January 11, 2016 to May 13, 2016	Medical	Sick leave
08/08/16	12/09/16		Edward Thomas	Instructor, Technology, Engineering & Mathematics	9	10	Medical – sick leave	\$41,944	N/A	Medical	No	January 11, 2016 to May 13, 2016	Medical	Sick leave

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: BOSSIER PARISH COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS : August 22, 2016

Effective Dates	Full Name of Employee	Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. within prev. 12 mos of Eff. Date
		Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)		
08/08/16	Michelle Harris	BGS	4	Instructor, Science, Nursing & Allied Health	Instructor / MOS Program Director, Science, Nursing & Allied Health	9	9	\$40,000	\$45,000	X		Promotion to MOS Program Director through normal hiring process	X
08/08/16	Julie Dupont	MS	3	Instructor, Culinary Arts, Business Department	Instructor / Program Director, Culinary Arts, Business Department	9	9	\$41,750	\$47,250	X		Additional duties - Culinary Arts Program Director plus one summer month of PD work	X
06/27/16	Gayle Flowers	MEd	1	Interim Vice Chancellor, Economic & Workforce Development	Vice Chancellor, Economic & Workforce Development	12	12	\$125,000	\$125,000	X		Change to regular appointment through normal hiring process.	X
07/01/16	Peggy Fuller	MBA	16	Dean, Student Success and Interim Dean, Business Department	Dean, Student Success and Business Department	12	12	\$92,000	\$92,000	X		Merged two positions from two areas as a cost savings	X
08/08/16	Raymond Gaines	JD	16	Professor/Program Director, Business Department	Professor/ Assistant Dean, Business Department	9	9	45,743	61,243	X		Additional duties of Assistant Dean	X
06/20/16	Beonica Frazier	BA	1	Apprenticeship Coordinator, TAACCCT4, Technology, Engineering & Mathematics	Interim Grant Director, TAACCCT4, Technology, Engineering & Mathematics	12	12	\$45,000	\$60,000		TAAC CCT 4 grant	Interim Appointment until filled in normal manner.	X
06/20/16	Jennifer Lawrence	MA	3	Grant Director, TAACCCT4, Technology, Engineering & Mathematics	Interim Director of Grants, Academic Affairs	12	12	\$65,000	\$75,000	X		Interim Appointment until filled in normal manner	X

06/20/16	06/10/17	Staci Phillips	MS	17	17	Research Analyst, Academic Affairs	Interim Director of Institutional Research & Assessment, Academic Affairs	12	12	\$48,000	\$75,000	X	Interim Appointment until filled in normal manner	X
06/06/16	06/30/17	Amanda Nordberg	MS	1	3	Head Coach, Softball, Athletics	Head Coach, Softball, Athletics	12	12	\$45,000	\$48,000		Additional responsibilities from restructure of another position	X
04/11/16	06/30/17	Torri Smith	BS	1	17	Grant Accountant, FITW, Institutional Effectiveness Initiatives	Grant Assistant Director, FITW, Institutional Effectiveness Initiatives	12	12	\$40,000	\$44,500		Change in Title and salary due to change in grant specifications	X
08/08/16	06/30/17	Allison Nutt	BS	1	7	Interim Instructor, EMT/Paramedic, Science, Nursing & Allied Health	Instructor, EMT/Paramedic, Science, Nursing & Allied Health	9	9	\$43,000	\$43,000	X	Change in appointment for completed required certifications.	X
08/08/16	08/07/17	Kay Boston	MA	24	29	Professor, Behavioral / Social Sciences	Interim Dean/ Professor, Behavioral / Social Sciences	9	12	\$57,219	\$70,000	X	Interim Appointment until filled in normal manner	X
08/08/16	06/30/17	Sandra Theus	MA	15	18	Program Director/ Associate professor, BPCC at GSU endeavor	Interim Professor, Behavioral / Social Sciences	12	9	\$63,000	\$44,084.	X	Interim appointment until filled in normal manner and promotion in rank	X
08/08/16	06/30/17	Cammie Emory	MS	13	24	Associate Professor, Science, Nursing & Allied Health	Professor, Science, Nursing & Allied Health	9	9	\$49,309	\$51,109	X	Promotion in Rank	X
08/08/16	06/30/17	Roishene Johnson	MS	12	18	Associate Professor, Science, Nursing & Allied Health	Professor, Science, Nursing & Allied Health	9	9	\$47,062	\$48,862	X	Promotion in Rank	X
08/08/16	06/30/17	Robert Alexander	MA	7	17	Assistant Professor, Communications & Performing Arts	Associate Professor, Communications & Performing Arts	9	9	\$37,550	\$38,750	X	Promotion in Rank	X
08/08/16	06/30/17	Tara Breeiland-Southam	MS	8	9	Assistant Professor, Science, Nursing & Allied Health	Associate Professor, Science, Nursing & Allied Health	9	9	\$39,650	\$40,850	X	Promotion in Rank	X
08/08/16	06/30/17	Linda Hunter Scott	MA	24	24	Assistant Professor, Behavioral / Social Sciences	Associate Professor, Behavioral / Social Sciences	9	9	\$42,034	\$43,234	X	Promotion in Rank	X

08/08/16	06/30/17	Ashley Grisham	MEd	17	23	Assistant Professor, Behavioral / Social Sciences	Associate Professor, Behavioral / Social Sciences	9	9	\$41,020	\$42,220	X	Promotion in Rank	X
08/08/16	06/30/17	Elisabeth Wicker	MBA	6	7	Instructor, Business Department	Assistant Professor, Business Department	9	9	\$31,500	\$32,300	X	Promotion in Rank	X
08/08/16	06/30/17	Terrie Durel	MS	5	6	Instructor, Science, Nursing & Allied Health	Assistant Professor, Science, Nursing & Allied Health	9	9	\$55,000	\$55,800	X	Promotion in Rank	X
08/08/16	06/30/17	John Wagoner	MA	5	7	Instructor, Liberal Arts	Assistant Professor, Liberal Arts	9	9	\$30,000	\$30,800	X	Promotion in Rank	X
08/08/16	06/30/17	Michelle Barnickel	MS	5	6	Instructor, Technology, Engineering & Mathematics	Assistant Professor, Technology, Engineering & Mathematics	9	9	\$35,000	\$35,800	X	Promotion in Rank	X
08/08/16	06/30/17	Jennifer Laufenberg	MA	5	6	Instructor, Liberal Arts	Assistant Professor, Liberal Arts	9	9	\$30,000	\$30,800	X	Promotion in Rank	X
08/08/16	06/30/17	Stacey Crawford	MBA	18	20	Instructor, Business Department	Assistant Professor, Business Department	9	9	\$47,250	\$48,050	X	Promotion in Rank	X

Louisiana Community and Technical College System

PERSONNEL CHANGES "REPLACEMENTS ONLY"

INSTITUTION: BOSSIER PARISH COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

DATE RECEIVED BY LCTCS: August 22, 2016

Effective Date Of Appointment		Employee's Full Name	Rank, Title, Position and Department	Qualification		Months Employed 9/12	Recommended Salary Rate	Identify Budget Position Affected		Semester teaching Load	Replacing Whom				Person Transfer, Other State Agency		
FROM	TO			Deg	Yrs Exp			State Appr	*List all funds affected in group order		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	Agency	Salary Received	
08/08/16	06/30/17	Michele Allison	Instructor / Academic Fieldwork Coordinator/OTA, Science, Nursing & Allied Health	BS	15	9	\$55,000	X		15		Mary Gleason	Resignation- other opportunity	5/13/16	\$55,000		
07/21/16	06/30/17	Nicholas Olsen	Student Career Coach, Technology, Engineering & Mathematics	BA	2	12	\$40,000		TAACCCT 4 grant	N/A		Douglas McLane	Resignation- personal	3/10/16	\$40,000		
08/08/16	06/30/17	Natalie Hendrix	Instructor, Science, Nursing & Allied Health	MS	6	9	\$35,000	X		15		Bob Boykin	Retirement	5/13/16	\$57,436		
08/08/16	06/30/17	Aubrey Wynn	Instructor/ Program Director, Science, Nursing & Allied Health	MA	29	9	\$55,000	X		15		Terri Mundy	Retirement	05/13/16	\$55,000		
08/08/16	06/30/17	Sara Margaret Groves	Instructor, Technology, Engineering & Mathematics	MA	3	9	\$35,000	X		15		Virginia Eaves	Retirement	05/30/16	\$57,500		
08/08/16	06/30/17	Erica Mullins	Instructor/Medical Assistant Program Director, Science, Nursing & Allied Health	BS, AS	5	9	\$50,000	X		15		Sandra Vickers	Retirement	12/12/14	\$46,542		
08/08/16	06/30/16	Alexandra Hart	Instructor, Science, Nursing & Allied Health	MS	1	9	\$35,000	X		15		Tom Carson	Retirement	05/13/16	\$43,351		
08/08/16	06/30/16	Betty Ware	Interim Instructor, Culinary Arts, Business department	Cert	4	9	\$36,000	X		15		Scott Middleton	Non-renewal of contract	05/13/16	\$41,750		

08/08/16	06/30/16	Sheryl Nelson	Instructor, Nursing Program, Science, Nursing & Allied Health	MA	8	9	\$55,000	X	15	Amy Williams	Resigned – Personal	05/13/16	\$58,550		
08/08/16	06/30/17	Don Rider	Instructor, Technology, Engineering & Mathematics	MS	4	9	\$45,000	X	15	Jason Cooper	Resigned – Job opportunity	12/11/15	\$47,250		
08/08/16	06/30/17	Jennifer McCoy	Instructor, Technology, Engineering & Mathematics	MS	18	9	\$45,000	X	15	Christopher Shaw	Resigned – out of state job opportunity	05/13/16	\$45,800		
08/08/16	06/30/17	Kip Lyles	Adult Ed Instructor, College Transition Programs	BA	7	9	\$30,000		15	Sharon Spurgin	Terminated	03/04/16	\$30,000		
06/27/16	06/30/17	Lela Fobichau x	Job Coach/Asst Instructor (part-time), Program for Successful Employment	BA	20	12	\$15.00 per hour (part-time)		N/A	Jamie McClain	Resigned – another job opportunity	01/15/16	\$15.00 per hour		

Louisiana Community and Technical College System

Central Louisiana Technical Community College

August 22 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
Date	Name	Salary	Benefits (37.5%)	Total Impact
5/20/2016	Judy Deshautelle	\$ (59,554.30)	\$ (22,332.86)	\$ (81,887.16)
6/29/2016	Tom Glorioso	\$ (47,319.29)	\$ (17,744.73)	\$ (65,064.02)
7/25/2016	Bernice Lewis	\$ (33,280.43)	\$ (12,480.16)	\$ (45,760.59)
7/26/2016	Deneil Lutter	\$ (40,000.00)	\$ (15,000.00)	\$ (55,000.00)
5/17/2016	Brenda Thompson	\$ (85,000.00)	\$ (31,875.00)	\$ (116,875.00)
			\$ -	\$ -
			\$ -	\$ -
Total 5		\$ (265,154.02)	\$ (99,432.76)	\$ (364,586.78)
LEAVES OF ABSENCE				
Date	Name	Salary	Benefits (37.5%)	Total Impact
Total 0				
NEW POSITIONS ONLY				
Date	Name	Salary	Benefits (37.5%)	Total Impact
5/8/2016	Gary Yelm	\$ 41,600.00	\$ 15,600.00	\$ 57,200.00
6/6/2016	Sendy Johnson	\$ 35,000.00	\$ 13,125.00	\$ 48,125.00
			\$ -	\$ -
			\$ -	\$ -
Total 2		\$ 76,600.00	\$ 28,725.00	\$ 105,325.00
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.				
Date	Name	Amt of Increase	Benefits (37.5%)	Total Impact
6/6/2016	65 CLTCC Employee Merit Increases (see attached list)	\$ 241,888.35	\$ 90,708.13	\$ 332,596.48
5/22/2016	Julie Crews	\$ -	\$ -	\$ -
7/20/2016	Julie Crews	\$ -	\$ -	\$ -
5/23/2016	Lacey Hardy-Brown	\$ 20,809.00	\$ 7,803.38	\$ 28,612.38
5/22/2016	Misty Slayter	\$ 15,000.00	\$ 5,625.00	\$ 20,625.00
6/20/2016	William Tulak	\$ 3,150.00	\$ 1,181.25	\$ 4,331.25
			\$ -	\$ -
Total 70		\$ 280,847.35	\$ 105,317.76	\$ 386,165.11
REPLACEMENTS ONLY				
Date	Name	Salary	Benefits (37.5%)	Total Impact
6/20/2016	Diamond Davies	\$ 31,500.00	\$ 11,812.50	\$ 43,312.50
7/18/2016	Kimberly James	\$ 35,250.00	\$ 13,218.75	\$ 48,468.75
			\$ -	\$ -
			\$ -	\$ -
Total 2		\$ 66,750.00	\$ 25,031.25	\$ 91,781.25
SUMMER SESSION APPOINTMENTS				
Date	Name	Salary	Benefits (37.5%)	Total Impact
Total 0				

Name	Title	Effective Date	Percentage of Increase	Prior Salary	Increase	New Salary	Funding Source
Andrews, Kimberly Y	Financial Aid Officer/Campus Dean	6/6/2016	8%	\$56,459.53	\$4,516.76	\$60,976.29	State General
Ater, Mignonne	Director of Allied Health/Campus Dean	6/6/2016	8%	\$73,538.16	\$5,884.65	\$79,442.81	State General
Ausbon, Jacqueline	Assistant Director of Financial Aid/Campus Dean	6/6/2016	8%	\$41,200.00	\$3,296.00	\$44,496.00	State General
Barnes, Charlotte	Campus Services Coordinator	6/6/2016	8%	\$24,960.00	\$1,996.80	\$26,956.80	State General
Bordelon, Bobby Anthony	Instructor	6/6/2016	8%	\$55,023.12	\$4,401.85	\$59,424.97	State General
Bowers, Linda Dianne	Instructor	6/6/2016	8%	\$34,000.00	\$2,720.00	\$36,720.00	Adult Education
Boyd, Daria	Instructor	6/6/2016	8%	\$52,883.80	\$4,230.70	\$57,114.50	State General
Brown, Angela	Instructor	6/6/2016	8%	\$48,565.00	\$3,885.20	\$52,450.20	State General
Brown, Kathryn M	Admissions Coordinator	6/6/2016	8%	\$33,500.00	\$2,680.00	\$36,180.00	State General
Caruso, Kelly G	Financial Aid Coordinator	6/6/2016	8%	\$60,000.00	\$4,800.00	\$64,800.00	State General
Coates, Jackie Mae	Registrar Assistant	6/6/2016	8%	\$29,500.00	\$2,360.00	\$31,860.00	Carl Perkins
Comeaux, Laurel	Instructor	6/6/2016	8%	\$52,430.66	\$4,194.45	\$56,625.11	State General
Couvillion, Lisa	Instructor	6/6/2016	8%	\$63,682.58	\$5,094.61	\$68,777.19	State General
DeCrane, Kevin Michael	Instructor	6/6/2016	8%	\$42,454.00	\$3,396.32	\$45,850.32	State General
Evans, Cassandra P	Instructor	6/6/2016	8%	\$48,565.00	\$3,885.20	\$52,450.20	Federal Correctional
Ford, Amber Neikirk	Admissions Assistant	6/6/2016	8%	\$30,000.00	\$2,400.00	\$32,400.00	State General
Gilmore, Teresa M	Instructor	6/6/2016	8%	\$49,765.00	\$3,981.20	\$53,746.20	State General
Glorioso, Tom	Instructor	6/6/2016	8%	\$43,814.16	\$3,505.13	\$47,319.29	State General
Hahler, Gary Edward	Instructor	6/6/2016	8%	\$36,000.00	\$2,880.00	\$38,880.00	State General
Hemphill, Hannah Elaine	Adult Education Transitions Coordinator	6/6/2016	8%	\$34,000.00	\$2,720.00	\$36,720.00	Adult Education
Henton, Lisa Jeanette	Instructor	6/6/2016	8%	\$45,100.00	\$3,608.00	\$48,708.00	Adult Education
Janice, Gerilyn A	TAAACCCT Program Manager/Campus Dean	6/6/2016	8%	\$47,350.00	\$3,788.00	\$51,138.00	IAACCCT Transportation (50%) State General (50%)
Johnson, Jeffrey S	Adult Education Program Manager/Campus Dean	6/6/2016	8%	\$41,200.00	\$3,296.00	\$44,496.00	Adult Education (70%) State General (30%)
Johnson, Richard	Instructor	6/6/2016	8%	\$48,391.72	\$3,871.34	\$52,263.06	State General
Kerry, Anita Hebert	Instructor	6/6/2016	8%	\$36,000.00	\$2,880.00	\$38,880.00	Adult Education
Kesselbach, Gerry Manfred	Instructor	6/6/2016	8%	\$44,150.00	\$3,532.00	\$47,682.00	TAAACCCT Transportation
Krahn, Tara W	Instructor	6/6/2016	8%	\$46,699.40	\$3,735.95	\$50,435.35	State General
Laycock, Sharon	Instructional Technology Manager	6/6/2016	8%	\$55,000.00	\$4,400.00	\$59,400.00	IAACCCT Manufacturing (50%) Technology Fee (50%)
Ledoux, Francine M	Instructor	6/6/2016	8%	\$49,765.00	\$3,981.20	\$53,746.20	State General
Lee, Regina	Instructor	6/6/2016	8%	\$54,031.90	\$4,322.55	\$58,354.45	State General
Lee, Scott	Instructor	6/6/2016	8%	\$51,858.56	\$4,148.68	\$56,007.24	State General
Lewis, Helen	Financial Aid Technician	6/6/2016	8%	\$26,730.00	\$2,138.40	\$28,868.40	State General
Lipsey, Cherie	Instructor	6/6/2016	8%	\$60,987.68	\$4,879.01	\$65,866.69	State General
Marchand, Jennifer L	Instructor	6/6/2016	8%	\$46,699.40	\$3,735.95	\$50,435.35	State General
Martin, John	Instructor	6/6/2016	8%	\$53,126.67	\$4,250.13	\$57,376.80	State General
Milano, Ramon M	Instructor	6/6/2016	8%	\$45,916.00	\$3,673.28	\$49,589.28	State General
Miles, Teresa	Instructor	6/6/2016	8%	\$48,565.00	\$3,885.20	\$52,450.20	TAAACCCT Transportation
Moore, Taletha Claudette	Chief Financial Officer	6/6/2016	6%	\$85,000.00	\$5,100.00	\$90,100.00	State General
Morea, Michelle D	Instructor	6/6/2016	8%	\$48,565.00	\$3,885.20	\$52,450.20	State General
Morgan, Angela Katina	Campus Services Coordinator	6/6/2016	8%	\$24,960.00	\$1,996.80	\$26,956.80	State General
O'Neal, Roberto L	Instructor	6/6/2016	8%	\$52,000.00	\$4,160.00	\$56,160.00	IAACCCT Manufacturing (86.5%) Carl Perkins (13.5%)
Parker, Aston Hays	Workforce Project Director	6/6/2016	8%	\$65,000.00	\$5,200.00	\$70,200.00	TAAACCCT Manufacturing

Parker, Shannon	Instructor	6/6/2016	8%	\$44,150.08	\$3,532.01	\$47,682.09	TAAACCCCT Transportation
Phoenix, Franchesca C	Coordinator of Strategic Outreach	6/6/2016	8%	\$52,500.00	\$4,200.00	\$56,700.00	State General
Poole, Heather S	Executive Vice Chancellor of Student Services	6/6/2016	6%	\$90,000.00	\$5,400.00	\$95,400.00	State General
Redmond, Angela Renee	Instructor	6/6/2016	8%	\$48,565.00	\$3,885.20	\$52,450.20	State General
Rigney, Jennifer Rose	Accounting Coordinator	6/6/2016	8%	\$36,500.00	\$2,920.00	\$39,420.00	State General
Slayter, Misty Dubois	Vice Chancellor of Workforce Development	6/6/2016	6%	\$85,000.00	\$5,100.00	\$90,100.00	State General
Smith, Jennifer L	Instructor	6/6/2016	8%	\$46,699.40	\$3,735.95	\$50,435.35	State General
Smith, Ree A	Instructor	6/6/2016	8%	\$39,916.80	\$3,193.34	\$43,110.14	State General
Soileau, Casey Colleen	Campus Services Coordinator	6/6/2016	8%	\$24,960.00	\$1,996.80	\$26,956.80	State General
Soileau, Magan	Human Resources Manager	6/6/2016	8%	\$36,500.00	\$2,920.00	\$39,420.00	State General
Stevens, Mary	Instructor	6/6/2016	8%	\$47,001.76	\$3,760.14	\$50,761.90	State General
Thomas, Tiffany A	Instructor	6/6/2016	8%	\$47,899.40	\$3,831.95	\$51,731.35	State General
Thompson, Brian Reed	Instructor	6/6/2016	8%	\$47,500.00	\$3,800.00	\$51,300.00	State General
Thompson, Netartia Michelle	Campus Services Coordinator	6/6/2016	8%	\$24,960.00	\$1,996.80	\$26,956.80	State General
Tiffie, Michelle	Instructor	6/6/2016	8%	\$50,022.02	\$4,001.76	\$54,023.78	State General
Tramei, Camille Doumite	Instructor	6/6/2016	8%	\$46,699.40	\$3,735.95	\$50,435.35	State General
Tulak, William Harrison	Vice Chancellor of Academic Affairs & Institutional Effectiveness	6/6/2016	6%	\$85,000.00	\$5,100.00	\$90,100.00	State General
Vidrine, Kyle	Instructor	6/6/2016	8%	\$44,074.11	\$3,525.93	\$47,600.04	State General
Willis, Gregory C	Director of Human Resources	6/6/2016	8%	\$55,000.00	\$4,400.00	\$59,400.00	State General
Wilson, Rebeka D	Registrar	6/6/2016	8%	\$37,000.00	\$2,960.00	\$39,960.00	State General
Wilson, Teresa D	Instructor	6/6/2016	8%	\$46,699.40	\$3,735.95	\$50,435.35	State General
Yelm, Gary	Safety & Emergency Preparedness Coordinator	6/6/2016	8%	\$41,600.00	\$3,328.00	\$44,928.00	State General
Youngblood, Norman J	Instructor	6/6/2016	8%	\$44,150.08	\$3,532.01	\$47,682.09	State General
					\$241,888.35		Federal Correctional

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES

"RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: Central Louisiana Technical Community College

DATE SUBMITTED: August 30, 2016

Date Received by LCTCS:

August 22, 2016

Effective Date	Full Name of Employee	Qualifications	Rank, Position, Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>List all funds affected in group order.</small>	Tenured		Reason for Change
							Yes	No	
5/20/2016	Judy Deshautelle	ASN 25 32	Instructor, Practical Nursing	12	\$ 59,554.30	100% SGF	X		Retirement
6/29/2016	Tom Glorioso	H-S Diploma 14.5 35	Instructor, Carpentry	12	\$ 47,319.29	100% SGF		X	Retirement
7/25/2016	Bernice Lewis	BSN 1.5 9	Instructor, Practical Nursing	9	\$ 33,280.43	100% SGF		X	Resignation
7/26/2016	Deneil Lutter	Master of Arts 2.5 31	Instructor, Industrial Instrumentation & Electrical Vice Chancellor of Workforce Development	9	\$ 40,000.00	100% SGF		X	Resignation
5/17/2016	Brenda Thompson	MBA 2 2		12	\$ 85,000.00	100% SGF		X	Resignation

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES
"NEW POSITIONS ONLY"

INSTITUTION: Central Louisiana Technical Community College
DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: Aug. 22, 2016

Effective Date		Full Name of Employee	Rank, Position, Title and Department	Qualifications		Months Employed 9 - 12	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring from Another State Agency	
From	To			Degree Held	Years Exp.			State	Federal/Other			Yes/No	Agency
5/8/2016		Gary Yelm	Safety & Emergency Preparedness Coordinator	Bachelor in Business Admin	30	12	\$ 41,600.00	100%		N/A	Position upgraded from a part-time position to a full-time position.		
6/6/2016		Sendy Johnson	Admissions & Student Success Counselor	Bachelor in Criminal Justice	2	12	\$ 35,000.00	100%		N/A	Position upgraded from a part-time position to a full-time position.		

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: Central Louisiana Technical Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Dates	Full Name of Employee		Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. within prev. 12 mos of Eff. Date
	From	To	Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)		
5/22/2016		Julie Crews	Masters in Education	1	College & Career Transitions Coordinator	Dual Enrollment & Transitions Coordinator	12	12	\$46,000.00	\$46,000.00		100% Carl Perkins	????	
7/20/2016		Julie Crews	Masters in Education	1	Dual Enrollment & Transitions Coordinator	Instructor, Business Office Technology @ FCI, Pollock	12	12	\$46,000.00	\$46,000.00		100% Federal Corrections Grants	Employee chose to transfer	
5/23/2016		Lacey Hardy-Brown	Juris Doctorate	.5	Instructor, Business Office Technology @ FCI, Pollock	College & Career Transitions Coordinator	12	12	\$39,191.04	\$60,000.00		100% Carl Perkins	Employee chose to transfer.	
5/22/2016		Misty Slayter	Masters in Education	1	Workforce Project Manager	VC of Workforce Development	12	12	\$70,000.00	\$85,000.00		100% TAACCT	Filled vacant position.	
6/20/2016		William Tulak	Masters of Arts	22	Interim VC of Academic Affairs & Institutional Effectiveness	VC of Academic Affairs & Institutional Effectiveness	12	12	\$90,100.00	\$93,250.00	100% SGF		Mr. Tulak was hired as interim.	

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES
"REPLACEMENTS ONLY"

INSTITUTION: Central Louisiana Technical Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: Aug. 22, 2016

Effective Date		Full Name of Employee	Rank, Title, Position and Department	Qualifications		Months Employed 9 - 12	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Previous Employee's Full Name	Replacing Whom		Person Transfer		
From	To			Degree Held	Years Exp.			State	Other			Reason for Leaving	Date Left	Salary Rate	Yes/No	Agency
6/20/2016		Diamond Davies	Admissions & Student Success	Bachelors in Mass	1	12	\$ 31,500.00	100%	SGF		Brandy Jones	Resignation	3/4/2016	\$ 30,000.00	No	
7/18/2016		kimberly James	Instructor/Site Coordinator, Adult Education	Bachelors of Science in Social Work	9.5	12	\$ 35,250.00	100%	AE		Gerilyn Janice	Transferred to another position	7/17/2016	\$ 39,700.00	No	

Louisiana Community and Technical College System
DELGADO COMMUNITY COLLEGE
Monday, August 22, 2016
Summary of Unclassified Personnel Actions

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
Date	N A M E	Salary	Benefits	Total Impact
5/27/2016	Adams, Katherine	\$ (32,000.00)	\$ (10,560.00)	\$ (42,560.00)
7/1/2016	Anspough, Kendra	\$ (34,000.00)	\$ (11,220.00)	\$ (45,220.00)
7/26/2016	Barrere, Joshua	\$ (38,000.00)	\$ (12,540.00)	\$ (50,540.00)
6/30/2016	Chitwood, Ashley	\$ (87,985.00)	\$ (29,035.05)	\$ (117,020.05)
6/3/2016	Coury, Carla	\$ (90,480.00)	\$ (29,858.40)	\$ (120,338.40)
6/7/2016	Denkins, Terrence	\$ (35,000.00)	\$ (11,550.00)	\$ (46,550.00)
7/15/2016	Dolliole, Shyra	\$ (20,800.00)	\$ (6,864.00)	\$ (27,664.00)
6/3/2016	Guillory, Cristina	\$ (32,000.00)	\$ (10,560.00)	\$ (42,560.00)
5/13/2016	Johnson, Rodney	\$ (100,000.00)	\$ (33,000.00)	\$ (133,000.00)
5/2/2016	Joseph, Nicole M	\$ (30,000.00)	\$ (9,900.00)	\$ (39,900.00)
6/30/2016	Palmer, Daniel	\$ (36,000.00)	\$ (11,880.00)	\$ (47,880.00)
6/10/2016	Miller, Dean	\$ (45,000.00)	\$ (14,850.00)	\$ (59,850.00)
6/9/2016	Collins, Stephanie	\$ (35,000.00)	\$ (11,550.00)	\$ (46,550.00)
5/11/2016	Hodges, Donna	\$ (46,350.00)	\$ (15,295.50)	\$ (61,645.50)
5/23/2016	Joseph, Sione	\$ (20,800.00)	\$ (6,864.00)	\$ (27,664.00)
5/22/2016	Cusimano, David	\$ (32,000.00)	\$ (10,560.00)	\$ (42,560.00)
	Total	\$ (715,415.00)	\$ (236,086.95)	\$ (951,501.95)
LEAVES OF ABSENCE				
Date	N A M E	Salary	Benefits	Total Impact
		\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -
NEW POSITIONS ONLY				
Date	N A M E	Salary	Benefits	Total Impact
7/12/2016	Perry, Dianca	\$ 20,800.00	\$ 6,864.00	\$ 27,664.00
6/22/2016	Provenza, Samuel	\$ 65,000.00	\$ 21,450.00	\$ 86,450.00
7/18/2016	Harrell, Rachel	\$ 30,000.00	\$ 9,900.00	\$ 39,900.00
	Total	\$ 115,800.00	\$ 38,214.00	\$ 154,014.00
PROMOTIONS / CHANGES IN CLASSIFICATION / SALARY / ETC...				
Date	N A M E	Amt. of Increase	Benefits	Total Impact
7/4/2016	Bourgeois, Terenia	\$ 15,600.00	\$ 5,148.00	\$ 20,748.00
6/22/2016	Brown, Merna	\$ 1,142.00	\$ 376.86	\$ 1,518.86
7/1/2016	Brown, Robin Loving	\$ 5,000.00	\$ 1,650.00	\$ 6,650.00
7/4/2016	Camania, Sarah	\$ 5,311.08	\$ 1,752.66	\$ 7,063.74
7/1/2016	Christy, Cameron	\$ -	\$ -	\$ -
8/1/2016	Duplessis, Tamika Tyson	\$ 39,000.00	\$ 12,870.00	\$ 51,870.00
7/18/2016	Green, Tayisha Labiche	\$ -	\$ -	\$ -
7/18/2016	Laya, Jack	\$ -	\$ -	\$ -

PROMOTIONS / CHANGES IN CLASSIFICATION / SALARY / ETC... continued

Date	N A M E	Amt. of Increase	Benefits	Total Impact
7/7/2016	Lista, Garnette	\$ 14,754.00	\$ 4,868.82	\$ 19,622.82
5/9/2016	McCormick, Meaghan	\$ 14,200.00	\$ 4,686.00	\$ 18,886.00
6/6/2016	Payton, David	\$ 22,880.00	\$ 7,550.40	\$ 30,430.40
6/6/2016	Russo, Ronald	\$ 8,648.00	\$ 2,853.84	\$ 11,501.84
7/18/2016	Smith, Awaionic	\$ -	\$ -	\$ -
7/1/2016	St. Hill, Angela	\$ 1,500.00	\$ 495.00	\$ 1,995.00
8/1/2016	Yeats, David Judson	\$ 7,000.00	\$ 2,310.00	\$ 9,310.00
	Total	\$ 135,035.08	\$ 44,561.58	\$ 179,596.66

REPLACEMENTS ONLY

Date	N A M E	Salary	Benefits	Total Impact
5/31/2016	Washington, Charle' Alesia	\$ 35,000.00	\$ 11,550.00	\$ 46,550.00
6/21/2016	Dolliole, Shyra	\$ 20,800.00	\$ 6,864.00	\$ 27,664.00
7/25/2016	Mongiat, Victoria	\$ 32,000.00	\$ 10,560.00	\$ 42,560.00
6/27/2016	Briggs, Jason	\$ 40,000.00	\$ 13,200.00	\$ 53,200.00
	Total	\$ 127,800.00	\$ 42,174.00	\$ 169,974.00

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: **DELGADO COMMUNITY COLLEGE**

DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS August 22, 2016

Effective Date	Name of Employee	Qualifications		Rank, Title, Position and Department	Months Employed	Salary Rate	Identify Budget, Position Affected * List all funds affected in group order*	Tenured	Reason for Change
		Deg. Held	Prof. Exp. Here/Total						
05/27/2016	Adams, Katherine	MSPH	4	4	Instructor, Science & Math/Biology	9	State		Resignation
07/01/2016	Anspsugh, Kendra	MS	9	9	Asst. Professor, Science & Math	9	State		Resignation
07/26/2016	Barrere, Joshua	N/A	4	8	Desktop Support Analyst, OIT	12	State		Resignation
06/30/2016	Chitwood, Ashley	MS	14	14	Executive Dean, NS Chancellor	12	State		Resignation
06/03/2016	Coury, Carla	MA	4	30	Executive Director, Goldman Sachs	12	Grant		Resignation
06/07/2016	Denkins Terrence	MA	2	6	Sr. Enrollment Advisor, Admissions	12	State		Resignation
07/15/2016	Dolliole, Shyra	BA	0	0	Instructor's Aid, Child Care Center	12	Auxiliary		Resignation
06/03/2016	Guillory, Cristina	BS	2	3	Student Service Specialist, Student Affairs.	12	State		Resignation
05/13/2016	Johnson, Rodney	CPA	3	30	Interim Asst. VC Financial Svc	12	State		Resignation
05/02/2016	Joseph, Nicole M	AA	3	6	Customer Care Support Advisor	12	State		Resignation
06/30/2016	Palmer, Daniel	MA	1	16	Counselor/Recruiter Veterans UB	12	State		Resignation
06/10/2016	Miller, Dean	BA	4	10	ESL Coordinator, Adult Education	12	State		Resignation
06/09/2016	Collins, Stephanie	BS	4	7.5	Counselor	12	State		Termination/Health
05/11/2016	Hodges, Donna	MSN	5	30	Instructor, Nursing	9	State		Retirement
05/23/2016	Joseph, Sione	N/A	0	5	Instructor's Aid, Child Care Center	12	Auxiliary		Termination/Job Abandonment
05/22/2016	Cusimano, David	MBA	8	8	Instructor, Business & Technology	9	State		Resignation

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
NON-CLASSIFIED PERSONNEL CHANGES
NEW POSITIONS ONLY**

INSTITUTION: DELGADO COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Dates		Full Name of Employee	Rank, Title, Position, and Department	Qualifications		Months Employed 9 mo. or 12 mo.	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for	Appointee Transferring Another State Agency	
From	To			Deg. Held	Yrs Exp.			State	Federal or Other			Yes or No	Agency
07/12/2016		Perry, Dianca	INSTRUCTORS AID, Child Care Center	3		12	20,800.	x			Filled Vacant Position	No	
06/22/2016		Provenza, Samuel	FAB LAB MANAGER, Student Affairs	BA	9	12	65,000.				Filled Vacant Position	No	
07/18/2016		Harrell, Rachel	LAB FACILITATOR, WFDE YOST		13	12	30,000.				Filled Vacant Position	No	

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
NON-CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: DELGADO COMMUNITY COLLEGE /LTC Region One
DATE SUBMITTED: August 22, 2016 **Date Received by LCTCS: August 22, 2016**

Effective Dates	Full Name of Employee	Qualifications		Rank, Title, Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor or Certifies Satisfactory or above Performance Eval. within 12 mos of Eff. Date
		Deg. Held	Prof. Exp.	From	To	From	To	From	To	State	Federal/ Other (Specify)		
07/04/2016	Bourgeois, Terenia	AS	2yrs	PROGRAM COORDINATOR, WFDE/Metairie	INTERIM PROGRAM MANAGER, WFDE/City Park	12		40,000.	55,600.		G.E Grant	Interim Appointment	
06/22/2016	Brown, Merna		1yr	INSTRUCTOR'S AID, Child Care Center	LEAD TEACHER, Child Care Center	12		21,008.	22,150.		Auxiliary	Promotion	
07/01/2016	Brown, Robin Loving	BS	25yrs	GENERAL ACCOUNTING MANAGER, Controller's Office	GENERAL ACCOUNTING MANAGER, Controller's Office	12		55,713.	60,713.		x	Business Affairs Reorganization	9/14/16 LCTCS BOS MTG
07/04/2016	Camania, Sarah	BS	10yrs	GRANTS MANAGER/WFDE/Fire School	INTERIM DIRECTOR RESTRICTED FUNDS, VCBAA	12		53,106.	58,417.08		x	Business Affairs Reorganization	Page 205 of 281
07/01/2016	Christy, Cameron	MS	4yrs	MANAGER VCAA	INTERIM COORDINATOR, VCAA	12		50,000.	50,000.		Career Pathways Grant	Interim Appointment	

08/01/2016	Duplessis, Tamika Tyson	PhD	6yrs	ASSISTANT PROFESSOR, DEPARTMENT CHAIR/ Science and Math	INTERIM EXECUTIVE DEAN Sidney Collier Site	12	37,000	76,000.	X	Interim Appointment
07/18/2016	Green, Tayisha Labiche	BS		SPECIALIST, Answer Center/Student Success	COUNSELOR, Answer Center/Student Success	12	35,000.	35,000.	x	Title Change
07/18/2016	Jack, Laya	MA	2yrs	SPECIALIST, Answer Center/ Westbank	COUNSELOR, Answer Center/ Westbank	12	35,000.	35,000.	x	Title Change
07/07/2016	Lista, Garnette	CPA	10yrs	INTERIM ASST. VC/CONTROLLER VCBAA	ASST. VC/CONTROLLER VCBAA	12	85,246.	100,000.	X	Promotion from Interim to Permanent
05/09/2016	McCormick, Meaghan	BA	1yr	ADMIN COORDINATOR 2/ WFDE/TE	INTERIM PROGRAM COORDINATOR	12	10/HR	35,000.	X	Interim Appointment
06/06/2016	Payton, David	MBA	4ys	BUSINESS ADVISOR, WFDE/TE	INTERIM EXECUTIVE DIRECTOR, WFDE/TE	12	67,600.	90,480.		Interim Appointment Goldman Sachs
06/06/2016	Russo, Ronald	MBA	22yrs	DIRECTOR OF RESTRICTED FUNDS, VCBAA/Financial Services	INTERIM ASST. VC / VCBAA/ Financial Services	12	86,480.	95,128.	x	Interim Appointment
07/18/2016	Smith, Awaionic	BS	3yrs	SPECIALIST, Westbank Answer Center/ Student Success	COUNSELOR, Westbank Answer Center/Student Success	12	35,000.	35,000.	x	Title Change
07/01/2016	St. Hill, Angela	BS	6yrs	LAB FACILITATOR, Intensive/ WFDE	LAB FACILITATOR, Intensive/ WFDE	12	37,500.	39,000.		Promotion WIOA
08/01/2016	Yeats, David Judson	BA	2yrs	METRICS AND DATA SPECIALIST, Human Resources	INTERIM GRANTS MANAGER/ WFDE/TE MITC	12	33,000.	40,000.	x	Interim Appointment

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

NON-CLASSIFIED PERSONNEL CHANGES
REPLACEMENTS ONLY

INSTITUTION: DELGADO COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

DATE RECEIVED BY LCTCS: August 22, 2016

Effective Date Of Appointment	FROM	Employee's Full Name	Rank, Title, Position and Department	Qualification		Months Employed 9 mos/ 12 mos	Recom- mended Salary Rate	Identify Budget Position Affected <small>*List all funds affected in group order</small>		Se- m- este r Tea- ch- ing Loa d	Replacing Whom				Person Transfer Other Agency	Sa- lar y R- ec- vd
				Deg	Yrs. Exp			State Appr.	Federal- Self- generated (Specify)		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate		
05/31/2016		Washington, Charles Alesia	INTERIM SPECIALIST/ WFDE/ Continuing Ed	BFA	1Y r	12	35,000.00		Grant		Meshcheryakno va, Tatyana	Resignation	02/01/2016	35,000.		
06/21/2016		Dolliole, Shyra	INSTRUCTOR'S AID, Child Care Center	BA	0	12	20800.00		Auxiliary		Berry, Bella	Resignation	04/22/2016	18,304.		
07/25/2016		Mongiat, Victoria	OPERATIONS SPECIALIST, Business Affairs	BA	10	12	32,000.00		X		McKneely, Penny	Resignation	06/20/2016	32,000.		
06/27/2016		Briggs, Jason	COORDINATOR, Financial Aid/Student Services	MS	5	12	40,000.00		X		Richardson, Christina	From Interim to Supervisor of Processing	03/18/2016	40,000.		

Louisiana Community and Technical College System

Fletcher Technical Community College

August 15, 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET

RETIREMENTS / RESIGNATIONS / TERMINATIONS

Date	N A M E	Salary	Benefits	Total Impact
06/06/16	Cheryl Thomas	(30000)	(11250)	(41250)
06/14/16	Rhonda Smith	(39000)	(14625)	(53625)
07/01/16	Duffy Guidry	(54600)	(20475)	(75075)
07/01/16	Nadja Haynie	(40560)	(15210)	(55770)
07/01/16	Lester Jacobs	(54600)	(20475)	(75075)
07/01/16	Derrick Manns	(114436)	(42914)	(157350)
07/01/16	Jerald Sheets	(54600)	(20475)	(75075)
07/01/16	Gary Tucker	(54600)	(20475)	(75075)
07/01/16	Fathia Williams	(66405)	(24902)	(91307)
07/04/16	Breck Chaisson	(70365)	(26387)	(96752)
08/14/16	Guy Baxter	(39520)	(14820)	(54340)
08/14/16	Rodney Hodges	(36750)	(13781)	(50531)
08/14/16	Davis Kief	(39520)	(14820)	(54340)
08/14/16	Cliff Oncale	(34840)	(13065)	(47905)
Total 14		(729796)	(273674)	(1003470)

LEAVES OF ABSENCE

Date	N A M E	Salary	Benefits	Total Impact
Total 0				

NEW POSITIONS ONLY

Date	N A M E	Salary	Benefits	Total Impact
08/15/16	Krista Cormier	2000	750	2750
08/15/16	Ben Duet	2000	750	2750
08/15/16	Brittany Rhodes	(3000)	(1125)	(4125)
08/15/16	Michelle Votaw	41725	15647	57372
Total 4		42725	16022	58747

PROMOTIONS / CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Amt. of Increase	Benefits	Total Impact
07/18/16	Sonia Clarke	11000	4125	15125
08/15/16	Tandra LeMay	7692	2885	10577
08/15/16	William Lopez	1920	720	2640
08/15/16	Danielle Vauclin	10200	3825	14025
08/15/16	Allison Adams	(10871)	(4077)	(14948)
08/15/16	Terry Authement	(9740)	(3653)	(13393)
08/15/16	Sterling Aysen	(9753)	(3657)	(13410)
08/15/16	Tony Callais	(10894)	(4085)	(14979)
08/15/16	Errol Champagne	(13120)	(4920)	(18040)
08/15/16	Gary Lapeyrouse	(8976)	(3366)	(12342)
08/15/16	Kem Matherne	(9074)	(3403)	(12477)
08/15/16	Herbert McCoy	(10659)	(3997)	(14656)
08/15/16	Thomas Mewherter	(11146)	(4180)	(15326)

08/15/16	Craig Rodrigue	(8508)	(3191)	(11699)
08/15/16	Andrew Roy	(9134)	(3425)	(12559)
08/15/16	Edward Zeringue	(8976)	(3366)	(12342)
08/15/16	Joseph Zorn	(11085)	(4157)	(15242)
Total 17		(101124)	(37922)	(139046)

REPLACEMENTS ONLY

Date	N A M E	Salary	Benefits	Total Impact
08/15/16	Melinda Morrison	35000	13125	48125
08/15/16	Olivia Walker	44000	16500	60500
Total 2		79000	29625	108625

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

**PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: Fletcher Technical Community College

DATE SUBMITTED: August 18, 2016

Date Received by LCTCS August 18, 2016

Effective Date	Full Name of Employee		Qualifications		Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>*list all funds affected in group order</small>	Tenured		Reason for Change
	From	To	Deg. Held	Prof. Exp. Here					Yes	No	
06/06/16	N/A	Cheryl Thomas	B.S. General Studies	2.5	Financial Aid Counselor	12	30,000.00	State		X	Resigned
06/14/16	N/A	Rhonda Smith	M.S. HR Education & Leadership Development	2	Assistant Registrar	12	39,000.00	State		X	Resigned
07/01/16	N/A	Duffy Guidry	USCG License	1	Marine Operations Instructor	12	54,600	State		X	Reduction in Force
07/01/16	N/A	Nadja Haynie	M.B.A Business Administration	2	Assistant Director of Financial Aid	12	40,560	State		X	Reduction in Force
07/01/16	N/A	Lester Jacobs	B.S. Maritime Transportation	2	Marine Operations Instructor	12	54,600	State		X	Reduction in Force
07/01/16	N/A	Derrick Manns	Ph.D. Higher Education Administration	1	Executive Vice Chancellor	12	114,436	State		X	Reduction in Force
07/01/16	N/A	Jerald Sheets	N/A	1	Marine Operations Instructor	12	54,600	State		X	Reduction in Force
07/01/16	N/A	Gary Tucker	USCG License	1	Marine Operations Instructor	12	54,600	State		X	Reduction in Force
07/01/16	N/A	Fathia Williams	M.B.A. Business Administration	15	Director of Business & Drafting	12	66,405	State		X	Reduction in Force
07/04/16	N/A	Breck Chaisson	M.B.A. Business Administration	5	Director of Technical Education/Special Projects	12	70,364.84	State		X	Retired
08/14/16	N/A	Guy Baxter	M.Ed. Secondary Education	7	Math instructor	9	39,520	State		X	Non-Renewal of 9-Month Contract
08/14/16	N/A	Rodney Hodges	M.Ed. Administration & Supervision	5	Freshman Studies Instructor	9	36,750	State		X	Non-Renewal of 9-Month Contract
08/14/16	N/A	Davis Kief	M.A.	10	Math instructor	9	39,520	State		X	Non-Renewal of 9-Month Contract
08/14/16	N/A	Cliff Oncale	M.S. Mathematics	6	Math instructor	9	34,840	State		X	Non-Renewal of 9-Month Contract

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: Fletcher Technical Community College

DATE SUBMITTED: August 18, 2016

Date Received by LCTCS August 18, 2016

Effective Dates	Full Name of Employee		Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. within prev. 12 mos of Eff. Date	
	From	To	Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)			
07/18/16	N/A	Sonia Clarke	Ph.D. Nursing With a Concentration in Executive Leadership	7	15	Dean of Nursing & Allied Health	Interim Vice Chancellor of Academic Affairs	12	12	70,720.15	81,720.15	X		Interim Appointment	Yes
08/15/16	N/A	Tandra LeMay	J.D. B.S. Business Admin./PreLaw	0.5	6.5	Interim Dean of Integrated Production Technologies	Interim Dean of Integrated Production Technologies	12	12	7,692	7,692	X		Extension of Interim Appointment for one month.	Yes
08/15/16	N/A	William Lopez	M.S. Criminal Justice	6	34	Criminal Justice Instructor	Criminal Justice/Dept Head	9	9	39,520	41,440	X		Dept Head responsibility	Yes
08/15/16	N/A	Danielle Vauclin	M.S.N. Nursing	2	2	Nursing Instructor	Nursing Instructor	9	9	35,000	45,200	X		Promotion	Yes
08/15/16	N/A	Allison Adams	M.S.N. Nursing	6	12	Nursing Instructor	Nursing Assistant Professor	12	9	58,136.00	47,265.04	X		Transition from 12 Month to 9 Month, Change in Rank	Yes
08/15/16	N/A	Terry Authement	M.S. Applied Mathematics	11	19	Math Instructor/Dept Head	Math Instructor/Dept Head	12	9	52,088.77	42,348.59	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Sterling Aysen	A.A.T.	15	39	Machine Tools Instructor	Machine Tools Instructor	12	9	52,157.73	42,404.66	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Tony Callais	A.G.S.	18	38	Assistant Instructor of Welding	Associate Master Instructor of Welding	12	9	58,261.20	47,366.83	X		Transition from 12 Month to 9 Month, Change in Rank	Yes
08/15/16	N/A	Errol Champagne	M.Ed. Higher Education	6	30	CPC Program Director	CPC Program Director	12	9	70,165.56	57,045.17	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Gary Lapeyrouse	N/A	1	23	Electrician Instructor	Electrician Instructor	12	9	48,000.00	39,024.39	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Kem Matherne	M.Ed. Curriculum & Instruction	6	23	Reading Instructor/Dept Head	Reading Assistant Professor/Dept Head	12	9	48,525.00	39,451.22	X		Transition from 12 Month to 9 Month, Change in Rank	Yes
08/15/16	N/A	Herbert McCoy	B.S. Physics	1	21	Petroleum Services Instructor	Petroleum Services Instructor	12	9	57,000	46,341.46	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Thomas Mewherter	B.A. C/S Database Administration	11	18	Drafting Instructor	Drafting Instructor	12	9	59,605.31	48,459.60	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Craig Rodrigue	A.A.T.	15	33	Automotive Instructor	Automotive Instructor	12	9	45,499.94	36,991.82	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Andrew Roy	A.A.T. Occupational Education	5	36	Diesel Instructor	Diesel Instructor	12	9	48,846.95	39,712.97	X		Transition from 12 Month to 9 Month	Yes
08/15/16	N/A	Edward Zeringue	A.S. Electronic Engineering	1	36	Petroleum Services Instructor	Petroleum Services Instructor	12	9	48,000.00	39,024.39	X		Transition from 12 Month to 9 Month	Yes

LCTCS HR FORM #5 – Board Personnel Action Rev. 8/16/01

08/15/16	N/A	Joseph Zorn	B.A. Elementary Education	3	30	Petroleum Services Instructor	Petroleum Services Instructor	12	9	59,280.00	48.195.12	X	Transition from 12 Month to 9 Month	Yes
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Louisiana Community and Technical College System

PERSONNEL CHANGES "REPLACEMENTS ONLY"

INSTITUTION: **Fletcher Technical Community College**

DATE SUBMITTED: August 18, 2016

DATE RECEIVED BY LCTCS: August 18, 2016

Effective Date Of Appointment	Employee's Full Name		Rank, Title, Position and Department	Qualification Deg Yrs Exp	Months Employed 9/12	Recom mended Salary Rate	Identify Budget Position Affected		Semester teaching Load	Replac ing Whom				Person Transfer, Other State Agency		
	FROM	TO					*List all funds affected in group order	Federal - self generated (specify)		State Appr	Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	Agency	Salary Received
08/15/16	N/A	Melinda Morrison	Nursing Instructor	B.S. Family & Consumer Science	9	35,000	X				Promoted	08/15/16	35,000			
08/15/16	N/A	Olivia Walker	Nursing Instructor	M.S.N. Nursing	5	44,000	X				Resigned	08/11/15	45,000			

Louisiana Community and Technical College System

Louisiana Delta Community College
August 24, 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
Date	Name	Salary	Benefits (40%)	Total Impact
6/3/2016	Ann Pearce	\$ (38,000.00)	\$ (15,200.00)	\$ (53,200.00)
6/30/2016	Robert Hammack	\$ (85,375.00)	\$ (34,150.00)	\$ (119,525.00)
6/30/2016	George Roberts	\$ (80,000.00)	\$ (32,000.00)	\$ (112,000.00)
7/7/2016	Susan Martin	\$ (37,000.00)	\$ (14,800.00)	\$ (51,800.00)
7/8/2016	Lindsey Best	\$ (42,500.00)	\$ (17,000.00)	\$ (59,500.00)
7/27/2016	Brenda Petrus	\$ (35,360.00)	\$ (14,144.00)	\$ (49,504.00)
7/29/2016	Naomi Mitchell	\$ (60,000.00)	\$ (24,000.00)	\$ (84,000.00)
Total		\$ (378,235.00)	\$ (151,294.00)	\$ (529,529.00)
LEAVES OF ABSENCE				
Date	Name	Salary	Benefits (40%)	Total Impact
		\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -
NEW POSITIONS ONLY				
Date	Name	Salary	Benefits (40%)	Total Impact
6/1/2016	Robin Cole	\$ 99,500.00	\$ 39,800.00	\$ 139,300.00
7/25/2016	Traci Clark	\$ 60,000.00	\$ 24,000.00	\$ 84,000.00
Total		\$ 159,500.00	\$ 63,800.00	\$ 223,300.00
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.				
Date	Name	Amt of Increase	Benefits (40%)	Total Impact
6/7/2016	Maria Soto-Torres	\$ 17,200.00	\$ 6,880.00	\$ 24,080.00
Total		\$ -	\$ -	\$ -
REPLACEMENTS ONLY				
Date	Name	Salary	Benefits (40%)	Total Impact
		\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -
SUMMER SESSION APPOINTMENTS				
Date	Name	Salary	Benefits (40%)	Total Impact
Total				

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES

"RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: LA DELTA COMMUNITY COLLEGE

DATE SUBMITTED: August 24, 2016

Date Received by LCTCS:

August 24, 2016

Effective Date		Full Name of Employee	Qualifications		Rank, Position, Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>List all funds affected in group order. State/Federal/Other</small>	Tenured		Reason for Change
From	To		Degree Held	Prof. Exp.					Here	Total	
8/3/2015	6/3/2016	Ann Pearce	MA	11 mo	71 mo	Instructor	11	State		X	Resignation
7/7/2003	6/30/2016	Robert Hammack	BA	154 mo	538 mo	Campus Director	154	State		X	Retirement
9/17/2012	6/30/2016	George Roberts	M. Ed.	44 mo	524 mo	Dean Health Science, Natural Science & Math	44	State		X	Retirement
9/8/2015	7/7/2016	Susan Martin	BA	10 mo	58 mo	Instructor	10	State		X	Resignation
11/2/2015	7/8/2016	Lindsey Best	BA	8 mo	32 mo	Dual Enrollment Coord	8	State		X	Resignation
8/18/2014	7/27/2016	Brenda Petrus	ARN	23 mo	173 mo	PN Program Director	23	State		X	Resignation
9/22/2008	7/29/2016	Naomi Mitchell	BBA	94 mo	190 mo	Budget Director	94	State		X	Resignation

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES
"NEW POSITIONS ONLY"

INSTITUTION: Louisiana Delta Community College
DATE SUBMITTED: August 24, 2016

Date Received by LCTCS: August 24, 2016

Effective Date	Full Name of Employee		Rank, Position, Title and Department	Qualifications		Months Employed 9 - 12	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring from Another State Agency			
	From	To		State	Federal/Other			Yes/No	Agency			Salary Rate Pd.			
6/1/2016		Robin Cole	Vice Chancellor for Community Svcs	D.Sc.	14		\$99,500	X			Position needed to meet the needs of the Adult Education, Workforce, and DeltaLINC program due to the retirement of the former Executive Director of the department.	No	N/A	N/A	
7/25/2016		Traci Clark	Director of Student Counseling and Disability Services	MA	7		\$60,000	X			Position needed to meet the needs of student population pertaining Federal Dept of Education	Yes	ULM	Unk.	

Louisiana Community and Technical College System*Northshore Technical Community College*

Date: August 22, 2016

Summary of Unclassified Personnel Actions**OPERATING BUDGET****RETIREMENTS / RESIGNATIONS / TERMINATIONS**

Date	N A M E	Salary	Benefits	Total Impact
	Melissa Jarrell	(29,720)	(11,145)	(40,865)
	Christie Dykes Cooper	(48,750)	(18,281.25)	(67,031.25)
	Raymond Williams	(34,769)	(13,038.38)	(47,807.38)
	Anitra Smith	(37,000)	(13,875)	(50,875)
	Takisha Johnson	(37,606)	(14,102.25)	(51,708.25)
	Margaret Wheeler	(43,200)	(16,200)	(59,400)
	Daniel Stewart	(39,437)	(14,788.88)	(54,225.88)
	Louis Wayne Spears	(36,977)	(13,866.38)	(50,843.38)
	Paul Witkowski	(41,135)	(15,425.63)	(56,560.63)
	Galen Maki	(34,793)	(13,047.38)	(47,840.38)
Total: 10		(383,387)	(143,770.15)	(527,157.15)

LEAVES OF ABSENCE

Date	N A M E	Salary	Benefits	Total Impact
Total: 0				

NEW POSITIONS ONLY

Date	N A M E	Salary	Benefits	Total Impact
	Anitra Smith	37,000	13,875	50,875
	Randy Mays	29,720	11,145	40,865
	Scott Romito	38,244	14,341.50	52,585.50
	Catherine Ramsey	35,359	13,259.63	48,618.63
	Brandy Williams	36,774	13,790.25	50,564.25
	David Stewart	42,301	15,862.88	58,163.88
	Chaundell Brouillette	36,774	13,790.25	50,564.25
	John Hynes	38,246	14,342.25	52,588.25
Total: 8		294,418	110,406.76	404,824.76

PROMOTIONS / CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Amt. of Increase	Benefits	Total Impact
	Randy Hartzog	15,488	5,808	21,296
	Kim Finch	0	0	0
	Lorien Sterling	3,400	1,275	4,675
	Christy Cooper	3,400	1,275	4,675
	James Carlson	1,680	630	2,310
	Chietra Brown	4,000	1,500	5,500
	Kenneth Dunham	10,149	3,805.88	13,954.88
	Patricia Needham	11,359	4,259.63	15,618.63
Total: 8		49,476	18,553.51	68,029.51

REPLACEMENTS ONLY				
Date	N A M E	Salary	Benefits	Total Impact
TOTAL: 4	Kenneth Tillman	76,680	28,755	105,435
	Richard LeBerton	49,000	18,375	67,375
	Natasha Domaschk	31,977	11,991.38	43,968.38
	Tony Mizell	41,919	15,719.63	57,638.63
		199,576	74,841.01	274,417.01

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES - UNCLASSIFIED
 "RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: Northshore Technical Community College

DATE SUBMITTED: August 22, 2016 Date Received by LCTCS: August 22, 2016

Effective Date		Full Name of Employee	Qualifications		Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget State-Funded Federal Other	Tenured		Reason for Change
From	To		Deg. Held	Prof. Exp.					Yes	No	
01/03/11	06/30/16	Melissa Jarrell	Bachelor of Elementary Education	5.5yr Here	Instructor - Adult Basic Education (YouthBuild) Sullivan - YouthBuild	9	\$29,720	X		X	Contract not renewed due to loss of grant funding
08/24/14	07/18/16	Christie Dykes Cooper	Bachelor of Nursing	2yr	Health Sciences and Nursing Lead Instructor Hammond Area Campus	12	\$48,750	X		X	Resigned
11/28/11	7/18/16	Raymond Williams	Diploma	5yr	Instructor - Welding Sullivan Main Campus	9	\$34,769	X		X	Terminated - Misconduct
06/27/16	07/31/16	Anitra Smith	Bachelor of Sociology	1mo	Testing Services Coordinator Sullivan - Koop Drive Location	12	\$37,000	X		X	Resigned
08/28/14	07/31/16	Takisha Johnson	Associates Nursing	2yr	Instructor - Practical Nursing Florida Parishes Main Campus	9	\$37,606	X		X	Contract not renewed due to low enrollment
03/23/09	08/02/16	Margaret Wheeler	Masters Accounting	7.5yr	Restricted Funds Accountant Sullivan Main Campus	12	\$43,200	X		X	Resigned
11/19/12	08/05/16	Daniel Stewart	Diploma	4.3yr	Purchasing Manager Sullivan Main Campus	12	\$39,437	X		X	Resigned
01/23/12	08/19/16	Louis Wayne Spears	Bachelor of Science	4.8yr	Financial Aid Officer/Dev Ed Math Inst. Florida Parishes Campus	12	\$36,977	X		X	Resigned
08/15/05	08/19/16	Paul Witkowski	Associates of Occupational Education	11yr	Instructor - Prec. Trades-Machine Tool Technology Sullivan Main Campus	9	\$41,135	X		X	Contract not renewed due to low student enrollment
01/07/09	08/19/16	Galen Maki	Associates of Occupational Education	7yr	Instructor - HVAC Sullivan Main Campus	9	\$34,793	X		X	Contract not renewed due to low student enrollment

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES NEW POSITIONS ONLY

INSTITUTION: Northshore Technical Community College
 DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates	Full Name of Employee	Rank, Position, Title and Department	Qualifications		Months Employed	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring Another State Agency	
			Deg Held	Yrs. Exp.			State	Federal/Other			Yes	No
06/27/16	Anitra Smith	Testing Services Coordinator Sullivan – Koop Drive Location	Bachelor's Sociology	18	12	\$37,000	X		NA	Support for the growth and development of NTCC	N	
08/09/16	Randy Mays	Instructor – Welding Hammond Area Campus	Technical Diploma Welding	5	9	\$29,720	X		NA	Support for the growth and development of NTCC	N	
08/09/16	Scott Romito	Instructor – Mathematics Hammond – SLU Connect to Success	Master's Mathematics	18.5	9	\$38,244	X		NA	Support for the growth and development of NTCC	Y	SLU unknown
08/09/16	Catherine Ramsey	Instructor – Mathematics Hammond – SLU Connect to Success	Master's Mathematics	10	9	\$35,359	X		NA	Support for the growth and development of NTCC	Y	SLU unknown
08/09/16	Brandy Williams	Instructor – Mathematics Hammond – SLU Connect to Success	Master's Mathematics	11	9	\$36,774	X		NA	Support for the growth and development of NTCC	Y	Delgado unknown

LCTCS HR FORM #4 – Board Personnel Action Rev. 8/16/01

08/09/16	David Stewart	Instructor – Electric Line Tech/Industrial Maintenance Florida Parishes Campus	Diploma	24	9	\$42,301	X		NA	Support for the growth and development of NTCC	N	
08/09/16	Chaundell Brouillette	Instructor – Mathematics Hammond – SLU Connect to Success	Master's Mathematics	9	9	\$36,774	X		NA	Support for the growth and development of NTCC	N	
8/22/16	John Hynes	Instructor – Automotive Hammond Area Campus	Diploma	47	9	\$38,246	X		NA	Support for the growth and development of NTCC	N	

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
"PROMOTIONS, CHANGES IN CLASSIFICATION, SALARY, ETC."

INSTITUTION: Northshore Technical Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Dates	Employee's Name		Qualifications		Rank/Position Title And Department(s)		Months Employed		Salary Rate		Identify Budget		Reason	
	From	To	Full Name of Employee	Deg Held	Prof. Exp.	From	To	From	To	From	To	State		Federal/other (specify)
05/06/16			Randy Hartzog	Associates of Applied Science – AC & Refrigeration	20	Maintenance Repairer Master Hammond Area Campus	Director of Facilities Sullivan Main Campus	12	12	\$44,512	60,000	X		Support the Growth of NTCC Facilities
06/01/16	05/31/17		Kim Finch	Masters of Education	18	Registrar/Interim Dean of Campus Administration Florida Parishes Campus	Registrar/Interim Dean of Campus Administration Florida Parishes Campus	12	12	\$71,000	\$71,000	X		Support NTCC Florida Parishes Campus
06/14/16	06/17/17		Lorien Sterling	Bachelor's Nursing	9	Instructor – Practical Nursing Hammond Area Campus	Interim Health Sciences and Nursing Lead Instructor Hammond Area Campus	9	9	\$36,159	\$39,559	X		Additional duties
06/14/16	08/08/16		Christy Cooper	Bachelor's Nursing	9	Health Sciences and Nursing Lead Instructor Hammond Area Campus	Instructor – Practical Nursing Hammond Area Campus	12	12	\$52,150	\$48,750	X		Lead Instructor stipend removed due to a demotion
07/06/16			James Carlson	PhD Higher Ed. & Administration	18	Dean of Academic Affairs Hammond – SLU Connect to Success	Dean of Academic Affairs Hammond – SLU Connect to Success	12	12	\$75,000	\$76,680	X		Equity Adjustment
08/08/16			Chietra Brown	Master's Accounting	7	Restricted Funds Accountant Sullivan Main Campus	Restricted Funds Accountant Sullivan Main Campus	12	12	\$45,000	\$49,000	X		Equity Adjustment
08/09/16			Kenneth Dunham	Associates Nursing	19	Instructor – Practical Nursing Florida Parishes Campus	Instructor – Practical Nursing Florida Parishes Campus	12	9	\$52,450	\$42,301	X		Change of position classification and salary
08/09/16			Patricia Needham	Associates of Science & Nursing	30	Instructor – Practical Nursing Florida Parishes Campus	Instructor – Practical Nursing Florida Parishes Campus	12	9	\$53,660	\$42,301	X		Change of position classification and salary

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

UNCLASSIFIED

"REPLACEMENTS ONLY"

INSTITUTION: Northshore Technical Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Mon this Empl oyed 9/12	Recom mended Salary Rate	Identify Budget Position Affected *List all funds affected in group order		Quarter Teaching Load	Replac ing Whom				Person Transfer. Other State Agency		
			Deg	Exp			State Appr	Federal - self generated (specify)		Previous Employee's Full Name	Reason For Leaving	Date Left	Salary Rate	Yes No	Agency	Salary Received
FROM																
07/05/16	Dr. Kenneth Tillman	Dean of Health Sciences and Nursing Hammond Area Campus	PHD Health Services Administration	16	12	\$76,680	X		NA	Kathryn Michele Lyons	Resigned	02/26/16	\$76,680	N		
08/08/16	Richard LeBerton	Restricted Funds Accountant Sullivan Main Campus	Bachelor's Accounting	14	12	\$49,000	X		NA	Margaret Wheeler	Resigned	08/02/16	\$43,200	Y	Washington Parish Schools	unknown
08/09/16	Natasha Domaschk	Student Success Instructor/Coord. Hammond - SLU Connect to Success	Masters History	2.5	9	\$31,977	X		NA	Paul Donaldson	Promotion	5/22/16	\$36,831	N		
08/09/16	Tony Mizell	Instructor - Welding Sullivan Main Campus	Diploma	41	9	\$41,919	X		NA	Tony Mizell	Resigned	01/03/16	\$41,919	N		

Louisiana Community and Technical College System

NORTHWEST LOUISIANA TECHNICAL COLLEGE

08/22/2016

Unclassified Personnel Actions – Campuses

LTC HR Form #1

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
DATE	NAME	SALARY	BENEFITS	TOTAL
05/20/2016	Bynog, Deanna	(\$34,437)	(\$12,913)	(\$47,350)
05/20/2016	Cesar, Genevolyn	(\$34,437)	(\$12,913)	(\$47,350)
07/15/2016	Thomason, Pamela	(\$45,916)	(\$17,218)	(\$63,134)
07/25/2016	Seifuddin, Khadijah	(\$34,437)	(\$12,913)	(\$47,350)
07/28/2016	Gilcrease, Jerry	(\$45,916)	(\$17,218)	(\$63,134)
08/09/2016	Stanfield, Ava	(\$45,916)	(\$17,218)	(\$63,134)
08/15/2016	Price, Robin Benefield	(\$45,916)	(\$17,218)	(\$63,134)
08/15/2016	Smith, Lula	(\$54,846)	(\$20,567)	(\$75,413)
08/19/2016	Saleh, Abdolhoissien	(\$45,916)	(\$17,218)	(\$63,134)
TOTAL: 9	TOTALS: 9	(\$387,737)	(\$145,396)	(\$533,133)
LEAVE OF ABSENCE				
DATE	NAME	SALARY	BENEFITS	TOTAL
		\$0	\$0	\$0
TOTAL: 0	TOTALS: 0	\$0	\$0	\$0
NEW POSITIONS				
DATE	NAME	SALARY	BENEFITS	TOTAL
TOTAL: 0	TOTALS: 0	\$0	\$0	\$0
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.				
DATE	NAME	SALARY	BENEFITS	TOTAL
08/01/2016	Thomas, James	\$0	\$0	\$0
08/15/2016	Langley, Stormy	(\$11,479)	(\$4,304)	(\$15,783)
TOTAL: 2	TOTALS: 2	(\$11,479)	(\$4,304)	(\$15,783)
REPLACEMENTS				
DATE	NAME	SALARY	BENEFITS	TOTAL
08/15/2016	Booker, Marcus	\$34,437	\$12,913	\$47,350
08/15/2016	Ebarb, Wendy	\$34,437	\$12,913	\$47,350
08/15/2016	Procell, Candy	\$34,437	\$12,913	\$47,350
08/15/2016	Lee, April	\$34,437	\$12,913	\$47,350
08/15/2016	Pridgen, Shelia	\$34,437	\$12,913	\$47,350
TOTAL: 5	TOTALS: 5	\$172,195	\$64,573	\$236,768

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES - UNCLASSIFIED
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: Northwest Louisiana Technical College
 DATE SUBMITTED: 08/22/2016 Date Received by LCTCS August 22, 2016

Effective Date		Full Name of Employee	Qualifications		Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget State-Funded Federal Other	Tenured		Reason for Change
From	To		Deg. Held	Prof. Exp. Here					Yes	No	
05/20/2016	n/a	Bynog, Deanna	Bachelors	1.5	Care and Development of Young Children Instructor, Northwest LTC- Natchitoches Campus	9	\$34,437	SGF		X	9 month contract not renewed
05/20/2016	n/a	Cesar, Genevilyn	Bachelors	1	Student Success Coordinator, Northwest LTC- Natchitoches Campus	9	\$34,437	SGF		X	9 month contract not renewed
07/15/2016	n/a	Thomason, Pamela	Bachelors	4	Patient Care Technician Instructor, Northwest LTC- Sabine Valley Campus	12	\$45,916	SGF		X	Resignation
07/25/2016	n/a	Serfuddin, Khadijah	Technical Diploma	5	Welding Technology Instructor, Northwest LTC- Shreveport Campus	9	\$34,437	SGF		X	9 month contract not renewed
07/28/2016	n/a	Gilcrease, Jerry	Some College	1.5	Manufacturing Instructor, Northwest LTC Natchitoches Campus	12	\$45,916	SGF		X	Non disciplinary termination
08/09/2016	n/a	Stanfield, Ava	Bachelors	.5	Practical Nursing Instructor, Northwest LTC Minden Campus	12	\$45,946	SGF		X	Resignation
08/15/2016	n/a	Price, Robin Benefield	Masters	5	Developmental Education Instructor, Northwest LTC- Minden Campus- David Wade Correctional Center	12	\$45,916	SGF		X	Resignation- transfer to David Wade Correctional Center - state agency transfer
08/15/2016	n/a	Smith, Lula	Bachelors	5	Developmental Education Instructor, Northwest LTC- Minden- David Wade Correctional Center	9	\$54,846	SGF		X	Resignation
08/19/2016	n/a	Saleh, Abdolhoissen	Ph.D.	3	Grant Coordinator, Northwest LTC- Minden Campus	12	\$45,916		WISE	X	Non disciplinary termination

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PROMOTIONS, CHANGES IN CLASSIFICATION, SALARY, ETC. "**

INSTITUTION: Northwest Louisiana Technical College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates	Employee's Name		Qualifications	Rank/Position Title And Department(s)		Months Employed		Salary Rate		Identify Budget		Reason	
	From	To		From	To	From	To	From	To	State	Federal/other (specify)		
08/01/16	n/a	Thomas, James	Bachelors	2	25	Automotive Technology Instructor, Northwest LTC- Minden Campus	12	12	\$45,916	\$45,916	X		Employee moved from one campus to another within the College
08/15/16	n/a	Langley, Stormy	Journeyman	3	25	Electrician Instructor, Northwest LTC- Mansfield Campus	12	9	\$45,916	\$34,437	X		Employee changed from 12 month to 9 month due to summer enrollment pattern.

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

LTC CENTRAL STAFF PERSONNEL CHANGES - UNCLASSIFIED

"REPLACEMENTS ONLY"

INSTITUTION: Northwest Louisiana Technical College

DATE SUBMITTED: 08/22/2016

Date Received by LCTCS August 22, 2016

Effective Date of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Months Employed 9/12	Recom mended Salary Rate	Identify Budget Position Affected		Quarter Teaching Load	Replac ing Whom				Person Transfer, Other State Agency		
			Deg	Yrs Exp			State Appr	Federal - self generated (specify)		Previous Employee's Full Name	Reason For Leaving	Date Left	Salary Rate	Yes No	Agency	Salary Received
FROM TO																
08/15/16	n/a	Booker, Marcus	Technical Diploma	3	9	\$34,437	SGF			Khadijah Seifuddin	Termination	07/25/16	\$34,437	No	N/A	N/A
08/15/16	n/a	Ebarb, Wendy	Technical Diploma	1	9	\$34,437	SGF			Pamela Thomason	Resignation	07/15/16	\$45,916	No	N/A	N/A
08/15/16	n/a	Procell, Candy	Bachelors	3	9	\$34,437	SGF			Pamela Hubier	Position transfer	02/07/16	\$45,916	No	N/A	N/A
08/15/16	n/a	Lee, April	Associate	1	12	\$44,150	SGF			Cynthia Molnar	Promotion	06/06/16	\$45,916	No	N/A	N/A
08/15/16	n/a	Pridgen, Shelia	Associate	3	9	\$34,437	SGF			Sylvia Andrews	Retirement	05/22/16	\$35,607	No	N/A	N/A

NCC - BOARDSHEET SUMMARY

Louisiana Community and Technical College System NUNEZ COMMUNITY COLLEGE Summary of Unclassified Personnel Actions				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
DATE	NAME	SALARY IMPACT	BENEFITS	TOTAL
6/30/16	Annette Accomando	(90,000.00)	(\$31,500)	(\$121,500)
7/3/16	Angela D Jones	(50,000.00)	(\$17,500)	(\$67,500)
8/14/16	Erin Schrepfer	(50,000.00)	(\$17,500)	(\$67,500)
8/14/16	Ray Frey	(75,000.00)	(\$26,250)	(\$101,250)
8/14/16	John Corley	(38,000.00)	(\$13,300)	(51,300.00)
TOTAL		(303,000.00)	(106,050.00)	(409,050.00)
LEAVES OF ABSENCE				
DATE	NAME	SALARY IMPACT	BENEFITS	TOTAL
TOTAL				\$0
NEW POSITIONS				
DATE	NAME	SALARY IMPACT	BENEFITS	TOTAL
TOTAL				\$0
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC				
DATE	NAME	SALARY IMPACT	BENEFITS	TOTAL
7/4/2016	Maryan Tran	18,560	6,496	25,056
7/4/2016	Bobby Turner	7,523	2,633	10,156
7/4/2016	Brittney Barras	6,000	2,100	8,100
7/4/2016	Stephanie Hoskins	5,860	2,051	7,911
8/15/2016	Lenny Unbehagen	10,000	3,500	13,500
8/15/2016	Tonia Loria	10,000	3,500	13,500
8/15/2016	Becky Maillet	10,000	3,500	13,500
8/15/2016	Katherine Lemoine	16,000	5,600	21,600
8/15/2016	Hope Pitre	7,199	2,520	9,719
8/15/2016	Gregory Bazin	0	0	0
8/15/2016	Lauren Englade-Frankl	0	0	0
8/15/2016	Nicholas Slie	\$0.00	\$0.00	\$0.00
TOTAL		\$91,142.00	\$31,900.00	\$123,042.00
REPLACEMENTS ONLY				
DATE	NAME	SALARY IMPACT	BENEFITS	TOTAL
7/12/2016	Jenna Alfonso	\$40,000	\$14,000	\$54,000
8/15/2016	Dalen Osborne-Hartle	\$40,000	\$14,000	\$54,000
TOTAL		\$80,000.00	\$28,000.00	\$108,000.00
GRAND TOTAL		-\$131,858.00	-\$46,150.00	-\$178,008.00

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: Nunez Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS : August 22, 2016

Effective Date	Full Name of Employee		Qualifications		Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>*list all funds affected in group order</small>	Terminated		Reason for Change
	From	To	Deg. Field	Prof. Exp. Here					Total	Yes	
6/30/16		Anette Accomando	M.Ed.	12	35	Vice Chancellor Academic/Student Aff.	12	State		X	Retired
7/3/16		Angela D. Jones	M.Ed.	5	20	Director of Admissions	12	State		X	Transferred to LCTCS
8/14/16		Erin Schrepfer	MS/HRT	1	5	Instructor Hospitality Restaurant Tourism	9	Grant		X	Grant Ended
8/14/16		Ray Frey	AA ITec	5	30	PTECH Instructor	12	Grant		X	Resigned
8/14/16		John Corley	BS/EMS	3	10	EMS Instructor	9	State		X	Resigned

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: Nunez Community College

DATE SUBMITTED: 8-22-2016 Date Received by LCTCS August 22, 2016

Effective Dates	Full Name of Employee	Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. within prev. 12 mos of Eff. Date
		Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)		
7-4-16	Mary Ann Tran	HS Diploma	5	2	Admin Asst Unclassified	Admin Asst Unclassified	12	12	\$11,440	\$30,000	X	Increased to full-time and assumed additional duties	Yes
7-4-16	Bobby Turner	BS Political Science	4	1	Admin Asst Classified	Coordinator	12	12	\$24,477	\$32,000	X	Assumed additional responsibilities with reorganization of Academic Affairs	Yes
7-4-16	Brittney Barras	BA English	3	2	Coord. Dual Enrollment	Director of Admission s/Dual Enrollment	12	12	\$46,000	\$52,000	X	Assumed additional duties with reorganization of Student Affairs	Yes
7-4-16	Stephanie Hoskins	High School Diploma	13	13	Admin Asst Classified	Coordinator	12	12	\$29,140	\$35,000	X	Assumed additional duties with reorganization of student affairs	Yes
8-15-16	Lenny Unbehagen	M.Ed.	15	6	Dean Inst Effectiveness	Dean Inst Effectiveness	12	12	\$67,000	\$77,000	X	Assumed additional duties with not replacing Vice Chancellor	Yes
8-15-16	Tonia Loria	M.Ed	19	7	Dean Academic Affairs	Dean Academic Affairs	12	12	\$72,000	\$82,000	X	Assumed additional duties with not replacing Vice Chancellor	Yes
8-15-16	Becky Maillet	M.Ed	25	10	Dean Student Affairs	Dean Student Affairs	12	12	\$75,000	\$85,000	X	Assumed additional duties with not replacing Vice Chancellor	Yes
8-15-16	Katherine Lemoine	M.Ed.	16	14	Instructor	Instructor	9	12	\$36,000	\$52,000	X	Moved to year round appointment with additional administrative duties	Yes

8-15-16	Hope Pitre	High School Diploma	15	9	Admin Asst. Classified	Coordinat or	12	12	\$22,801	\$30,000	X		Assumed additional duties with increased program	Yes
8-15-16	Greg Bazin	M.Ed	9	6	Asst. Professor	Assoc. Professor	9	9	\$38,000	\$38,000	X		Faculty Promotion Rank Only	Yes
8-15-16	Lauren England-Franklin	M.Ed	6	1	Instructor	Asst. Professor	9	9	\$50,000	\$50,000	X		Faculty Promotion Rank Only	Yes
8-15-16	Nicholas Slie	M.Ed.	13	12	Asst. Professor	Assoc. Professor	9	9	\$37,300	\$37,300	X		Faculty Promotion Rank Only	Yes

Louisiana Community and Technical College System

PERSONNEL CHANGES "REPLACEMENTS ONLY"

INSTITUTION: Nunez Community College

DATE SUBMITTED: 8-19-2016

DATE RECEIVED BY LCTCS:

August 22, 2016

Effective Date Of Appointment	Employee's Full Name		Rank, Title, Position and Department	Qualification		Months Employed 9/12	Recom mended Salary Rate	Identify Budget Position Affected *List all funds affected in group order		Semester teaching Load	Replacing Whom				Person Transfer. Other State Agency		
	FROM	TO		Deg	Yrs Exp			State Appr	Federal – self generated (specify)		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	Agency	Salary Received	
7-12-16		Jenna Alfonso	Student Recruiter	BS Communica tion	1	12	\$40,000	X				Brittney Barras	Assumed Additional Duties	7-4-16	\$46,000		
8-15-16		Dalen Osborne Hartley	Instructor	BS Applied Science	6	9	\$40,000	X				John Corley	Resigned	8-14-16	\$38,000		

Louisiana Community and Technical College System
(River Parishes Community College)

Summary of Unclassified Personnel Actions

OPERATING BUDGET

RETIREMENTS/RESIGNATIONS/TERMINATIONS

Date	N A M E	Salary	Benefits	Total Impact
6/17/2016	Cara Landry	44,100	16,317	60,417
7/27/2016	Jennifer Kleinpeter	47,000	17,390	64,390

Total

LEAVES OF ABSENCE

Date	N A M E	Salary	Benefits	Total Impact
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Total

NEW POSITIONS ONLY

Date	N A M E	Salary	Benefits	Total Impact
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Total

PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Amt. of Increase	Benefits	Total Impact
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Total

REPLACEMENTS ONLY

Date	N A M E	Salary	Benefits	Total Impact
7/25/2016	Rhonda Smith	45,600	16,872	62,472
8/11/2016	Jeremy Whittemore	50,000	18,500	68,500
7/25/2016	Walter T. Tillman, Jr.	72,500	26,825	99,325
Total		168,100	62,197	230,297

Total

Louisiana Community and Technical College System

PERSONNEL CHANGES "REPLACEMENTS ONLY"

INSTITUTION: River Parishes Community College

DATE SUBMITTED: 08.18.16

DATE RECEIVED BY LCTCS:

August 18, 2016

Effective Date Of Appointment	Employee's Full Name		Rank, Title, Position and Department	Qualification			Months Employed 9/12	Recommended Salary Rate	Identify Budget Position Affected		Semester teaching Load	Replacing Whom				Person Transfer, Other State Ager		
	FROM	TO		Deg Yrs	Exp	State Appr			Federal - self generated (specify)	Previous Employee's Full Name		Reason for Leaving	Date Left	Salary Rate	Y e s N o	Agency	Salary Receiv.	
07/25/16		Rhonda Smith	Registrar	MS HR Edu		16	12	45,600	X			Cara Landry	Resignation	07/27/16	44,100		State Farm Insurance	
08/11/16		Jeremy Whittemore	Welding Instructor	AAS Welding		3	9	50,000	X			Michael Briscoe	Non Renewal of Contract	05/31/16	48,000			
07/25/16	07/25/17	Walter T Tillman, Jr	Interim Dean of Student Services and Enrollment Management	PhD Edu Leadership		14	12	72,500	X			Allison Vicknair	Termination	04/04/16	86,100			

** 9month contract - will advertise position at end of contract 5/04

Louisiana Community and Technical College System

SOUTH CENTRAL LOUISIANA TECHNICAL COLLEGE

(Name of Institution)

August 22, 2016

(Date)

Unclassified Personnel Actions – Campuses

LTC HR Form #1

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
DATE	NAME	SALARY	BENEFITS	TOTAL
07/21/2016	Cancienne, Christina	(\$44,150)	(\$16,556)	(\$60,706)
08/05/2016	Cavalier, Gus	(\$44,152)	(\$16,577)	(\$60,709)
08/14/2016	Falgout, Jaime	(\$45,916)	(\$17,219)	(\$63,135)
08/27/2016	Falgout, Katherine	(\$70,980)	(\$26,618)	(\$97,598)
08/05/2016	Grimes, Cedric	(\$42,454)	(\$15,920)	(\$58,374)
06/17/2016	Johnson, Nykee	(\$56,784)	(\$21,294)	(\$78,078)
08/11/2016	Kraus, Wayne	(\$44,150)	(\$16,556)	(\$60,706)
07/31/2016	Layne, Jerome	(\$58,422)	(\$21,908)	(\$80,330)
08/04/2016	Ledford, Jessica	(\$45,916)	(\$17,219)	(\$63,135)
07/21/2016	Mashia, Donna	(\$39,500)	(\$14,813)	(\$54,313)
TOTAL: 10	TOTALS:	(\$421,444)	(\$158,041)	(\$579,485)
LEAVE OF ABSENCE				
DATE	NAME	SALARY	BENEFITS	TOTAL
TOTAL: 0	TOTALS:	\$	\$	\$
NEW POSITIONS				
DATE	NAME	SALARY	BENEFITS	TOTAL
08/22/2016	Baxter, Guy	\$38,000	\$14,250	\$52,250
07/05/2016	Tucker, Gary	\$54,600	\$20,475	\$75,075
06/06/2016	Thomas, Cheryl	\$30,000	\$11,250	\$41,250
TOTAL: 3	TOTALS:	\$122,600	\$45,975	\$168,575
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.				
DATE	NAME	SALARY	BENEFITS	TOTAL
08/22/2016	Daigle, Crystal	\$5,000	\$1,875	\$6,875
08/22/2016	Henry, Paris	\$2,500	\$938	\$3,438
08/22/2016	Leonard, Stephanie	\$5,000	\$1,875	\$6,875
07/18/2016	Payne, Silas	\$5,000	\$1,875	\$6,875
08/22/2016	12-Month to 9-Month Conversions (See Attached – 14 Actions)	(\$145,661)	(\$54,623)	(\$200,283)
TOTAL: 18	TOTALS:	(\$128,161)	(\$48,060)	(\$176,220)

SCL TECHNICAL COLLEGE 12-MONTH TO 9-MONTH FACULTY SALARY CONVERSIONS							
Count	Name	Title	12-Month Annual Salary - As of 08/14/2016	New 9-Month Salary Eff. 08/15/2016	Difference	Benefits Total	
1	Boudreaux, Todd	Instructor	\$56,784	\$43,724	\$13,060	\$4,898	\$17,958
2	Bourgeois, Tiffanie	Instructor	\$44,150	\$40,618	\$3,532	\$1,325	\$4,857
3	Bouton, Earl	Associate Professor	\$62,008	\$47,746	\$14,262	\$5,348	\$19,610
4	Cavallier, Tad A	Instructor	\$54,600	\$42,042	\$12,558	\$4,709	\$17,267
5	Comeaux, Eric George	Instructor	\$44,150	\$34,480	\$9,670	\$3,626	\$13,296
6	Costanza, Christina	Instructor	\$45,916	\$41,324	\$4,592	\$1,722	\$6,313
7	Dominique, Earl	Instructor	\$44,150	\$34,480	\$10,155	\$3,808	\$13,962
8	Ganaway, Melissa	Advanced Instructor	\$59,055	\$45,473	\$13,583	\$5,094	\$18,676
9	Guillory, Lionel	Instructor	\$44,150	\$34,480	\$9,670	\$3,626	\$13,296
10	Marsalis, Antoinette	Instructor	\$44,150	\$37,160	\$6,990	\$2,621	\$9,611
11	Oubre, James	Instructor	\$56,784	\$43,724	\$13,060	\$4,898	\$17,958
12	Sanders, Mario	Instructor	\$54,600	\$42,042	\$12,558	\$4,709	\$17,267
13	Tucker, Gary	Instructor	\$54,600	\$42,042	\$12,558	\$4,709	\$17,267
14	Voisin, Nathan	Instructor	\$44,573	\$35,160	\$9,413	\$3,530	\$12,943
Total Annualized Savings					\$145,661	\$54,623	\$200,283

* Addendum to "Promotions/Changes in Classification, Salary, Etc."

Louisiana Community and Technical College System

SOUTH CENTRAL LOUISIANA TECHNICAL COLLEGE

(Name of Institution)

August 22, 2016

(Date)

Unclassified Personnel Actions – Campuses

LTC HR Form #1

REPLACEMENTS				
DATE	NAME	SALARY	BENEFITS	TOTAL
08/22/2016	Bourgeois, Andrew	\$34,480	\$12,930	\$47,410
07/05/2016	Guidry, Duffy	\$54,600	\$20,475	\$75,075
08/08/2016	Ferchaud, Alex	\$40,850	\$15,319	\$56,169
08/22/2016	Haynie, Nadja	\$52,480	\$19,815	\$72,655
08/03/2016	Phillbrook, Rebecca	\$44,150	\$16,556	\$60,706
08/05/2016	Van Berge Landry, Helene	\$44,150	\$16,556	\$60,706
TOTAL: 6	TOTALS:	\$270,710	\$101,516	\$372,226

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES – UNCLASSIFIED “NEW POSITIONS ONLY”

INSTITUTION: South Central Louisiana Technical College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates	Employee's Name	Rank/Position Title And Department(s)	Qualifications		Months Employed	Recom-mended Salary Rate	Identify Budget Position Affected		Reason For New Position	Appointee Transferring To Another State Agency	
			Deg. Held	Yrs. Exp			State	Federal/ Other		Yes/No	Agency
08/22/2016	Baxter, Guy	Instructor, Math, Young Memorial Campus	M.Ed. Math	28	9	\$38,000	X		New faculty position created to meet the needs of student enrollment at SCLTC Campuses.	No	--
07/05/2016	Tucker, Gary	Instructor, Marine Operations, Young Memorial Campus	H.S. Dip.	30+	9	\$42,042	X		New faculty position created to meet the needs of student enrollment at SCLTC Campuses.	No	--
06/06/2016	Thomas, Cheryl	Financial Aid Counselor, Lafourche & Reserve Campus	B.S. Gen. Studies	11	12	\$30,000	X		New position created to serve the growing student population at Lafourche & Reserve Campus	No	--

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PROMOTIONS, CHANGES IN CLASSIFICATION, SALARY, ETC."**

INSTITUTION: South Louisiana Technical College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates	Employee's Name		Qualifications		Rank/Position Title And Department(s)		Months Employed		Salary Rate		Identify Budget		Reason	
	From	To	Full Name of Employee	Deg. Held	Here	Total	From	To	From	To	State	Federal / Other		
08/15/2016	--	--	Boudreaux, Todd	B.S. Business Admin.	5	19	Instructor/ Department Head, Marine Operations, Young Memorial Campus and FTCC's LAMPI	Instructor, Marine Operations, Young Memorial Campus	12	9	\$56,784	\$43,724	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Bourgeois, Tiffany	B.S. Nursing	Less than 1	24	Instructor, Practical Campus	Instructor, Practical Nursing, Reserve Campus	12	9	\$44,150	\$40,618	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Bouton, Earl	A.A.T. Occ. Education	16	35	Associate Professor, Marine Operations, Young Memorial Campus	Associate Professor, Marine Operations, Young Memorial Campus	12	9	\$62,008	\$47,746	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Cavallier, Tad	B.A. Petro. Services	1	1	Instructor, Process Technology, Reserve Campus	Instructor, Process Technology, Reserve Campus	12	9	\$54,600	\$42,042	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Comeaux, Eric	H.S. Dip.	2	41	Instructor, Welding, Young Memorial Campus	Instructor, Welding, Young Memorial Campus	12	9	\$44,150	\$34,480	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Costanza, Christina	A.D. Nursing	8	12	Instructor/Faculty Lead, Practical Nursing, Reserve Campus	Instructor/Faculty Lead, Practical Nursing, Reserve Campus	12	9	\$45,916	\$41,324	X	12-Month to 9-Month Conversion
08/22/2016	--	--	Daigle, Crystal	M.S. Education			Instructor/Dept. Head, Business Office Administration, Young Memorial Campus & SCLTC	Instructor/Dept. Head, Business Office Administration, Young Memorial Campus & SCLTC / E-Learning Coord.	12	12	\$49,113	\$54,113	X	Assuming additional duties as E-Learning Coordinator for the College w/ \$5,000 annual increase.
08/15/2016	--	--	Dominique, Earl	H.S. Dip.	2	33	Instructor, Welding, Reserve Campus	Instructor, Welding, Reserve Campus	12	9	\$44,150	\$34,480	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Ganaway, Melissa	H.S. Dip.	13	13	Advanced Instructor, Marine Operations, Young Memorial Campus	Advanced Instructor, Marine Operations, Young Memorial Campus	12	9	\$59,055	\$45,473	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Guillory, Lionel	H.S. Dip.	2	31	Instructor, Air Conditioning & Refrigeration, Young Memorial Campus	Instructor, Air Conditioning & Refrigeration, Young Memorial Campus	12	9	\$44,150	\$34,480	X	12-Month to 9-Month Conversion
08/15/2016	--	--	Henry, Paris	H.S. Dip.	1	22	Instructor, Industrial Marine Electronics Technology, Young Memorial Campus	Instructor, Industrial Marine Electronics Technology / Property Manager, Young Memorial Campus	9	9	\$42,000	\$44,500	X	Assuming additional duties as Property Manager w/ \$2,500 annual increase

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

LTC CENTRAL STAFF PERSONNEL CHANGES - UNCLASSIFIED

"REPLACEMENTS ONLY"

INSTITUTION: South Central Louisiana Technical College
 DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Date of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Months Employed	Recommended Salary Rate	Identify Budget Position Affected		Quarter Teaching Load	Replacing Whom					Person Transfer - Other State Agency		
			Deg	Yrs Exp			State Appr	Federal - Self-Generated (specify)		Previous Employee's Full Name	Reason For Leaving	Date Left	Salary Rate	Yes No	Agency	Salary Received	
08/22/16	Bourgeois, Andrew	Instructor, Welding, Young Memorial Campus	H.S. Dip.	40+	9	\$34,480	X			Gus Cavalier	Voluntary Resignation	08/05/16	\$44,152	No	N/A	N/A	
07/05/16	Guidry, Duffy	Instructor, Marine Operations, Young Memorial Campus	H.S. Dip.	11	12	\$54,600	X			Nykee Johnson	Voluntary Resignation	06/17/16	\$56,784	No	N/A	N/A	
08/08/16	Ferchaud, Alex	Instructor, Commercial Vehicle Operations, Lafourche Campus	H.S. Dip.	16	12	\$40,850	X	(Rapid Response)		Cedric Grimes	Voluntary Resignation	08/05/16	\$42,454	No	N/A	N/A	
08/22/16	Haynie, Nadja	Chief Institutional Research Officer/Special Assistant to Director	M.B.A.	3	12	\$52,480	X			Katherine Falgout	Transfer to LCTCS	08/27/16	\$70,980	Yes	LCTCS	--	
08/03/16	Phillbrook, Rebecca	Instructor, Practical Nursing, Young Memorial Campus	B.S.N.	4	12	\$44,150	X			Christina Cancienne	Voluntary Resignation	07/21/16	\$44,150	No	N/A	N/A	
08/05/16	Van Berge Landry, Helene	Instructor, Practical Nursing, Young Memorial Campus	Ph.D. Anthropology	28	12	\$44,150	X			Jessica Ledford	Voluntary Resignation	08/04/16	\$45,916	No	N/A	N/A	

Louisiana Community and Technical College System

South Louisiana Community College

August 22, 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET

RETIREMENTS / RESIGNATIONS / TERMINATIONS

Date	N A M E	Salary	Benefits	Total Impact
5/12/16	Ryan Wilkins	(34,886)	(13,082)	(47,968)
5/12/16	Erin Holden	(35,550)	(13,331)	(48,881)
5/25/16	Timothy Boudreaux	(39,474)	(14,803)	(54,277)
6/6/16	Rebekah Whitaker	(35,550)	(13,331)	(48,881)
6/10/16	Damien Papillion	(34,267)	(12,850)	(47,117)
6/30/16	Betty Delafosse	(67,600)	(25,350)	(92,950)
7/15/16	Nicholas Gyarfás	(56,826)	(21,310)	(78,136)
7/20/16	Charles Darwin	(42,182)	(15,818)	(58,000)
7/20/16	Terri Foti	(41,176)	(15,441)	(56,617)
7/29/16	Erin Begnaud	(39,813)	(14,930)	(54,743)
7/29/16	Ramona Olvera	(40,019)	(15,007)	(55,026)
8/2/16	Rebecca Theriot	(60,000)	(22,500)	(82,500)
8/8/16	Kimberly Hebert	(46,886)	(17,582)	(64,468)
8/8/16	Deborah Leblanc	(54,640)	(20,490)	(75,130)
8/8/16	Ava Miller	(72,500)	(27,188)	(99,688)
8/8/16	Todd Whiting	(60,000)	(22,500)	(82,500)
8/12/16	David Volpe	(130,000)	(48,750)	(178,750)
8/14/16	Jessica Britt	(36,199)	(13,575)	(49,774)
		(927,568)	(347,838)	(1,275,406)

NEW POSITIONS ONLY

Date	N A M E	Salary	Benefits	Total Impact
7/5/16	James Anderson	45,980	17,243	63,223
7/5/16	Ty Mouton	45,980	17,243	63,223
7/5/16	Lizetta Frederick	39,267	14,725	53,992
8/1/16	Jeremy Navarre	88,708	33,266	121,974
8/8/16	Richard Cosby	43,376	16,266	59,642
8/8/16	Erin Pritchard	37,050	13,894	50,944
8/8/16	Judith Perez	39,876	14,954	54,830
		340,237	127,589	467,826

PROMOTIONS / CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Amt. of Increase	Benefits	Total Impact
5/13/16	Jacob Braden	15,504	5,814	21,318
5/13/16	Warren Schroeder	16,048	6,018	22,066
5/30/16	Micheal Glisson	(10,000)	(3,750)	(13,750)
7/1/16	Austin Crumley	15,380	5,768	21,148
7/5/16	Michael Brown	4,692	1,760	6,452
7/17/16	Courtney Schoolmaster	14,086	5,282	19,368
7/17/16	Brian Steffen	(3,629)	(1,361)	(4,990)

7/18/16	Darcee Bex	(10,000)	(3,750)	(13,750)
7/18/16	Melissa Landreneau	(4,102)	(1,538)	(5,640)
7/18/16	Stasia Herbert-McZeal	7,055	2,646	9,701
7/25/16	Uma Deoras	4,903	1,839	6,742
7/25/16	Mary Patrick	4,108	1,541	5,649
7/25/16	Celeste Regino	4,567	1,713	6,280
8/8/16	Roy Bertucci	(13,933)	(5,225)	(19,158)
8/8/16	Aquila Malbrue	(10,475)	(3,928)	(14,403)
8/8/16	Dale Martin	(10,951)	(4,107)	(15,058)
8/8/16	Tiffany Nutt	(12,429)	(4,661)	(17,090)
8/8/16	Demise Daigle	(87)	(33)	(120)
8/8/16	Nellie Prudhomme	18,000	6,750	24,750
		28,737	10,776	39,513

REPLACEMENTS ONLY

Date	N A M E	Salary	Benefits	Total Impact
5/31/16	Kathleen Quinn	95,500	35,813	131,313
6/7/16	Jessica Baudoin	49,300	18,488	67,788
6/27/16	Tiago Candelot	53,604	20,102	73,706
6/27/16	Benjamin Peterson	50,124	18,797	68,921
7/18/16	John Wright	76,650	28,744	105,394
7/25/16	Sherelle Pickney	60,000	22,500	82,500
7/25/16	Rebecca Theriot	60,000	22,500	82,500
7/27/16	Nadlyn Rideaux	46,695	17,511	64,206
7/28/16	Vincent June	125,000	46,875	171,875
8/8/16	Graciana Breaux	54,539	20,452	74,991
8/8/16	David Ochoa	60,000	22,500	82,500
8/8/16	Ariel Dauzart	36,810	13,804	50,614
8/8/16	Wendy Slater	39,199	14,700	53,899
8/8/16	Joseph Kelly	35,550	13,331	48,881
8/8/16	Gloria Emerson	40,376	15,141	55,517
8/9/16	Elizabeth Taylor	54,539	20,452	74,991
8/15/16	Richard Potter	53,604	20,102	73,706
8/15/16	Mark Overbey	40,511	15,192	55,703
8/15/16	Clasina Segura	40,699	15,262	55,961
8/22/16	Larry Ross	37,050	13,894	50,944
		1,109,750	416,156	1,525,906

ONE TIME SUPPLEMENTS

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES - UNCLASSIFIED "RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: South Louisiana Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS August 22, 2016

Effective Date		Full Name of Employee	Qualifications			Rank, Position Title and Department	Months Employed	Salary Rate	Identify Budget		Tenured		Reason for Change
From	To		Deg. Held	Prof. Exp. Here	State-				Federa	Yes	No		
5/12/16		Ryan Wilkins	7 years' experience	5 mo.		Aviation Instructor	9	34,886	X				Resignation/Contract ended
5/12/16		Erin Holden	MA English	1		Adult Education Instructor	9	35,550	X		X		Resignation/Contract ended
5/25/16		Timothy Boudreaux	TCA Computer System Tech	2		IT Support Specialist	12	39,474	X		X		Discharge
6/6/16		Rebekah Whittaker	MA Communications	5 mo		Communications Instructor	9	35,550	X		X		Resignation
6/10/16		Damien Papillion	MEd Adult Ed/Leadership	1 mo.		Student Success Advisor	12	34,267	X		X		Resignation
6/30/16		Betty Delafosse	BS Business	14		Associate Director of Grants	12	67,600	X		X		Retirement
7/15/16		Nicholas Gyarfas	AAT Occupational Studies	25		Aviation Maintenance Technology Instructor	12	56,826	X		X		Retirement
7/20/16		Charles Darwin	MA Intern. Affairs/AA Graphic Arts	4		Digital Media Design Instructor/Program Coordinator	9	42,182	X		X		Resignation
7/20/16		Terri Foti	BS Nursing	7		PN Instructor	9	41,176	X		X		Non-renewal of contract
7/29/16		Erin Begnaud	MA Communication	8		Communications Instructor	9	39,813	X		X		Resignation

LTC HR FORM #2

7/29/16	Ramona Olvera	Phd Social Policy/Gender Studies	3		Sociology Instructor	9	40,019	X		X	Resignation
8/2/16	Rebecca Theriot	MS Nursing	2 weeks		RN Instructor	10	60,000	X		X	Resignation
8/8/16	Kimberly Hebert	TD Nursing	9		Medical Assistant Instructor	10	46,886	X		X	Resignation
8/8/16	Deborah Leblanc	Assoc. Nursing	2		PN Instructor	12	54,640	X		X	Non-renewal of contract
8/8/16	Ava Miller	MS Nursing	1		RN Assistant Professor/Program Coordinator	12	75,500	X		X	Non-renewal of contract
8/8/16	Todd Whiting	Certificate-Commercial Driving program	1		Commercial Truck Driving Instructor	12	60,000	X		X	Non-renewal of contract
8/12/16	David Volpe	D.Ed. Admin & Leader.	3		Vice Chancellor of Student Services	12	130,000	X		X	Resignation
8/14/16	Jessica Britt	Cosmetology Instructor License	1		Cosmetology Instructor	9	36,199	X		X	Non-renewal of contract/ Elimination of program

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES – UNCLASSIFIED
“NEW POSITIONS ONLY”

INSTITUTION: South Louisiana Community College

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates From To	Employee's Name	Rank/Position Title And Department(s)	Qualifications Deg. Held Yrs. Exp	Months Employed Months	Recommended Salary Rate	Identify Budget Position Affected State Federal/ Other	Reason For New Position	Appointee Transferring To Another State Agency	
								Yes/No Salary	Agency
7/5/16	James Anderson	Aviation Mechanic	AAS Aviation Maintenance Technology	12	45,980	X	More mechanics needed to maintain planes	X	
7/5/16	Ty Anderson	Aviation Mechanic	AAS Aviation Maintenance Technology	12	45,980	X	More mechanics needed to maintain planes	X	
7/5/16	Lizetta Frederick	Advising Coordinator	MA English MA Counseling	12	39,267	X	Reorganization of Student Services	X	
8/1/16	Jeremy Navarre	Director of Aviation	MBA	12	88,708	X	Director needed to oversee the aviation program	X	
8/8/16	Richard Cosby	Biology Instructor	Phd Science Math Education	9	43,376	X	More instructor coverage needed	X	
8/8/16	Erin Pritchard	Biology Instructor	Phd Vet. Medicine	9	37,050	X	More instructor coverage needed	X	
8/8/16	Judith Perez	Interim PN Instructor	Diploma- Nursing	9	39,876	X	More instructor coverage needed while another instructor is out on leave	X	

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: South Louisiana Community College

DATE SUBMITTED: August 22, 2016 Date Received by LCTCS August 22, 2016

Effective Dates	Full Name of Employee		Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. Within prev. 12 mos of Eff. Date
	From	To	Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)		
5/13/16		Jacob Braden	6 years exp.	8 mo.	Aviation Instructor	Aviation Instructor	9	12	34,886	50,390	X		Program required instructors be on a 12 month contract	X
5/13/16		Warren Schroeder	BA Communication	8 mo	Aviation Instructor	Aviation Instructor	9	12	36,110	52,158	X		Program required instructors be on a 12 month contract	X
5/30/16		Micheal Glisson	Equival. Phd Epidemiology	4	Vice Chancellor of Strategic Initiatives/ Interim Dean of Allied Health	Vice Chancellor of Strategic Initiatives	12	12	140,000	130,000	X		Stipend removed because Dean of Allied Health hired.	X
7/11/16		Austin Crumley	AA in Liberal Arts	8 mo.	FAA Team Leader/Coordinator or	Flight Department Manager	12	12	40,000	55,380	X		New position with more duties	X
7/5/16		Michael Brown	CTS Aviation Maint. Tech.	8 mo.	Aviation Mechanic	Aviation Mechanic	12	12	41,288	45,980	X		Equity in range pay increase	X
7/17/16	8/7/17	Courtney Schoolmaster	MA Literature	5	English Assistant Professor	Interim Assistant Dean of Instruction	10	12	43,664	57,750	X		New position	X
7/17/16		Brian Steffen	Phd Biology	5	Biology Instructor/ Department Chair	Biology Instructor	10	9	43,702	40,073	X		No longer Department Chair	X

7/18/16		Darcee Bex	M Ed Curr. & Instruct.	13		Dean of STEM, Transportation & Energy/ Interim Dean of Liberal Arts	Dean of STEM, Transportation & Energy	12	12	88,956	78,956	X		Dean of Liberal Arts was hired- stipend removed	X
7/18/16		Melissa Landreneau	MS Accounting	10		Business Instructor/ Department Chair	Business Instructor	10	9	49,395	45,293	X		No longer Department Chair	X
7/18/16	5/25/17	Stasia Herbert- McZeal	Phd Psychology	11		Psychology Assistant Professor	Interim Distance Education Officer	10	10	51,382	58,437	X		Trying to grow online classes	X
7/25/16		Uma Deoras	MBA	13		Business Professor	Business Professor/Program Coordinator	9	10	44,128	49,031	X		Became Program Coordinator	X
7/25/16		Mary Patrick	MFA Creative Writing	2		English Instructor	English Instructor/ Department Chair	9	10	36,972	41,080	X		Became Department Chair	X
7/25/16		Celeste Regino	Phd Chemistry	3		Chemistry Instructor	Chemistry Instructor/ Department Chair	9	10	41,100	45,667	X		Became Department Chair	X
8/8/16		Roy Bertucci	MS Inform Tech	16		Information Technology Professor	Information Technology Instructor	12	9	59,249	45,316	X		Lower enrollment	X
8/8/16		Aquila Malbrue	Assoc. Welding	1		Welding Instructor	Welding Instructor	12	9	45,285	34,810	X		Lower enrollment	X
8/8/16		Dale Martin	AAS Culinary	2		Culinary Instructor	Culinary Instructor	12	9	47,195	36,244	X		Lower enrollment	X
8/8/16		Tiffany Nutt	Assoc. Nursing	5 mo.		PN Instructor/ Coordinator	PN Instructor	12	9	53,604	41,175	X		No longer Program Coordinator	X
8/8/16		Dermise Daigle	MS Communication	6		Student Success Advisor	Communications Instructor	12	9	35,637	35,550	X		Accepted vacant instructor position	X
8/8/16		Nellie Prudhomme	D Nursing	6 mo.		Interim RN Instructor	RN Instructor/ RN Program Coordinator	10	12	60,000	78,000	X		Moved to from interim to permanent to Program Coordinator	X

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
LTC CENTRAL STAFF PERSONNEL CHANGES - UNCLASSIFIED
"REPLACEMENTS ONLY"

INSTITUTION: South Louisiana Community College
 DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date of Appointment	Employee's Full Name	Rank, Title, Position and Department	Qualification		Months Employed	Recom mended Salary Rate	Identify Budget Position Affected *List all funds affected	Quarter Teaching Load	Replacing Whom			Person Transfer. Other State Agency	
			Deg	Yrs Exp					Reason For Leaving	Date Left	Salary Rate		Y e s N
FROM	TO												
5/31/16	Kathleen Quinn	Dean of Allied Health	EdD Marriage/Counseling		12	95,500	X		Laurie Fontenot	Changed to Director of Nursing and now retired	8/31/15- position change 3/25/16- retired	82,435	
6/7/16	Jessica Baudoin	Assistant Director of Grants	Phd Marriage & Family Therapy		12	49,300	X		Betty Delafosse	Retirement	6/30/16	67,600	
6/27/16	Tiago Candelot	Aviation Instructor	B in Business Admin.		12	53,604	X		Ryan Wilkins	Resignation/ Contract ended	5/12/16	34,886	
6/27/16	Benjamin Peterson	Aviation Instructor	BS Aviation Manage.		12	50,124	X		Gerald Stoverink	Resignation/ Contract ended	5/12/16	33,810	
7/18/16	John Wright	Dean of Liberal Arts & Humanities	Phd Theatre		12	76,650	X		Luciane Berg	Discharge	2/6/15	80,600	
7/25/16	Sherelle Pickney	RN Instructor	MS Nursing		10	60,000	X		Naoshia Carroll	Failure to return from leave	3/1/16	60,000	
7/25/16	Rebecca Theriot	RN Instructor	MS Nursing		10	60,000	X		Alisa Butler	Resignation	2/2/16	60,000	
7/27/16	Nadlyn Rideaux	CLT Instructor/ Program Coord.	MA Teaching		10	46,695	X		Ira Foxworth	Resignation	11/13/15	46,696	

7/28/16	Vincent June	Vice Chancellor of Student Services	Phd Ed. Leadership	12	125,000	X			David Volpe	Resignation	8/12/16	130,000		
8/8/16	Graciana Breaux	Nursing Lab Coordinator	MS Nursing	12	54,539	X			Hope Granger	Resignation	5/13/16	52,000		
8/8/16	David Ochoa	NDT Instructor	BS Business Management	12	60,000	X			Damian Shaheen	Resignation	7/17/15	62,400		
8/8/16	Ariel Dautart	Biology Instructor	MS Biological Science	9	36,810	X			Benjamin Oubre	Termination	2/4/16	40,977		
8/8/16	Wendy Slater	English Instructor	MA English	9	39,199	X			Robert Gaither	Retirement	12/15/16	44,176		
8/8/16	Joseph Kelly	Industrial Technology Instructor	MS Systems Technology	9	35,550	X			Tanya St. Julien	Promoted to a different position within SLCC	7/27/15	42,823	X	Still within SLCC
8/8/16	Gloria Emerson	PN Instructor	Assoc. Nursing	9	40,376	X			Yvonne Broussard	Resignation	12/18/15	40,373		
8/9/16	Elizabeth Taylor	PN Instructor/Coordinator	MBA and BS Nursing	12	54,539	X			Tiffany Nutt	Converted to 9 month employee	8/5/16	53,604	X	Still within SLCC
8/15/16	Richard Potter	Aviation Maint. Technology Instructor	BA General Studies	12	53,604				Nicholas Gyarfas	Retirement	7/15/16	56,826		
8/15/16	Mark Overbey	Digital Media Instructor	MFA Painting	9	40,511	X			Charles Darwin	Resignation	7/20/16	42,182		
8/15/16	Clasina Segura	Sociology Instructor	Phd Sociology	9	40,699				Richard Bravo	Resignation	5/28/12	32,550		
8/22/16	Larry Ross	Sociology Instructor	Phd Strategic Leader./MA Sociology	9	37,050				Ramona Olvera	Resignation	7/29/16	40,019		

Louisiana Community and Technical College System

SOWELA TECHNICAL COMMUNITY COLLEGE

August 22, 2016

Summary of Unclassified Personnel Actions

OPERATING BUDGET				
RETIREMENTS/RESIGNATIONS/TERMINATIONS				
Date	Name	Salary	Benefits (37.5%)	Total Impact
6/19/2016	Carol Talbott	\$ (37,336.00)	\$ (14,001.00)	\$ (51,337.00)
6/24/2016	Sherronda Butler	\$ (34,457.40)	\$ (12,921.53)	\$ (47,378.93)
7/22/2016	Amber Petroski	\$ (53,125.00)	\$ (19,921.88)	\$ (73,046.88)
7/22/2016	Danielle Abercrombie	\$ (50,000.00)	\$ (18,750.00)	\$ (68,750.00)
8/8/2016	Anita Morris	\$ (39,363.79)	\$ (14,761.42)	\$ (54,125.21)
Total 5		\$ (214,282.19)	\$ (80,355.82)	\$ (294,638.01)
LEAVES OF ABSENCE				
Date	Name	Salary	Benefits (37.5%)	Total Impact
Total 0		\$ -	\$ -	\$ -
NEW POSITIONS ONLY				
Date	Name	Salary	Benefits (37.5%)	Total Impact
7/4/2016	Michael Milich	\$ 24,440.00	\$ 9,165.00	\$ 33,605.00
7/5/2016	Richard Emberly	\$ 48,936.53	\$ 18,351.20	\$ 67,287.73
8/1/2016	Raphael Afonja	\$ 58,464.94	\$ 21,924.35	\$ 80,389.29
8/15/2016	Aaron Figueroa	\$ 36,000.00	\$ 13,500.00	\$ 49,500.00
8/15/2016	Sarah Walter	\$ 37,861.46	\$ 14,198.05	\$ 52,059.51
Total 5		\$ 205,702.93	\$ 77,138.60	\$ 282,841.53
PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.				
Date	Name	Amt of Increase	Benefits (37.5%)	Total Impact
7/1/2016	Anna Daigle	\$ -	\$ -	\$ -
7/1/2016	Allison Dering	\$ 2,423.53	\$ 908.82	\$ 3,332.35
7/1/2016	Joseph Lavergne	\$ 4,949.36	\$ 1,856.01	\$ 6,805.37
7/1/2016	William Mayo	\$ 9,629.06	\$ 3,610.90	\$ 13,239.96
7/1/2016	Martha Schexneider	\$ -	\$ -	\$ -
Total 5		\$ 17,001.95	\$ 6,375.73	\$ 23,377.68
REPLACEMENTS ONLY				
Date	Name	Salary	Benefits (37.5%)	Total Impact
6/6/2016	Lindsey Jones	\$ 55,697.54	\$ 20,886.58	\$ 76,584.12
6/20/2016	Dr. Jamir Chowdhury	\$ 64,000.00	\$ 24,000.00	\$ 88,000.00
8/15/2016	Martin Mantz	\$ 38,791.57	\$ 14,546.84	\$ 53,338.41
8/15/2016	Harold Plaisance	\$ 37,842.05	\$ 14,190.77	\$ 52,032.82
8/15/2016	Anita Morris	\$ 39,363.79	\$ 14,761.42	\$ 54,125.21
Total 5		\$ 235,694.95	\$ 88,385.61	\$ 324,080.56
SUMMER SESSION APPOINTMENTS				
Date	Name	Salary	Benefits (37.5%)	Total Impact
Total 0		\$ -	\$ -	\$ -

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"

INSTITUTION: SOWELA TECHNICAL COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS:

August 22, 2016

Effective Date	From	To	Full Name of Employee	Degree Held	Qualifications		Rank, Position, Title and Department	Months Employed	Salary Rate	Identify Budget Position Affected <small>List all funds affected in group order. State/Federal/Other</small>	Tenured		Reason for Change
					Here	Total					Yes	No	
12/4/2002		6/19/2016	Carol Tailbott	N/A	13.57	26.42	Library Specialist 3	162	\$ 37,336.00	State		X	Retirement
8/11/2014		6/24/2016	Sherronda Butler	MS/BS	1.87	5.04	Testing Center Coordinator	22	\$ 34,457.40	State		X	Resignation
12/7/2015		7/22/2016	Amber Petroski	BSN	0.56	5.48	Instructor/Program Coordinator	7	\$ 53,125.00	State		X	Resignation
5/19/2014		7/22/2016	Danielle Abercrombie	BSN	2.12	5.62	Practical Nursing Instructor	26	\$ 50,000.00	State		X	Resignation
8/20/2012		8/8/2016	Anita Morris	MS/BS	4	10	Chemistry Instructor	46	\$39,363.79	State		X	Resignation

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES
"NEW POSITIONS ONLY"

INSTITUTION: SOWELA TECHNICAL COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: Aug. 22, 2016

Effective Date	Full Name of Employee	Rank, Position, Title and Department	Qualifications		Months Employed 9 - 12	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring from Another State Agency	
			Degree Held	Years Exp.			State	Federal/Other			Yes/No	Agency
7/4/2016	Michael Milich	Desktop Analyst Trainee	AS	1	12	\$ 24,440.00	X			Position was vacated October 2015 and have not found a viable candidate through two searches. Need a temporary staff member (using SOWELA second year IT student as trainee).	No	
7/5/2016	Richard D. Emberly	Senior Accountant	BS	3.74	12	\$ 48,936.53	X			Additional position created to assist in managing the workload in the Finance division.	No	
8/1/2016	Dr. Raphael Afonja	Assistant Dean for the School of Industrial Technology	PhD	13	12	\$ 58,464.94	X			To manage five Technology programs (School of IT became so large to be managed by one being - created Assistant Dean position).	No	
8/15/2016	Aaron Figueroa	Instructor of Microbiology	BS; MS (w/o comp exam)	3.5	9	\$ 36,000.00	X			Additional Microbiology instructor position created due to the addition of the ASN program and the growth of the LA Transfer degrees.	No	
8/15/2016	Sarah Walter	Lab Analyst Instructor	MS; BS	1	10	\$ 37,861.46	X			Instructor for newly created program (Chemical Lab Technology)	No	

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

PERSONNEL CHANGES

"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."

INSTITUTION: SOWELA TECHNICAL COMMUNITY COLLEGE

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date	Full Name of Employee	Qualifications		Rank, Title, Position and Department(s)		Months Employed		Salary Rate		Identify Budget Position Affected		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval within Prev 12 mos of Eff Date
		Degree Held	Prof. Exp. Here	Total	From	To	From	To	From	To	State		
7/1/2016	Anna Daigle	BS; M.Ed.	10.36	19.7	Interim Exec Dir of Enrollment Mgmt & Student Affairs	Exec Dir of Enrollment Mgmt & Student Affairs	12	12	\$ 81,620.87	\$ 81,620.87	X	Promotion	Yes
7/1/2016	Allison Dering	BS; M.Ed.	8.62	14.69	Associate Director of Student Financial Aid & Scholarships	Director of Student Financial Aid & Scholarships	12	12	\$ 53,959.41	\$ 56,382.94	X	Promotion	Yes
7/1/2016	Joseph Lavergne	BA	7.85	21.94	Director of Recruitment	Director of Recruitment, Career Guidance & Placement	12	12	\$ 49,787.22	\$ 54,736.58	X	Promotion	Yes
7/1/2016	William Mayo	BA; M.Ed.	8.12	23.35	Director of Workforce Development	Director of Workforce Development	12	12	\$ 64,193.76	\$ 73,822.82	X	Additional Admin Duty in the absence of VC for EWD	Yes
7/1/2016	Martha Schexneider	AAT; AS; BS; Ed.D.	27.66	35.92	Interim Chief Info Res & Tech Officer	Chief Info Res & Tech Officer	12	12	\$ 72,198.00	\$ 72,198.00	X	Promotion	Yes

Louisiana Community and Technical College System
System Operations
Summary of Unclassified Personnel Actions
September 2016

OPERATING BUDGET**RETIREMENTS/RESIGNATIONS/TERMINATIONS**

Date	N A M E	Salary	Benefits	Total Impact
11/22/2015	Glen Duncan	(\$132,000.00)	(\$49,500.00)	(\$181,500.00)
11/27/2015	Rachel Veron	(\$ 82,780.00)	(\$31,042.50)	(\$113,822.50)
12/18/2015	Susan Stafford	(\$ 72,000.00)	(\$27,000.00)	(\$ 99,000.00)
1/29/2016	Dianna Gilbert	(\$ 55,000.00)	(\$20,625.00)	(\$ 75,625.00)
5/2/2016	Tammy Woods	(\$112,000.00)	(\$42,000.00)	(\$154,000.00)
5/13/2016	Stephanie Ercolini	(\$ 95,392.50)	(\$35,772.19)	(\$131,164.69)
6/1/2016	Roger Hodges	(\$ 78,780.00)	(\$29,542.50)	(\$108,322.50)
7/1/2016	Jean Ann Blount	(\$ 70,560.00)	(\$26,460.00)	(\$ 97,020.00)
7/1/2016	Sharon King	(\$ 80,850.00)	(\$30,318.75)	(\$111,168.75)
7/1/2016	Tiffany Snell	(\$ 84,892.50)	(\$31,834.69)	(\$116,727.19)
7/1/2016	Jennifer Passman	(\$ 82,687.50)	(\$31,007.81)	(\$113,695.31)
7/1/2016	Todd Rossnagel	(\$ 88,400.00)	(\$33,150.00)	(\$121,550.00)
8/5/2016	Sharon King	(\$ 80,850.00)	(\$30,318.75)	(\$111,168.75)
TOTAL		(\$1,116,192.50)	(\$418,572.19)	(\$1,534,764.69)

NEW POSITIONS ONLY

	N A M E	Salary	Benefits	Total Impact
11/16/2015	Javier Mauricio Alberty Rapalo	\$ 55,000.00	\$20,625.00	\$ 75,625.00
11/16/2015	Debbie Cruz	\$ 76,500.00	\$28,687.50	\$105,187.50
12/1/2015	Rene Cintron	\$ 95,000.00	\$35,625.00	\$130,625.00
12/21/2015	Cynthia Butler	\$ 68,000.00	\$25,500.00	\$ 93,500.00
1/4/2016	Angela Day	\$ 82,500.00	\$30,937.50	\$113,437.50
1/4/2016	Tammy Woods	\$112,000.00	\$42,000.00	\$154,000.00
1/11/2016	Curt Eysink	\$112,000.00	\$42,000.00	\$154,000.00
7/4/2016	Jennifer Passman	\$ 45,000.00	\$16,875.00	\$ 61,875.00
7/4/2016	Amy Cable	\$ 82,100.00	\$30,787.50	\$112,887.50
7/4/2016	Sharon King	\$ 80,850.00	\$30,318.75	\$111,168.75
7/18/2016	Melissa LaCour	\$115,500.00	\$43,312.50	\$158,812.50
8/2/2016	Melissa Matthews	\$ 40,000.00	\$15,000.00	\$55,000.00
8/1/2016	Leslie Holmes	\$35,500.00	\$13,312.50	\$ 48,812.50
8/15/2016	Winnifred Meeks	\$40,000.00	\$15,000.00	\$ 55,000.00
8/15/2016	Maria Sanchez	\$44,500.00	\$16,687.50	\$ 61,187.50
8/29/2016	Katherine Falgout	\$78,000.00	\$29,250.00	\$107,250.00
TOTAL		\$1,162,450.00	\$435,918.75	\$1,598,368.75

PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC.

Date	N A M E	Amt. of Increase	Benefits	Total Impact
12/7/2015	Michael Bourgeois	\$15,000.00	\$5,625.00	\$20,625.00
12/7/2015	Ingrid Cook	\$ 9,038.53	\$3,389.45	\$12,427.98
7/1/2016	Helen Mitchell	\$0		
7/1/2016	William Seaman	\$0		
7/1/2016	Emily Saleh	\$0		
7/1/2016	Rene Cintron	\$0		
7/1/2016	Erica Hughes	\$0		
7/1/2016	Ingrid Cook	\$0		
7/1/2016	Sara Kleinpeter	\$0		
7/1/2016	Jamie Anderson	\$0		
7/1/2016	RayeNell Spillman	\$0		
7/1/2016	Jefferson Rials	\$0		
7/1/2016	Angela Day	\$0		
7/4/2016	Adrienne Fontenot	\$0		
TOTAL		\$24,038.53	\$9,014.45	\$33,052.98

REPLACEMENTS ONLY

Date	N A M E	Salary	Benefits	Total Impact
12/7/2015	Brittany Hampton	\$47,000.00	\$17,625.00	\$ 64,625.00
1/4/2016	TeMeisha Mackey	\$51,000.00	\$19,125.00	\$ 70,125.00
1/4/2016	Erica Hughes	\$52,000.00	\$19,500.00	\$ 71,500.00
1/19/2016	Dannell Calhoun	\$55,780.00	\$20,917.50	\$ 76,697.50
2/1/2016	Elisabeth Ryan	\$72,000.00	\$27,000.00	\$ 99,000.00
5/23/2016	Ken Bowser	\$85,780.00	\$32,167.50	\$117,947.50
7/4/2016	Sharon King	\$80,850.00	\$30,318.75	\$111,168.75
7/4/2016	Angela Jones	\$62,000.00	\$23,250.00	\$ 85,250.00
TOTAL		\$506,410.00	\$189,903.75	\$696,313.75

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

**PERSONNEL CHANGES
"RETIREMENTS/RESIGNATIONS/TERMINATIONS"**

INSTITUTION: SYSTEM OPERATIONS

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Date	Full Name of Employee		Qualifications		Rank, Position Title and Department		Months Employed	Salary Rate	Identify Budget Position Affected <small>*List all funds affected in group order</small>	Tenured		Reason for Change
	From	To	Deg. Held	Prof. Exp. Here	Total	Yes				No		
11/22/2015	N/A	Glen Duncan	M.S. – Journalism	8 months	29 years, 8 months	Vice President of System Advancement	12	\$132,000.00	State		X	Transfer out - System – Transfer to RPCC
11/27/2015	N/A	Rachel Veron	M.S. – Public Affairs	11 months	13 years, 11 months	Workforce Analyst	12	\$82,780.00	Louisiana Job Connection		X	Resigned
12/18/2015	N/A	Susan Stafford	M.B.A.	1 year, 3 months	12 years, 9 months	Employer Outreach Liaison	12	\$72,000.00	Louisiana Job Connection		X	Resigned
1/29/2016	N/A	Dianna Gilbert	B.S. - Biology	6 months	2 years, 4 months	Recruiter Administrator	12	\$55,000.00	State		X	Resigned
5/2/2013	N/A	Tammy Woods	B.A. – Mass Communications, Public Relations, Minor in Marketing	4 months	21 years	Executive Director of the Government Institute	12	\$112,000.00	State		X	Resigned
5/13/2016	N/A	Stephanie Ercolini	B.A. – Political Science	2 years, 10 months	12 years, 10 months	Director of Development	12	\$95,392.50	State		X	Resigned
6/1/2016	N/A	Roger Hodges	B.S. – Finance	3 years, 4 months	23 years, 4 months	Project Manager	12	\$78,780.00	FastStart		X	Resigned
7/1/2016	N/A	Jean Ann Blount	H.S. Diploma	4 years	14 years, 4 months	Senior Coordinator for Administration & Research	12	\$70,560.00	State		X	Layoff/Elimination of Position
7/1/2016	N/A	Sharon King	M.S.-Education & Instructional Tech.	3 years	33 years	Instructional Designer Research Specialist	12	\$80,850.00	State		X	Layoff/Elimination of Position

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
PERSONNEL CHANGES
NEW POSITIONS ONLY**

INSTITUTION: System Operations

DATE SUBMITTED: August 22, 2016

Date Received by LCTCS: August 22, 2016

Effective Dates		Full Name of Employee	Rank, Position, Title and Department	Qualifications		Months Employed	Recommended Salary Rate	Identify Budget Position Affected		Semester Teaching Load	Reason for New Position	Appointee Transferring Another State Agency		
From	To			Deg Held	Yrs. Exp.			State	Federal/Other			Yes	No	Agency
11/16/2015	N/A	Javier Rapalo	Quality Assurance Manager	B.A. – Mass Comm.	6 years	12	\$55,000.00	X	FastStart	N/A	To support LJC technical development and user engagement by testing system modifications and implementation of new features; developing testing protocols that address areas such as database impacts, software scenarios, error or bug retests, or usability issues; documenting software defects, developing and deploying a bug tracking system, and reporting defects to software developers and supervisory staff.	No	N/A	N/A
11/16/2015	N/A	Debbie Cruz	Director of Program Compliance	Bachelors – Alternative Education	24 years	12	\$76,500.00	X		N/A	Responsible for assisting with the provision of career and technical education leadership for colleges that are a part of the Louisiana Community and Technical College System.	Yes	BRCC	N/A
12/1/2015	N/A	Rene Cintron	Asst. VP of Academic Programs and I.R.	Doctor of Philosophy, Organ. & Mgt.	7 years, 6 mos.	12	\$95,000.00	X		N/A	To assist colleges in the development and approval of educational programs. Leading institutional research efforts. Plans, evaluates,	Yes	DCC	N/A

LCTCS HR FORM #4 – Board Personnel Action Rev. 8/16/01

12/21/2015	N/A	Cynthia Butler	Training Specialist- Talent Management	B.B.A. – Computer Information Systems	10 years	12	\$68,000.00	X	X-FastStart	N/A	To work within the LED FastStart Talent Management program for client companies across the state of Louisiana.	No	N/A	N/A
1/4/2016	N/A	Angela Day	Correctional Education & ReEntry Program Specialist	M.Ed. – Admin. & Supervision	24 years	12	\$62,500.00	X		N/A	To provide oversight of WorkReady U (WRU) educational activities provided in Louisiana correctional facilities, to include all Title II adult education activities and technical education course offerings delivered through career pathways, in an effort to assist the state in reducing the recidivism rate of reentry citizens.	Yes	DOC	N/A
1/4/2016	N/A	Tammy Woods	Executive Director of the Governmental Institute	B.A. – Mass Comm.	21 years	12	\$112,000.00	X		N/A	Responsible for the successful development, coordination and maintenance of a high quality program of training programs that meet the needs of government workers at both the state and local level.	Yes	DOA	N/A
1/11/2015	N/A	Curt Eysink	Executive Director for Workforce	B.A. – Journalism	30 years	12	\$112,000.00	X		N/A	To successfully develop, coordinate and maintain high quality training programs that meet the needs of the state's existing and prospective employers including customized training initiatives	Yes		N/A
7/4/2016	N/A	Jennifer Passman	Enrollment Management Specialist	A.A.S. – Computer Network Spec. & Adult Occupational Education	15 years	12	\$45,000.00	X		N/A	To work with and across all LCTCS colleges to proactively communicate with prospective and current students to grow enrollment at all colleges and to provide timely student services.	Yes	LCTCS	N/A

LCTCS HR FORM #4 – Board Personnel Action Rev. 8/16/01

7/4/2016	N/A	Amy Cable	Enrollment Support Manager	Ed. D – Higher Education Administration	12 years	12	\$82,100.00	X		N/A	To manage a team of diverse enrollment support specialists who are proactively communicating with students to grow enrollment at all colleges. To train enrollment support specialists, and managing all enrollment service responsibilities delegated to the LCTCS.	Yes	BRCC	N/A
7/4/2016	N/A	Sharon King	Program Manager, Workforce Solutions	M.S. – Education & Instructional Tech.	23 years	12	\$80,850.00		X-FastStart	N/A	To manage multiple teams of subject matter experts, instructional designers and trainers, as well as collaborate with school and college faculty and staff to ensure quality program delivery.	Yes	LCTCS Online	N/A
7/18/2016	N/A	Melissa LaCour	Director of New Markets	M.S. – Health Information Management	26 years	12	\$115,500.00	X		N/A	To develop, coordinate & deliver high quality programs to new student markets with an emphasis on innovative delivery methods.	Yes	LCTCS Online	N/A
8/1/2016	N/A	Leslie Holmes	Enrollment Management Specialist	A.A.S – Business Admin.	8 years	12	\$35,500.00	X		N/A	To work with and across all LCTCS colleges to proactively communicate with prospective and current students to grow enrollment at all colleges and to provide timely student services.	Yes	Northshore Tech. Comm. College	N/A
8/2/2016	N/A	Melissa Matthews	Enrollment Management Specialist	B.S. – General Studies	8 years	12	\$40,000.00	X		N/A	To work with and across all LCTCS colleges to proactively communicate with prospective and current students to grow enrollment at all colleges and to provide timely student services.	No	N/A	N/A
8/15/2016	N/A	Winnifred Meeks	Enrollment Management Specialist	B.S. - Psychology	17 years	12	\$40,000.00	X			To work with and across all LCTCS colleges to proactively communicate with prospective and current students to grow enrollment at all colleges and to provide timely student services.	Yes	BRCC	N/A

**Louisiana Community and Technical College System
NON CLASSIFIED PERSONNEL CHANGES
"PROMOTIONS/CHANGES IN CLASSIFICATION, SALARY, ETC."**

(Requires Chancellor Certification of "Satisfactory or above" on Performance Evaluation within previous 12 months of effective date)

INSTITUTION: **SYSTEM OPERATIONS**

DATE SUBMITTED: **August 22, 2016**

Date Received by LCTCS: **August 22, 2016**

Effective Dates	Full Name of Employee		Qualifications		Rank, Title Position and Department(s)		Months Employed		Salary Rate		Identify Budget		Reason for Change	Chancellor Certifies Satisfactory or above Performance Eval. within prev. 12 mos of Eff. Date
	From	To	Deg. Held	Prof. Exp. Here Total	From	To	From	To	From	To	State	Federal/ other (specify)		
12/7/2015	N/A	Michael Bourgeois	B.A. – Graphic Design	1 year, 11 mos.	Desktop Publisher	Creative Design & E Learning Specialist	12	12	\$50,000.00	\$65,000.00		X- FastStart	Promotion	Y
12/7/2015	N/A	Ingrid Cook	M.B.A. – HR Management	10 years	Operations Research Analyst	Research & Quality Assurance Manager	12	12	\$62,820.45	\$75,000.00	X		Promotion/ Position Change	Y
7/1/2016	N/A	Helen Mitchell	M. Ed	3 years, 10 mos.	Exec. Asst. to the Exec. VP	Exec. Asst. to the Chief Content Officer	12	12	\$61,910.00	\$61,950.00	X		Title Change	N/A
7/1/2016	N/A	William Seaman	Assoc. of General Science	2 years, 6 mos.	Dir. Of Skilled Labor Initiatives	Director of Workforce Alignment	12	12	\$81,900.00	\$81,900.00	X		Title Change	N/A
7/1/2016	N/A	Emily Campbell (Saleh)	M.S. – Public Administration	1 year, 2 months	Exec. Dir. Of Enrollment Mgt. & Student Dev.	Exec. Dir. Of Enrollment Mgt. & Student Affairs	12	12	\$90,000.00	\$90,000.00	X		Title Change	N/A
7/1/2016	N/A	Rene Cintron	Doctor of Philosophy, Organ. & Mgt.	8 mos.	Asst. VP of Academic Programs & IR	Exec. Dir. - Education & Research	12	12	\$95,000.00	\$95,000.00	X		Title Change	N/A
7/1/2016	N/A	Erica Hughes	M.S. - Public Administration	7 months	Operations Research Analyst	Education & Research Coordinator	12	12	\$52,000.00	\$52,000.00	X		Title Change	N/A
7/1/2016	N/A	Ingrid Cook	M.B.A. – HR Management	10 years	Research & Quality Assurance Manager	Manager, Data Management & IR	12	12	\$75,000.00	\$75,000.00	X		Title Change	N/A
7/1/2016	N/A	Sara Kleinpeter	Masters – Education	3 years, 2 mos.	Coor. Of Mgt. Board & Foundation Board	Coordinator of Board Services	12	12	\$67,200.00	\$67,200.00	X		Title Change	N/A

7/1/2016	N/A	Jamie Anderson	B.S. – Computer Information Tech.	8 years, 9 mos.	8 years, 9 mos.	ERP Specialist	Programmer Analyst	12	12	\$66,150.00	\$75,000.00	X		Promotion	Y
7/1/2016	N/A	RayeNell Spillman	B.S. – Elementary Educ.	10 years	23 years	Director of Adult Educ. Services	Director of WorkReady U Services	12	12	\$94,277.33	\$84,277.33	X		Title Change	N/A
7/1/2016	N/A	Jefferson Riels	B.A. – Social Studies Education	6 years	30+ years	Dir. Adult & Tech. Educ. Research & Reporting	WorkReady U Prof. Perf. & Data Quality Specialist	12	12	\$77,216.63	\$77,216.63	X		Title Change	N/A
7/1/2016	N/A	Angela Day	M. Ed. – Admin. & Superv.	7 months	24 years	Correctional Education & Reentry Program Spec.	WorkReady U Integ. Educ. Program Specialist	12	12	\$82,500.00	\$82,500.00	X		Title Change	N/A
7/1/2016	N/A	Adrienne Fontenot	Ed. D – Adult Education	4 years	18 years	Director of Adult Educ. Academics	WorkReady U Curr. & Instr. Quality Specialist	12	12	\$84,892.50	\$84,892.50	X		Title Change	N/A

Louisiana Community and Technical College System

PERSONNEL CHANGES "REPLACEMENTS ONLY"

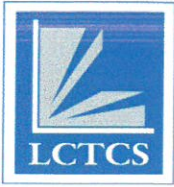
INSTITUTION: **SYSTEM OPERATIONS**

DATE SUBMITTED: **August 22, 2016**

DATE RECEIVED BY LCTCS: **August 22, 2016**

Effective Date Of Appointment	Employee's Full Name		Rank, Title, Position and Department	Qualification Deg Yrs Exp	Months Employed 9/12	Recommended Salary Rate	Identify Budget Position Affected *List all funds affected in group order		Semester teaching Load	Replacing Whom					
	FROM	TO					State Appr	Federal -self generated (specify)		Previous Employee's Full Name	Reason for Leaving	Date Left	Salary Rate	Agency	Salary Received
12/7/2015	N/A	Brittany Francis (Hampton)	Coordinator of Career Pathways & Digital Media	M.A. – Journalism & Mass Communication	5 years	\$47,000	X		N/A	Dwayne Grant	Termed	11/7/2014	\$50,400.00	N/A	N/A
1/4/2016	N/A	TeMeisha Mackey	Human Resources Generalist	MBA – Human Resource Management	18 years, 7 months	\$51,000	X		N/A	Carly Darte	Resigned	9/27/2015	\$36,000.00	LCTCS transfer to new position.	\$45,000
1/4/2016	N/A	Erica Hughes	Operations Research Analyst	M.S. - Public Administration	10 years	\$52,000	X		N/A						
1/19/2016	N/A	Dannell Calhoun	Training Specialist, Manufacturing Operations	A.S. – Business Administration	2 years	\$55,780		X- FastStart	N/A	Holly Dupont	Termed	11/6/2015	\$70,780.00	N/A	N/A
2/1/2016	N/A	Elisabeth Ryan	Recruitment & Retention Liaison	B.A. – Mass Communication	8 years	\$72,000		X-La. Job Conn.	N/A						
5/23/2016	N/A	Ken Bowser	Regional Manager, Project Operations	B.S. – Chemical Engineering	19 years	\$85,780		X- FastStart	N/A	David Hayes	Resigned	4/29/2016	\$90,780.00	N/A	N/A
7/4/2016	N/A	Sharon King	Program Manager, Workforce Solutions	M.S. – Education & Instructional Tech	33 years	\$80,850		X- FastStart	N/A						

7/4/2016	N/A	Angela Jones	Recruiter Administrator	M.S. - Education Leadership	26 years	12	\$62,000. 00	X		N/A	Dianna Gilbert	Resigned	1/29/2016	\$50,000.00	Southern Univ.	Unknown
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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Anthony Brown
Director of Operations, Risk and Emergency Management

SUBJECT: Status Report on Capital Projects

DATE: August 26, 2016

FOR REVIEW AND ADVISEMENT

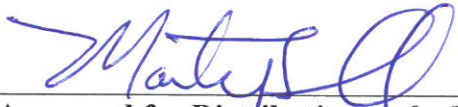
Recommendation: N/A

Background: Attached is a summary of the current capital projects and status update. Projects that were listed on the previous month's report as completed have been removed from the current report. This report was created in response to the board's request for information on the status of capital outlay and FEMA projects after slow progress of repairs resulting from damages caused by Hurricanes Katrina and Rita was reported.

Fiscal Impact: N/A

History of Prior Actions: N/A

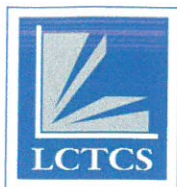
Benefits to the System: N/A



Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

Current Capital Outlay-August 2016				
CAPITAL PROJECTS	AMOUNT	STATUS	FUNDING SOURCE	
Baton Rouge Community College				
Automotive Training Center	\$ 19,545,000	95% Complete	Capital Outlay	
Community College Drive Relocation	\$ 1,266,136	Awaiting Funding	Capital Outlay	
Bossier Parish Community College				
Phase Two - Athletic Fields (baseball, softball, soccer)	\$ 3,000,000	on hold	Funding Not Currently Available	
Delgado Community College - City Park Campus				
Hurricane Katrina Damage to Buildings 2 & 37	\$ 8,792,525	In Progress	Capital Outlay	
Project Management Services Hurricane Katrina Permanent Repairs	\$ 50,000	On Going	Capital Outlay	
Delgado Community College - West Bank Campus				
Sidney B. Collier Campus Renovations	\$ 12,700,000	Construction	391 And FEMA	
Slidell Campus Renovations	\$ 3,456,921	Property Sold	FEMA Reimbursement to FP&C	
Nunez Community College				
Hurricane Damages Repairs to Campus Buildings, Katrina	\$ 1,711,113	Design underway	Capital Outlay Reimbursement to FP&C - FEMA	
Hurricane Damage Repairs Campus Building, Katrina	\$ 1,071,408	On Going	Capital Outlay	
Hurricane Damage Bld A	\$ 6,788,458	Design underway	FEMA Reimbursement to FP&C	
Hurricane Damage Bld B	\$ 5,879,546	Design underway	FEMA Reimbursement to FP&C & ACT 391	
Fine Arts Building	\$ 7,342,562	Under Construction	FEMA Reimbursement to FP&C	
Permanent Repairs Physical Activity Center	\$ 1,423,236	On Going	Capital Outlay	
L. E. Fletcher Technical Community College				
Master Plan for L. E. Fletcher Technical Community College	\$ 25,000	On Hold	Capital Outlay	
Louisiana Technical Colleges - Multi-Campus				
Miscellaneous Major Repairs-Variou Facilities Statewide	\$ 276,244	On Going	Capital Outlay	
South LA Community College				
Lafayette Campus HVAC Replacement	\$ 2,350,000	Under Construction	Capital Outlay	
Teche Area Campus Roof Repair	\$ 135,600	Contract awarded	Capital Outlay	
Central Louisiana Technical Community College				
Oakdale Campus Roof Repairs	\$ 109,440	Architect Selected	Capital Outlay	



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TO: Dr. Monty Sullivan
President

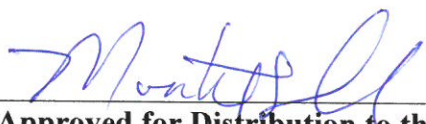
FROM: Joseph F. Marin 
Chief Operations Officer

DATE: August 26, 2016

RE: Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038 Tuition Assistance for Full-Time Employees and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction

FOR REVIEW AND ADVISEMENT

Per a request made by Supervisor Potts at the June board meeting, attached is a report from each LCTCS college showing the utilization of tuition/fee exemptions or tuition reductions during the fall 2015, spring 2016 and summer 2016 semesters as allowed by LCTCS policies. Policy #6.037 allows full-time employees who have been employed for at least one year to take up to six credit hours of instruction at LCTCS colleges, per semester, with a full tuition exemption. Policy #6.038 allows full-time employees to be reimbursed for enrolling in up to six student credit hours, per semester, for work-related courses at non-LCTCS colleges/universities if they receive a grade of "C" or better. Policy #6.039 allows employees, their spouses and/or dependents a tuition reduction, no less than twenty-five dollars per student credit hour, for courses taken at LCTCS colleges.

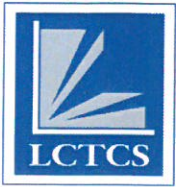


Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

**Usage of Policies #6.037, #6.038 and #6.039
for Academic Year 2015-2016**

COLLEGE	#6.037		#6.038		#6.039		TOTAL COMBINED	
	# awarded	Amount	# awarded	Amount	# awarded	Amount	# awarded	Amount
BRCC								
fall 15	7	\$ 4,856.04	0	\$ -	13	\$ 13,691.36	20	\$ 18,547.40
spring 16	4	\$ 2,832.69	0	\$ -	14	\$ 13,356.58	18	\$ 16,189.27
summer 16	3	\$ 1,618.68	0	\$ -	6	\$ 4,136.10	9	\$ 5,754.78
BPCC								
fall 15	13	\$ 6,670.08	1	\$ 2,305.00	13	\$ 13,133.32	27	\$ 22,108.40
spring 16	13	\$ 7,920.72	4	\$ 6,607.45	10	\$ 9,369.72	27	\$ 23,897.89
summer 16	3	\$ 2,084.40	0	\$ -	14	\$ 7,843.76	17	\$ 9,928.16
CLTCC								
fall 15	3	\$ 1,295.64	0	\$ -	1	\$ 653.76	4	\$ 1,949.40
spring 16	1	\$ 843.76	0	\$ -	1	\$ 653.52	2	\$ 1,497.28
summer 16	1	\$ 451.88	0	\$ -	2	\$ 1,473.12	3	\$ 1,925.00
DELGADO								
fall 15	22	\$ 14,598.37	0	\$ -	69	\$ 74,262.85	91	\$ 88,861.22
spring 16	22	\$ 14,062.65	0	\$ -	62	\$ 60,581.92	84	\$ 74,644.57
summer 16	8	\$ 4,687.55	0	\$ -	30	\$ 15,893.05	38	\$ 20,580.60
FLETCHER								
fall 15	1	\$ 833.76	0	\$ -	4	\$ 3,760.68	5	\$ 4,594.44
spring 16	0	\$ -	0	\$ -	6	\$ 4,444.44	6	\$ 4,444.44
summer 16	0	\$ -	0	\$ -	3	\$ 1,025.64	3	\$ 1,025.64
LDCC								
fall 15	6	\$ 4,238.76	0	\$ -	4	\$ 4,972.46	10	\$ 9,211.22
spring 16	6	\$ 4,312.00	0	\$ -	9	\$ 9,637.12	15	\$ 13,949.12
summer 16	3	\$ 1,607.04	0	\$ -	4	\$ 2,505.16	7	\$ 4,112.20
NORTHSHORE								
fall 15	1	\$ 417.00	0	\$ -	2	\$ 2,051.00	3	\$ 2,468.00
spring 16	1	\$ 417.00	1	\$ 500.00	4	\$ 5,653.00	6	\$ 6,570.00
summer 16	1	\$ 417.00	0	\$ -	3	\$ 1,962.00	4	\$ 2,379.00
NORTHWEST								
fall 15	0	\$ -	0	\$ -	1	\$ 617.20	1	\$ 617.20
spring 16	0	\$ -	0	\$ -	2	\$ 359.60	2	\$ 359.60
summer 16	0	\$ -	0	\$ -	0	\$ -	0	\$ -
NUNEZ								
fall 15	0	\$ -	0	\$ -	1	\$ 1,517.44	1	\$ 1,517.44
spring 16	0	\$ -	0	\$ -	1	\$ 1,517.44	1	\$ 1,517.44
summer 16	0	\$ -	0	\$ -	1	\$ 1,517.44	1	\$ 1,517.44
RPCC								
fall 15	2	\$ 1,667.52	2	\$ 1,667.52	4	\$ 5,886.96	8	\$ 9,222.00
spring 16	2	\$ 1,667.52	2	\$ 1,667.52	2	\$ 2,855.04	6	\$ 6,190.08
summer 16	2	\$ 833.74	2	\$ 833.76	0	\$ -	4	\$ 1,667.50
SOUTH CENTRAL								
fall 15	3	\$ 1,559.75	1	\$ 710.20	2	\$ 1,276.50	6	\$ 3,546.45
spring 16	3	\$ 1,345.95	1	\$ 2,780.33	2	\$ 1,001.25	6	\$ 5,127.53
summer 16	1	\$ 275.25	0	\$ -	0	\$ -	1	\$ 275.25
SLCC								
fall 15	9	\$ 5,717.89	0	\$ -	6	\$ 6,366.50	15	\$ 12,084.39
spring 16	10	\$ 7,325.92	0	\$ -	18	\$ 20,986.67	28	\$ 28,312.59
summer 16	3	\$ 2,114.40	0	\$ -	8	\$ 5,811.96	11	\$ 7,926.36
SOWELA								
fall 15	5	\$ 3,624.00	0	\$ -	12	\$ 14,016.45	17	\$ 17,640.45
spring 16	5	\$ 4,318.80	0	\$ -	15	\$ 20,740.00	20	\$ 25,058.80
summer 16	4	\$ 2,130.54	0	\$ -	8	\$ 6,388.75	12	\$ 8,519.29
LCTCS Operations								
fall 15	N/A	\$ -	3	\$ 4,129.08	N/A	\$ -	3	\$ 4,129.08
spring 16	N/A	\$ -	2	\$ 2,606.18	N/A	\$ -	2	\$ 2,606.18
summer 16	N/A	\$ -	1	\$ 1,223.28	N/A	\$ -	1	\$ 1,223.28
TOTAL	168	\$ 106,746.30	20	\$ 25,030.32	357	\$ 341,919.76	545	\$ 473,696.38



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TO: Dr. Monty Sullivan
LCTCS President

FROM: David Helveston
Chief of External Affairs

SUBJECT: Update on Professional Development

DATE: September 7, 2016

FOR REVIEW AND ADVISEMENT

Attached is a report providing a summary of professional development activities conducted by the LCTCS Office of Professional Development. The report includes information on various academies, awards, conferences, peer groups and other initiatives.

A handwritten signature in blue ink, appearing to read "Monty Sullivan", is written over a horizontal line.

**Approved for Distribution to the Board
Dr. Monty Sullivan, President**

Date

Office of Professional Development

• • • Academies • • •

Louisiana Leadership Academy

- Prepares employees to be leaders within LCTCS
- 42 people completed LLA in the last 2 years
- Potential to earn 3 graduate credit hours

Certified Workforce Developer

- Created to enhance skills needed to better serve business & industry partners
- Awarded 15 certificates in 2016

Master Teacher Seminar

- MTS will be conducted in the summer with 25 faculty members per year
- Focus on identifying and adapting best practices in the classroom & increasing student success

• • • Awards & Initiatives • • •

President's Faculty Fellowship

- Award focuses on the recipient pursuing a doctoral degree
- 1 fellowship will be awarded each year
- Fellowship = \$8,500 for the cost of attendance and related fees

Tuition Education Initiative

- College led program providing tuition assistance for full-time, unclassified employees
- 15 full-time employees served, 80 credit hours obtained, 1 certificate awarded since Fall 2014

Teaching Excellence Award

- Recognizes teaching excellence within the community & technical colleges
- 1 award per year to a teaching faculty member
- 1 nominee per college

• • • Conferences & Groups • • •

LCTCS Annual Conference

- 3 days of workshops and general sessions for professional development, collaboration and team building
- 1,200 participants in April 2016
- Over 50 vendors and sponsors

Peer Groups

- 24 Faculty Peer Groups: Sharing success strategies for student retention, persistence, completion and best practices
- 23 Staff Peer Groups: Sharing best practices, problem resolution, and innovations to share with the Leadership

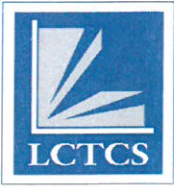
• • • Advisory • • •

Annual Conference Planning Committee

- Works with OPD in planning the Annual Conference
- Volunteer committee consisting of 21 members

Professional Development Committee

- Primary contact & liaison for OPD outreach
- Advise & act on system wide professional development initiatives
- Chancellor appointment



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Sara Landreneau Kleinpeter 
Coordinator of Board Services

SUBJECT: 2016 Board of Supervisors Revised Meeting Schedule

DATE: September 1, 2016

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve the revised 2016 Meeting Schedule as presented. Meetings are scheduled on the second Wednesday of the month, with no meetings held in January, July, August or October.

Background: Annually, the Coordinator of Board Services is to provide a schedule of meetings for the following year to the Louisiana Division of Administration, Office of Boards and Commissions.

Fiscal Impact: N/A

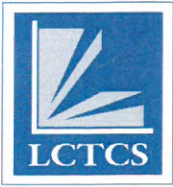
History of Prior Actions: The Board annually approves a meeting schedule for the upcoming year.

Benefits to the System: A set schedule of regular meetings of the Board of Supervisors allows for proper planning and preparations to be made by LCTCS Staff, Chancellors and Directors, as related to the business needs of the system and its colleges. A defined schedule of regular meetings also allows for Board members to make available dates of meetings in relation to their respective business and personal calendars.



Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit
Willie L. Mount
Michael J. Murphy
N. J. "Woody" Ogé
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III
Charles T. Strong

Student Members:

Sommer Brown
Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

LCTCS Board of Supervisors Revised 2016 Remaining Meeting Schedule

September 14, 2016* (A)

November 9, 2016*

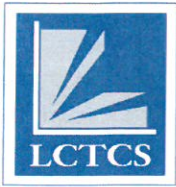
December 14, 2016 (A)

Unless otherwise noted, meetings will take place beginning at 10:00 am in the Board Conference Room in the Louisiana Building at Baton Rouge Community College (201 Community College Drive). Audit Committee Meetings will take place prior to a board meeting, beginning at 9:00 a.m., and are noted with (A).

***Out of Town meetings:** The September Board Meeting (9/14/16) will be held in Baton Rouge, at its regular meeting place, but in conjunction with the annual Board Development Workshop (9/12-13/16). The November 2016 board meeting will be hosted by Bossier Parish Community College and take place on its campus.

There will be no regular meetings held in January, February, July, August or October.

Note: The 2016 Organizational Legislative Session convenes at 10:00 am on Monday, January 11, 2016, and shall not exceed three legislative days. The 2016 Regular Louisiana Legislative Session convenes at noon on Monday, March 14, 2016, and adjourns no later than 6:00 pm on Monday, June 6, 2016.



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Sara Landreneau Kleinpeter 
Coordinator of Board Services

SUBJECT: 2017 Board of Supervisors Meeting Schedule

DATE: September 1, 2016

FOR BOARD ACTION

Recommendation: Staff recommends that the Board approve the 2017 Meeting Schedule as presented. Meetings are scheduled on the second Wednesday of the month, with no meetings held in January, July, August or October.

Background: Annually, the Coordinator of Board Services is to provide a schedule of meetings for the following year to the Louisiana Division of Administration, Office of Boards and Commissions.

Fiscal Impact: N/A

History of Prior Actions: The Board annually approves a meeting schedule for the upcoming year.

Benefits to the System: A set schedule of regular meetings of the Board of Supervisors allows for proper planning and preparations to be made by LCTCS Staff, Chancellors and Directors, as related to the business needs of the system and its colleges. A defined schedule of regular meetings also allows for Board members to make available dates of meetings in relation to their respective business and personal calendars.



**Approved for Recommendation to the Board
Dr. Monty Sullivan, President**

Date



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS Board of Supervisors 2017 Meeting Schedule

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System President

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February 8, 2017
March 8, 2017* (A)
April 12, 2017
May 10, 2017
June 14, 2017 (A)
September 13, 2017 (A)
November 8, 2017*
December 13, 2017 (A)

Unless otherwise noted, meetings will take place beginning at 10:00 a.m. in the Board Conference Room in the Louisiana Building at Baton Rouge Community College (201 Community College Drive). Audit Committee Meetings will take place at 9:00 a.m. on dates noted with (A).

***Out of Town meetings:** The March Board Meeting will be hosted by a college at a location to be determined. The September Board Meeting (9/13/17) will be held in Baton Rouge, at its regular meeting place, but in conjunction with the annual Board Planning Retreat (9/11-12/17). The November Board Meeting may also be hosted by a college at a location to be determined.

There will be no regular meetings held in January, July, August or October.

Other dates of importance:

March 20, 2017 – Louisiana Board of Regents Annual Trusteeship Conference will take place in Baton Rouge.

September 20-22, 2017 – The LCTCS Annual Conference is tentatively scheduled to take place in New Orleans.

September 25-28, 2017 – The 2017 ACCT Leadership Congress will take place in Las Vegas, Nevada

Note: The 2017 Regular Louisiana Legislative Session convenes at noon on Monday, April 10, 2017, and adjourns no later than 6:00 pm on Monday, June 8, 2017.